



**MINUTES
OF THE
MAY ORDINARY MEETING**

**HELD IN THE BOARDROOM
DOOMADGEE ABORIGINAL SHIRE COUNCIL
275 Sharpe Street
Doomadgee Qld 4830**

**On Thursday 23rd May 2019
10:00am**

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1 OPENING

The Acting Mayor welcome and opening of meeting at 10:12am

2 CONDOLENCES

A minute's silence was held for Stacey Walden and Elston Dick.

3 RECORD OF ATTENDANCE

Elected Members

Acting Mayor, Jason Ned (AM)
Cr Scharrayne Foster (joined the meeting at 11.00am)
Cr Dean Jupiter
Cr Vernon Ned

Staff

Garry Jeffries – Acting Chief Executive Officer/ Director of Engineering (ACEO)
Debbie Glyde – Director of Corporate Services
Peter Van Heusden – Procurement Manager
Katie Roffe – Executive Assistant, Minute Taker

Guests

John Fowles – Qld Police representative
Lisa Daman – Qld Police representative
Nida Asgar – Qld Health representative
Elijah Douglas – Youth Community representative

Absentees

Gail Richardson – Acting Director of Community Services

Change to order of Agenda

9 PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

9.01 Queensland Police

Custody procedures are currently using a significant amount of police time which would, otherwise, be used patrolling the community.

Police department has recently seen a high turn-over of staff, and there will be 5 – 6 new officers joining the department over the coming weeks. It was agreed that the new officers would attend an awareness induction lead by Council's Community Engagement Officer, David Escott.

John requested clarification around City Safe camera initiative. The ACEO advised that the initial application was denied but there may be an opportunity to submit a second application, shortly. Whilst the introduction of cameras is intended to deter criminal activity, concerns were raised around infringement of privacy, and the repercussion of a possible increase in arrests on Blue Card applications. It was suggested that the focus should be on diffusing a situation before it escalates to a criminal offence, as opposed to capturing such offences on camera.

The ACEO advised that the Council are partnering with My Pathways in a 50/50 Joint Venture (JV). Part of this community engagement initiative will take place on Country / Outstations, and the objective is to teach trades and skills, discipline, respect and culture to the local youths. Greg Anderson of DATSIP has offered

assistance by way of staff to visit the Community to assess the proposal and prepare a business case study that can be utilised to lobby for funding to get this initiative off the ground.

10.25am –Nida joined the meeting. Peter left the room

There has recently been a number of incidents whereby Council property has been vandalised / assets damaged and stolen. As a result, the Council has decided to update some of its cameras to monitor the premises. The camera sensors will be able to distinguish between animal and human form. Surveillance footage will be monitored in-house but will require a direct-line to the police station for timely reporting. Council will discuss the logistics of this process with police closer to the time.

Additionally, Council has received approval to commit part of the Work for Queensland (W4Q) Funding Round 4 to renovations of the “PCYC” Hall - this will provide activities for engaging Youth once this work and the agreement with PCYC has been finalised.

10.31am – Peter re-joined the meeting

10.35am – John and Lisa left the meeting

9.02 Queensland Health

Premises

Nida provided an update on hospital renovations. The current focus is on fixing-up the main entrance. Community artwork to be incorporated into reception renovations. Art competition underway - submission received but need to establish who best to judge. The ACEO suggested Nida raise this at the next My Pathways Community Consultation Group meeting. The AM pointed out that a sign/ artwork has been removed from the front of the hospital – possible case of vandalism. Nida advised that security cameras will shortly be installed.

Nida enquired whether water restrictions had been lifted. The ACEO confirmed they had, but should be used responsibly and monitored.

Services

Flu vaccinations are now available. Medical staff can visit Council premise to administer vaccinations.

The ACEO referred to the Commonwealth Health Department visit and Council emphasised the need for more face-to-face Community engagement. It was suggested that Qld Health work with My Pathways to promote the health services available and educate the Community on how to access them. In particular, Council would like to see more emphasis on the following services / facilities:

-) renal care/ dialysis
-) counselling and support
-) Aged Care
-) Meals on Wheels

The ACEO requested clarification around Doctor’s availability on change-over day. The change-over of on-duty doctor takes place every Monday. The “new doctor” flies-in on the afternoon flight, and the “old doctor” flies-out immediately after. As a result, there is no overlap / handover period; though a nurse is available during this time. Council suggested that an overlap would be beneficial - with the “new doctor” arriving on the morning flight and the “old doctor” departing in the afternoon. Nida to discuss with the Doctors involved and advise.

10.52 - Nida left the meeting. Elijah joined the meeting

9.03 Best of the Gulf Festival Proposal

Since April 2018, Elijah has been running a weekly cultural dance practice in the park. The dance practice has been very popular among the Youths. Elijah would like to organise an annual festival called Best of the Gulf celebrating traditional dance and showcasing sporting talent from Doomadgee and its neighbouring communities. The first of the annual festivals would be held in late September / early October 2019. Elijah will submit a grant application to Arts Queensland next week, and is seeking a letter of support from the Council

to enclose with the application. The AM confirmed that the Council will endorse the initiative and will provide in-kind support via use of the PCYC grounds / Community Hall.

11.00am – Cr Scharrayne joined the meeting

11.08am – Elijah left the meeting

Return to order of Agenda

4 CONSIDERATION OF APPLICATIONS OF LEAVE OF ABSENCE

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)

5.01 Ordinary Meeting of Council

Resolution No. 1-5/19

That Council confirms the Minutes, as presented, of the Ordinary Meeting of Council held on 17th April 2019.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

5.02 Special Meeting of Council

Resolution No. 2-5/19

That Council confirms the Minutes, as presented, of the Special Meeting of Council held on 17th April 2019.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

6 DECLARATION OF INTEREST

Nil.

7 CONSIDERATION OF NOTICE(S) OF MOTION AND PETITIONS

7.01 Notices of Motion

7.02 Petitions

8 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

Change to order of Agenda

14. PROCUREMENT MANAGERS REPORT

The report was noted.

Resolution No. 3-5/19

Council receives the report from the Procurement Manager as read.

Moved: Cr. Vernon Ned

Seconded: Cr Scharrayne Foster

Carried

Return to order of Agenda

10 ACTING CHIEF EXECUTIVE OFFICERS REPORT

The report was noted.

10.01 Doomadgee Aboriginal Shire Council / My Pathways Joint Venture (JV)

The AM and ACEO recently met with My Pathways in the interest of getting the JV arrangement between the two parties underway. The purpose of the JV is to work collaboratively on Community-driven projects. The JV will have its own name and logo – accordingly, shirts and signs will be rebranded to reflect these changes. The JV board will have monthly meetings and hand-down project lists and work strategies to the respective Supervisors for implementation.

10.02 North West Qld Regional Organisation of Councils (NWQROC)

The NWQROC are due to meet in Burketown in December 2019. Council hopes to arrange for delegates to visit Doomadgee during this visit.

10.03 Doomadgee Bakery

Council will replace the fence as requested by the tenant. Fence panels are already in stock and the work will be coordinated into the Council works program as soon as practical.

10.04 Doomadgee Rugby League Club (DRLC)

The DRLC has submitted a request for sponsorship / funding going forward for the current football season, for Council's consideration. In line with recent informal discussions Council has engaged in on this topic, it was decided to investigate the possibility of forming a "Community Fund" to provide for the many requests made by various Community members and organisations.

The AM advised that the Aboriginal Development Benefits Trust (ADBT) has already offered to commit considerable funds to support this initiative and consideration is to be given to getting Council and other organisations / businesses / contractors on-board to contribute, also. Once operational, this entity can then provide support to the Community for these types of requests.

In the short term, however, it was suggested that DRLC approach the ADBT for any immediate funding requests.

11.44am – Cr Vernon left the room

11.47am – Cr Vernon re-joined the meeting, Cr Scharrayne left the room

10.05 Council Vehicle Usage

In addition to updates to the Council's Vehicle Policy which will be presented at Section 12.07 on the meeting, Council discussed putting GPS trackers onto its vehicles for both a safety and usage monitoring tool. The ACEO to get quotes and put into 2019-20 budget.

10.06 Expression of Interest to Utilize Council Assets

Council has received two expressions of interest for the use of two of Council premises, namely: -

-) The "Old" Council Workshop; and
-) The Building on the corner of Gunnalunga Drive and Gunthadoo Street, commonly known as the "MMG Building".

11.54am – Peter left the meeting

Resolution No. 4-5/19

Council accepts the EOI from My Pathways to use the Old Council Workshop for the purpose of offering light vehicle maintenance and repairs to the Community, and that the Waanyi Downer JV be granted use of MMG Building for the purpose of operating a training facility for the Community as well as providing training support to the Workshop Enterprise, to be negotiated with My Pathways.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

12.01pm – Cr Vernon left the room

12.03pm – Cr Scharrayne and Cr Vernon re-joined the meeting

Assistance with Accommodation

North West Queensland Indigenous Catholic Social Services, Queensland Ambulance Service and Aged Care are seeking assistance with long term staff accommodation. Council Staff will review the needs of these organisations and structure a reasonable tenancy agreement based on their needs and availability of suitable accommodation.

10.08 Option to Renew Lease

Council has no issues with the State of Queensland exercising the option to renew the lease on Doomadgee Hub.

Resolution No. 5-5/19

Council accepts the option to renew the lease on Doomadgee Hub by the tenant, The State of Queensland.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Scharrayne Foster

Carried

Resolution No. 6-5/19

Council receives the report from the ACEO, as read.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

11. DIRECTOR OF ENGINEERING MONTHLY REPORT

The report was noted.

The ACEO advised that the Council has been notified that it has been successful in the LGGSP funding round for staff housing. Council contribution is 40% and funding is 60% for the project. Funding for the airport carpark was not approved.

The ACEO also advised the new round for W4Q 2019-2021 has also been approved.

The ACEO joined a teleconference with Mayors from Indigenous Councils in respect of the \$40m of State Government funding being made available for housing in all Indigenous Councils in Queensland. It has been decided that this funding will be split evenly between the councils, which means that Doomadgee will receive \$2.35M. Based on Council's performance in building Community Houses in recent years this amount should provide for the construction of another 7 houses. Based on this concept, Council's Director of Engineering will submit a Project Management Plan (PMP) as the first step in securing this funding.

Resolution No. 7-5/19

Council receives the report from the Director of Engineering, as read.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

12. CORPORATE SERVICES

The report was noted.

Resolution No. 8-5/19

Council call a pre-budget meeting for 24th June 2019.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

The following updated policies were presented, for adoption:

12.03 Expense Reimbursement - Councillors Policy

12.04 Travel Expense Reimbursement Policy

12.05 Corporate Credit Card Policy

12.06 Gifts & Benefits Policy

12.07 Vehicle Policy

12.08 Related Parties Policy

12.09 Complaints about the Public Official Policy

Resolution No. 9-5/19

That the following policies be adopted, as presented:

12.03 Expense Reimbursement - Councillors Policy

Moved: Cr Dean Jupiter

Seconded: Acting Mayor, Jason Ned

Carried

Resolution No. 10-5/19

That the following policies be adopted, as presented:

12.04 Travel Expense Reimbursement Policy

Moved: Cr Vernon Ned

Seconded: Cr Scharrayne Foster

Carried

Resolution No. 11-5/19

That the following policies be adopted, subject to amendment:

12.05 Corporate Credit Card Policy

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

Resolution No. 12-5/19

That the following policies be adopted, as presented:

12.06 Gift & Benefits Policy

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

Resolution No. 13-5/19

That the following policies be adopted, subject to amendment:

12.07 Vehicle Policy

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

Resolution No. 14-5/19

That the following policies be adopted, as presented:

12.08 Related Parties Policy

Moved: Acting Mayor, Jason Ned

Seconded: Cr Scharrayne Foster

Carried

Resolution No. 15-5/19

That the following policies be adopted, subject to amendment:

12.09 Complaints about the Public Official Policy

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

Resolution No. 16-5/19

Council receives the report from the Director of Corporate Services as read.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

13. ACTING DIRECTOR OF COMMUNITY SERVICES REPORT

The report was noted.

13.02 Youth Hub

Youth Hub was given permission to open during Sorry Day but not during funeral service. The new funding approved for the Youth Hub for the next 3 years has been signed and part of the agreement is for a separate bank account to be opened for these funds.

Resolution No. 17-5/19

Council receives the report from the Acting Director of Community Services, as read.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

15. CLOSED SESSION

Resolution No. 18-5/19

Council closed the meeting to the public at 1.35pm under section 275 Local Government Regulations 2012.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

Resolution No. 19-5/19

The meeting was re-opened to the public at 2.05pm.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Dean Jupiter

Carried

The following topics were discussed:

15.01 Councillors' Remuneration 2018-19

15.02 Code of Conduct

15.03 Employee Entitlements

Resolution No. 20-5/19

Councillors will not receive any further payments in respect of their meeting allowance until overpayment is recouped.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

Resolution No. 21-5/19

Council is satisfied with the disciplinary action already taken. The Acting CEO will report to the Office of the Independent Assessor in regards to a separate complaint received against a Councillor and advise the complainant when this has been actioned.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

Resolution No. 22-5/19

Council agreed to pay an employee a discretionary bonus equal to his current LSL balance.

Moved: Acting Mayor, Jason Ned

Seconded: Cr Vernon Ned

Carried

12.05pm – Debbie left the meeting
12.07pm – Debbie re-joined the meeting

16. GENERAL BUSINESS

-) Shane Booth using weed spray on Chinese Apple and Goat's Head weeds
-) Cathy Ilham arranging Domestic Violence rally. Closing ceremony to take place in Rodeo Grounds as PCYC facilities not available.
-) The Council has received a request for funding from NAIDOC – more information required.
-) DLG Road Safety grant now available. Council suggested the grant should be used for 3 pedestrian crossings at the following locations:
 - o Goodeedawa Rd in front of the School
 - o Goodeedawa Rd/Gunnalunga Dv near the Children's Safehouse
 - o Gunnalunga Dv /Gunthadoo St approaching the Supermarket.
-) Councillors have been invited to attend an Indigenous Leaders Forum hosted by LGAQ in Cairns on 5/6th June. AM Jason Ned and Councillors Dean Jupiter and Vernon Ned expressed interest in attending.

2.10pm – Vernon left the meeting
2.12pm – Vernon re-joined the meeting

17. PROPOSED MEETING CALENDAR

Thursday 23rd May 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 20th June 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 18th July 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 15th August 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 19th September 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 17th October 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 21st November 2019	10.00am	Doomadgee	Ordinary Meeting
Thursday 19th December 2019	10.00am	Doomadgee	Ordinary Meeting

18. CLOSURE OF MEETING

The Meeting closed 2.33 pm

Jason Ned
Acting Mayor
Doomadgee Aboriginal Shire Council