



**Minutes  
OF THE  
JULY ORDINARY MEETING  
  
HELD IN THE BOARDROOM  
DOOMADGEE ABORIGINAL SHIRE COUNCIL  
275 Sharpe Street  
Doomadgee Qld 4830**

**On Friday 20<sup>th</sup> July 2018  
10:00am**

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## 1. OPENING 10.19 AM

One Minute silence for passing of Community Member

## 2. ATTENDANCE

### Elected Members

Acting Mayor Jason Ned  
Cr Dean Jupiter - entered the meeting at 10:26  
Cr Scharrayne Foster  
Cr Veron Ned

### Staff

Lothar Siebert – Chief Executive Officer  
Juanita Holden – Director of Corporate Services  
Trudy Mellor – Governance Officer

Attendance: Juanita Holden out of meeting 10.21am returned 10.22am  
Dean Jupiter entered meeting at 10.26am

## 3. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

### Material Personal Interest (MPI) Section 172 Local Government Act 2009

Involves the ability for you or an associate to *gain a material benefit or suffer a material loss as a result of a decision that is made*. It includes interests that arise from personal or family relationships. These interests must be disclosed prior to the item to be discussed and you must leave the room. A record will be recorded at the item and in the MPI Register. Associate being Councillor, spouse, parent, child, sibling, partner, employer etc.

### Conflict of Interest (COI) Section 173 Local Government Act 2009

Exists whenever there is a *disparity between your personal interest (real or perceived conflict of interest) and the public interest*. e.g. office holder of a community group. These interests must be disclosed prior to the item to be discussed. A record will be recorded at the item and in the COI Register. The Councillor will then decide whether to stay or leave the meeting.

## 4. APOLOGIES / LEAVE OF ABSENCE

Nil

## 5. CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 28<sup>th</sup> June 2018 to be taken as read and signed as correct.

### Recommendation:

That the minutes of the Ordinary Meeting of Council held 28<sup>th</sup> June 2018 be taken as read and signed as correct.

### Resolution No 1-7/18

Moved Cr Jason Ned  
Seconded Cr Scharrayne Foster

That the Minutes of the Ordinary Meeting of Council held 28<sup>th</sup> June 2018 be taken as read and signed as correct. **Carried**

**Recommendation:**

**That the minutes of the Special Budget Meeting of Council held 28<sup>th</sup> June 2018 be taken as read and signed as correct.**

**Resolution No 2-7/18**

**Moved Cr Jason Ned**

**Seconded Cr Scharrayne Foster**

That the Minutes of the Special Budget Meeting of Council held 28<sup>th</sup> June 2018 be taken as read and signed as correct. **Carried**

**Recommendation:**

**That the minutes of the Special Meeting of Council held 29<sup>th</sup> June 2018 be taken as read and signed as correct.**

**Resolution No 3-7/18**

**Moved Cr Jason Ned**

**Seconded Cr Scharrayne Foster**

That the Minutes of the Special Meeting of Council held 29<sup>th</sup> June 2018 be taken as read and signed as correct. **Carried**

## 6. BUSINESS ARISING FROM PREVIOUS MEETINGS

## 7. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

Attendance: Juanita Holden out of meeting 10.30am returned 10.30am

- Acting Mayor – Jason Ned
  - Meeting with Bob Katter in regard to Bore assistance, Grazing lease and Community assessment/view
  - Funding directed to Community it is currently lost through being provided to diverse groups
  - Due to finance directed from Indigenous Maintenance Program towards PCYC, for refurbishment of Sport and Recreation Premises, (formerly PCYC) Council will endorse PCYC access to the facility via MOU between Social Club, PCYC and Doomadgee Council.

**Resolution No 4-7/18**

**Moved Cr Jason Ned**

**Seconded Cr Dean Jupiter**

That Council will endorse PCYC access to the facility via MOU between Sport and Recreation Club, PCYC and Doomadgee Council. **Carried**

## 8. CHIEF EXECUTIVE OFFICERS REPORT

### 8.01 – Ministerial Government Champions Visit - Doomadgee

#### Summary

The upcoming Ministerial Government Champions Visit has been set for Friday 17<sup>th</sup> August. In attendance will be Honourable Coralee O'Rourke, Barry Broe – Coordinator General Department of State Development, Manufacturing, Infrastructure and Planning, Clare O'Connor – Director General Department of Communities, Matthew Lupi – Senior Executive Director Department of Communities.

The program for the day is for the Ministerial Champions to meet with Councillors then follow on with a BBQ with the Community. This will give the Champions and the Community an opportunity to meet with members of the community.

An invitation will all Stakeholders and the wider community will be sent out next week.

**Recommendation:  
For Council discussion.**

Noted

- Champions visit to include discussion on Night patrol
- Assistance to elderly in the community - Bus presentation

### 8.02–North West Qld Indigenous Catholic Social Services

#### Summary

New Service Model and Establishment of a Men's Healing Place

NWQICSS has written to Council to confirm commitment to work closely with Council in relation to programs that they deliver to Doomadgee. NWQICSS is developing an integrated justice model for Doomadgee. The model will incorporate our existing programs being the Justice Group, Men's Group and now the Domestic and Family Violence Enhancements Program.

Ms Cathy Illin has recently been appointee at Doomadgee as well as Nathan Logan as a Men's Advocate. Deborah Harris will maintain her role as Justice Advocate.

At a meeting held last month held with the Acting Mayor, Fr Mick Lowcock, Officers from the Department of Justice discussions were held as part of the new Domestic and Family Violence Co-design. At this meeting it was discussed the establishment of a Men's Healing Place in Doomadgee, with the suggestion that Council may be able to make available the old church house, which is currently undergoing renovation.

NWQICSS is now formally making a request to Council for the provision of this building or any other property for the establishment of a site for the Men's Healing Place.

Attached are the objectives and the plan for the Men's Healing Place.

**Recommendation:  
For Council discussion.**

Noted (Letter from CEO to be sent declining the request for access to buildings as mentioned)

#### Resolution No 5-7/18

**Moved** Cr Jason Ned  
**Seconded** Cr Dean Jupiter

That a letter will be sent from the CEO of Doomadgee Council declining the request for access to the buildings or property as mentioned. **Carried**

### 8.03–State Library of Queensland

#### Summary

Information has been received from the State Library of Queensland about the partnerships with local government which aims to ensure all Queenslanders have access to public libraries or Indigenous Knowledge Centres (IKCs).

The Library Board of Queensland (Library Board) is committed to working collaboratively with all Queensland Councils and are interested in hearing about the types of library services that would serve our local community as a place of connection and learning to explore knowledge, information and culture.

There are currently 24 IKCs, as part of the network of more than 320 public libraries across Qld. The variety of resources and programs enables libraries and IKCs to help their communities thrive across a wide range of areas including:

- Literacy and lifelong learning
- Informed and connected citizens
- Access to new technology and development of digital skills
- Personal development and wellbeing
- Stronger and more creative communities
- Economic and workforce development
- Encourage and capture and retention of traditional knowledge, cultural and languages to keep local cultural strong

The Library Board has recently offered all Councils with a library service or IKC a new Service Level Agreement (SLA) for the triennium 1 July 2018 to 30 June 2021. The Library Board strives to work with and on behalf of all Councils to advocate the value of libraries and IKCs to all governments and industry bodies and to build awareness of the changing roles of libraries and IKCs and the many opportunities.

**Recommendation:**

**That Council authorise the Chief Executive Office to contact the State Libraries for further information in regards to the establishment of IKCs for Doomadgee Aboriginal Shire Council and the Community.**

Noted

## 9. DIRECTOR OF ENGINEERING MONTHLY REPORT

**REPORT AUTHOR(S)**                **Garry Jeffries**  
**REPORT APPROVED BY**        **Lothar Siebert**  
**DEPARTMENT**                    **Engineering**

### **PURPOSE**

Presentation of the Monthly Activity report to Council.

### **ISSUES**

#### **NDRRA Works:**

The flood damage restoration works on Old Doomadgee Road has now commenced and will progress from town to the DOGIT boundary.

#### **Roads to Recovery and TIDS Works:**

##### Woologarang West Road:

The bitumen sealing of approximately 4.3km of this road was completed in the last week of June as planned. This completed Council's TIDS program for the 2017-18 year.

Preparations for the concrete floodway has commenced with the majority of the materials now delivered to site. The construction will commence within the next week and it is anticipated to be completed within the 3-5 weeks.

##### New Houses Building Project:

Six of the twelve houses have reached the stage of practical completion and the remaining six will be completed by the end of July.

The houses are being progressively handed over to tenants as they are completed.

##### Workshop:

Operations are continuing as per normal.

Mainly routine servicing and minor repairs have been required in the last month.

There have been no major repairs required this month.

##### General Gang:

Operations are continuing as per normal.

The General Gang have been working on keeping the community clean as well as assisting with maintenance at the airport and sewage effluent lagoons.

##### Airport:

Sadly, the airport is currently closed due to the very sad and sudden loss a loved and respected community member.

Accordingly, I propose we observe a one-minute silence in recognition of one of the Community's most respected members and valued employee of the Council.

Attendance: Trudy Mellor out of meeting 11.07am returned 11.13am

##### Water and Sewerage:

Operations are continuing as per normal. Glen Ziph of Trility is continuing his mentoring program to assist staff with improvements for our water and sewer infrastructure, with regular contact and telephone conference with staff.

AECOM Consulting Engineers are in the process of finalising tender documents for works on the Water & Sewer upgrade works.

##### Rodeo Ground Amenities Buildings

Foundation work for this project has commenced and it is expected that these buildings will be operational within the next month.

New Regional Waste Facility

This project is part of AECOM's brief, with the scoping of the work and construction documents being prepared.

Workshop Redevelopment

Planning and procurement for the internal fit out of the workshop has commenced and now that the housing project is nearing completion work will commence as the trades become available.

Government Employee Housing Project

No change

Doomadgee Roadhouse

Council has previously approved in principle the application by the Aboriginal Development Benefit Trust (ADBT) for the construction of additional accommodation units and Managers Residence at the Doomadgee Roadhouse. As part of this process it was necessary for a full Development Application (DA) to be made.

ADBT engaged Cardno to prepare this DA and the associated report (a copy of which is attached) to finalise this step, so that construction can proceed in accordance with the relevant building regulations and approval process.

**Recommendation:**

That the Development Application by the Aboriginal Development Benefit Trust for additional accommodation at the Doomadgee Roadhouse be endorsed as per the report as presented by Cardo.

**Resolution No 6-7/18**

**Moved** Cr Jason Ned

**Seconded** Cr Dean Jupiter

That the Development Application by the Aboriginal Development Benefit Trust for additional accommodation at the Doomadgee Roadhouse be endorsed as per the report as presented by Cardo. **Carried**

**STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Local Government Act 2009
- Local Government Regulations 2012

**REFERENCE TO CORPORATE PLAN**

Goal 8: Environment - Waste Management - Effective Waste Management Collection and Disposal Service

Goal 9: Infrastructure - Development, Maintenance and Replacement - To maintain and upgrade essential infrastructure to maximise the utility of existing assets and provide for their long-term improvement and/or replacement

Goal 12: Planning and Development - To develop and implement planning controls that ensure and encourage balanced and sustainable development and to promote the Shire as a desirable place to live, work, invest and to visit

**CONSULTATION**

Regular updates have been provided to the Department of Local Government, Racing and Multicultural Affairs.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

**That the Monthly Report from the Director of Engineering be received.**



**Noted**

Attendance:

Juanita Holden out of meeting 11.20am returned at 11.22am

Lothar Siebert out of meeting 11.27am returned 11.32am

Juanita Holden out of meeting 11.29 returned 11.30am

Vernon Ned out of meeting 11.30am returned 11.32am

Juanita Holden out of meeting 11.31am returned 11.32am

Confirmed Minutes

## 10. DIRECTOR OF CORPORATE SERVICES

### 10.01 – Financial Report

#### Summary

To provide Council with the Financial Management Reports for the period ending 30<sup>th</sup> June 2018

#### Cash Position:

##### June:

##### Commonwealth Bank:

General Account	\$2,771,241.87
Lease Account	\$ 21,939.99
Trust Account	\$ 426.25
<b>Total</b>	<b>\$2,793,608.10</b>

##### QTC:

Cash Fund	\$8,103,327.86
Sports CF	\$ 93,114.79
<b>Total</b>	<b>\$8,196,443.65</b>

**Total Cash**                    **\$10,990,051.76**

#### Recommendation:

**That the Financial Report from the Director of Corporate Services be noted and received.**

#### *Report Noted and received*

#### Resolution No 7-7/18

**Moved**            **Cr Jason Ned**

**Seconded**      **Cr Scharrayne Foster**

That the Council declines to pay Savannah Way and Local Government Association Fees.

**Carried**

#### Resolution No 8-7/18

**Moved**            **Cr Jason Ned**

**Seconded**      **Cr Dean Jupiter**

That the monies retained go into a separate designated Trust Account to be controlled, set aside and be made available to pay future Council legal costs.

**Carried**

## 11. DIRECTOR OF COMMUNITY SERVICES

**REPORT AUTHOR(S)** Leonie Florence  
**REPORT APPROVED BY** Lothar Siebert  
**DEPARTMENT** Community Services

### **PURPOSE**

Presentation of the Monthly Activity report to Council.

### **ISSUES**

#### **Animal Management**

At the request of Burke Shire Council, the services of Doomadgee's Animal Management staff, provided assistance to euthanise and remove an abandoned dog. This service will be invoiced accordingly.

#### **Environmental Health**

Shane Booth and Michelle Newman (Senior Environmental Health Officer) conducted Food Health and Safety checks at all local businesses in Doomadgee. All businesses complied with the Food Safety Standard.

#### **Domestic Animal Control**

Michelle Newman will visit the Community again soon to provide further assistance with the Dog Care Program at the school.

#### **Youth Hub**

Staff were involved in planned NAIDOC activities. Due to the cancellation of Council's NAIDOC celebration all food was donated to other stakeholders. The youth hub accommodation unit has been inspected. Procurement of materials for repair of vandalism to the unit is underway. Six new computers have been installed at the Youth Hub. These PC's with a 27" screen have been configured to kiosk mode of operation, which means that they are more user friendly, the format and software cannot be changed and they reset after every log off. This will reduce maintenance and the likely hood of computer corruption.

#### **NAIDOC**

All requests for Council to assist with the NAIDOC celebrations were completed as planned. Accordingly, I would like to pass on a thank you from the Community for Councils contribution.

#### **Public Art Installation**

There has been no expression of interest to date for the artwork commission at the Government site in Akehurst Dr DOOMADGEE. Further advertising will be conducted in an effort to stimulate a response from the Community.

### **STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Local Government Act 2009
- Local Government Regulations 2012

### **REFERENCE TO CORPORATE PLAN**

Goal 4 - Community - Arts and Culture - To create opportunities through art and culture to enhance individual's skills, bolster community pride and its quality of life:

Goal 7: Environment - Environmental Protection - To conserve and enhance the natural and built environments to achieve ecologically sustainable development.

Goal 10: Community and Human Services - To encourage and participate in the continuing development of community services to foster a safe, harmonious community with a strong community spirit

### **CONSULTATION**

Regular updates have been provided to the PMC, Dept of Health as per funding agreement.

### **RECOMMENDATION**

**That the Monthly Report from the Director of Community Services be received.**

*Report Noted*

## 11. CLOSED SESSION

*That Council close the meeting to the public at under section 275 Local Government Regulations 2012.*

**Resolution No 10-07/18**

**Moved** Cr Jason Ned

**Seconded** Cr Dean Jupiter

**That Council close the meeting to the public at 11:56am under section 275 Local Government Regulations 2012. Carried**

Items to be considered in Closed Session will be listed and marked accordingly. This section of the Agenda is for those items deemed necessary for discussion in a meeting Closed to the Public in accordance with Local Government Regulation 2012 – Section 275 – Chapter 8 Administration – Part 2 Local Government Meetings and Committees –

- Discussion on Councillor Expense Policy

Attendance: Lothar Siebert, Juanita Holden, Trudy Mellor out of meeting 11.58am  
Lothar Siebert, Juanita Holden, Trudy Mellor return to meeting 12.15pm

- (1) A local government or committee may resolve that a meeting be closed to the public if its Councillors or members consider it necessary to close the meeting to discuss –
  - a. The appointment, dismissal or discipline of employees; or
  - b. Industrial matters affecting employees; or
  - c. The Local Government budget; or
  - d. Rating concessions; or
  - e. Contracts proposed to be made by it; or
  - f. Starting or defending legal proceedings involving it; or
  - g. Any action to be taken by the Local government under the Planning Act, including deciding applications made to it under the Act; or
  - h. Other business for which a public discussion would be likely to prejudice the interest of the Local Government or someone else, or enable a person to gain a financial advantage
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting

**Resolution No 11-07/18**

**Moved** Cr Jason Ned

**Seconded** Cr Scharrayne Foster

**That Council opening the meeting to the public at 12.15 pm, under section 275 Local Government Regulations 2012 Carried**

**Resolution No 12-07/18**

**Moved** Cr Jason Ned

**Seconded** Cr Scharrayne Foster

**That Council amend the Expense Reimbursement for Councillors to incorporate a Travel Allowance of \$250.00 per day plus 3 meals a day allowance. Carried**

### 13. PROPOSED MEETING CALENDAR

<b>Thursday 16<sup>th</sup> August 2018</b>	<b>10:00am</b>	<b>Doomadgee</b>	<b>Ordinary Meeting</b>
<b>Thursday 20<sup>th</sup> September 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 18<sup>th</sup> October 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 15<sup>th</sup> November 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 20<sup>th</sup> December 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>

### 15. CLOSURE OF MEETING

The Meeting closed 12:28pm

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**Jason Ned**  
**Acting Mayor**  
**Doomadgee Aboriginal Shire Council**