



**MINUTES
OF THE
DECEMBER ORDINARY MEETING**

**HELD IN THE BOARDROOM
DOOMADGEE ABORIGINAL SHIRE COUNCIL
275 Sharpe Street
Doomadgee Qld 4830**

**On Friday 14th December 2018
10:00am**

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1. OPENING

The Acting Mayor welcome and opening of meeting at 10:53am

2. CONDOLENCES

The Walden Family, Aplin Family, Matty Family, Jacob Family, Dick Family and Diamond Family
Respect shown with 1 minute silence

3. RECORD OF ATTENDANCE

Elected Members

Acting Mayor Jason Ned
Cr Vernon Ned
Cr Scharrayne Foster

Staff

Garry Jeffries – Director of Engineering/Acting Chief Executive Officer
Peter van Heusden - Procurement Manager
Monique Cunningham – Minute Taker

ABSENTEES

Elected Members

Cr Dean Jupiter

Staff

Rod Richardson – Acting Chief Executive Officer
Gail Richardson – Acting Director of Community Services
Juanita Holden – Director of Corporate Services

4. CONSIDERATION OF APPLICATIONS OF LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF MINUTUTES OF PREVIOUS MEETING/S

05.01 General Meeting 15th November 2018 and Special Meeting 18th October 2018

Officers Recommendation:

That Council confirms the Minutes, as presented, of the following meetings:

1 – Ordinary Meeting of Council held on 15th November 2018

Carried

2 - Special Meeting of Council held on 18th October 2018

Carried

Council adopted minutes of the Ordinary Meeting and Special Meeting

Moved: Acting Mayor Jason Ned

Second: Cr Scharrayne Foster

Adopted 3-0

6. DECLARATION OF INTERERTS

NIL

7. CONSIDERATION OF NOTICE(S) OF MOTION AND PETITIONS

7.01 Notices of Motion

NIL

7.02 Petitions

NIL

8. BUSINESS ARISING FROM PREVIOUS MEETINGS

NIL

9. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

NIL

10. ACTING CHIEF EXECUTIVE OFFICERS REPORT

REPORT AUTHOR(S)	Rod Richardson
REPORT APPROVED BY	Rod Richardson
DEPARTMENT	Office of the CEO

PURPOSE

Presentation of the Monthly Activity report to Council

TERMINATION OF LOTHAR SIEBERT

As reported

REEMPLOYMENT OF MARILOU MCKAY

As reported

ATO

As reported

POST OFFICE

As reported

OFFICE RESTRUCTURE

As reported

SWIMMING POOL

As reported

CHRISTMAS BREAK AND LEAVE

As reported

STAFF CONTRACTS

As reported

IT

As reported

11. DIRECTOR OF ENGINEERING MONTHLY REPORT

REPORT AUTHOR(S) Garry Jeffries
REPORT APPROVED BY Rod Richardson
DEPARTMENT Engineering

NDRRA Works: 2018 works completed

Roads to Recovery and TIDS Works:

Woollogarang West Road:

Second round – another payment claim of funding in 2019 will be used to rebuild roads and bitumen after wet season and to bitumen seal approximately a further 5.0km of this road bring it to 22.5klms of sealed road.

Workshop:

Cleanout of Shed

General Gang & Town Beautification Gang:

As reported

Airport:

As reported

Water and Sewerage:

Facebook – discoloured water in Doomadgee

Department of Health confirm Doomadgee water not a health risk and tenders will go out for Automated Testing to eliminate manual testing in the New Year.

Rodeo Ground Amenities Buildings:

As reported

New Regional Waste Facility:

It has been confirmed that the new rubbish dump will go ahead early in 2019.

Workshop Redevelopment:

As reported

Government Employee Housing Project:

Completed and ready for handover

Staff Housing:

As reported

Water Park:

As reported

RECOMMENDATION *That the report from the Director of Engineering be noted and received.*

12. DIRECTOR OF CORPORATE SERVICES

12.01 – Financial Report

REPORT AUTHOR(S) Simba Chimpaka
REPORT APPROVED BY Juanita Holden
DEPARTMENT Corporate Services

1. FINANCIAL SUMMARY (SNAPSHOT)
2. STATEMENT OF INCOME AND EXPENDITURE BY TYPE
3. INCOME ANALYSIS
4. OPERATING EXPENSES ANALYSIS
5. STATEMENT OF FINANCIAL POSITION

Approximately \$2Million owed to Council and has not been claimed has not been included in financial figures.

6. CASH HOLDINGS

Recommendation:

That Council receive the Finance Report as presented.

13. ACTING DIRECTOR OF COMMUNITY SERVICES

REPORT AUTHOR(S) Gail Richardson
REPORT APPROVED BY Rod Richardson
DEPARTMENT Community Services

13.01 Doomadgee Digital Communication & Leadership Program

Recommendation:

That we do a follow up program in the next 6 months

13.02 Australia Post

Recommendation:

We continue to source some local onsite training

13.03 Veterinarian Visits

- Look at what funding there is for 2019

Recommendation:

That this be approved as a need has been noticed and mention by local community residents and business.

13.04 Youth Hub

Recommendation:

Is for council to support the informal document once a copy is provided.

14. Procurement Manager

REPORT AUTHOR(S) Peter van Heusden
REPORT APPROVED BY Rod Richardson
DEPARTMENT Procurement

The following new equipment has been ordered

- 2 Side Tipping Trailers
- 1 Drop Down Trailer with Ramps
- 1 Tri Axle Dolly

Old trailers to be sold at action.

FLEET REFRESH

- Five (5) Vehicles purchased through Pacific Toyota and will be delivered beginning 2019
- One (1) vehicle purchased through Mike Carney Toyota ready for delivery before Christmas

TRADE IN VEHICLES

- Advertised in the North West Star paper and staff advised that four (4) trade in vehicles will be sold via Expression of Interest (locked box) which closes 11th January 2019
- Airbag issue on some vehicles for sale which dealership will send replacements for David Cummins and Peter van Heusden to install if sold locally.

15. CLOSED SESSION

That Council close the meeting to the public at 11.20am under section 275 Local Government Regulations 2012.

16. PROPOSED MEETING CALENDAR

Friday 14 th December 2018	10:00am	Doomadgee	Ordinary Meeting
Tuesday 15 th January 2019	10.00am	Doomadgee	Ordinary Meeting
Tuesday 19 th February 2019	10.00am	Doomadgee	Ordinary Meeting
Tuesday 19 th March 2019	10.00am	Doomadgee	Ordinary Meeting
Tuesday 16 th April 2019	10.00am	Doomadgee	Ordinary Meeting
Tuesday 21 st May 2019	10.00am	Doomadgee	Ordinary Meeting
Tuesday 18 th June 2019	10.00am	Doomadgee	Ordinary Meeting

17. CLOSURE OF MEETING

The Meeting closed 12.25PM

Jason Ned
Acting Mayor
Doomadgee Aboriginal Shire Council