

**Minutes of the Ordinary Meeting of Council
held at the Doomadgee Aboriginal Shire Council Boardroom
on 22nd August 2017**

1. OPENING BUSINESS

Cr Edric Walden declared the meeting open at 10:00am

2. ATTENDANCE

Elected Members

Mayor Edric Walden

Cr Jason Ned

Cr Dean Jupiter

Cr Tony Chong – Entered the Meeting at 10:52am

Staff

Lothar Siebert – Chief Executive Officer

Garry Jeffries – Director of Engineering

Richard Kelly – Director of Corporate Services – Entered the Meeting at 10:17am

Juanita Holden – Governance Manager

3 APOLOGIES WITH OR WITHOUT

Cr Scharrayne Foster – Noted and Accepted

4. CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of Council held 17th & 18th July 2017 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

Resolution No 1-08/17

Moved Cr Edric Walden

Seconded Cr Jason Ned

That Council organise a meeting with the New Century Mine Owner.

Carried

Attendance:

Richard Kelly entered the meeting at 10:17am

Attendance:

Juanita Holden left the meeting at 10:38am and returned at 10:39am

Resolution No 2-08/17

Moved Cr Edric Walden

Seconded Cr Jason Ned

That the minutes of the Ordinary Meeting of Council held 17th & 18th July 2017 be taken as read and signed as correct.

Carried

Recommendation:

That the minutes of the Special Meeting of Council held 31st July 2017 be taken as read and signed as correct.

Resolution No 3-08/17

Moved Cr Jason Ned

Seconded Cr Edric Walden

That the minutes of the Ordinary Meeting of Council held 17th & 18th July 2017 be taken as read and signed as correct.

Carried

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Recommendation:

That the minutes of the Special Meeting of Council held 8th August 2017 be taken as read and signed as correct.

Resolution No 4-08/17

Moved Cr Edric Walden

Seconded Cr Jason Ned

That the minutes of the Special Meeting of Council held 8th August 2017 be taken as read and signed as correct. **Carried**

Recommendation:

That the minutes of the Special Meeting of Council held 16th August 2017 be taken as read and signed as correct.

Resolution No 5-08/17

Moved Cr Edric Walden

Seconded Cr Jason Ned

That the minutes of the Special Meeting of Council held 16th August 2017 be taken as read and signed as correct. **Carried**

4.1 BUSINESS ARISING FROM PREVIOUS MEETINGS

It is to be noted that a list of Action Items is to be presented from the previous Council Meeting to be included in all future Agendas.

Attendance:

Garry Jeffries left the meeting at 10:45am and returned at 10:50am

5. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Noted

Attendance:

Cr Tony Chong entered the meeting at 10:52am

Meeting adjourned for Morning Tea at 10:52am and re commenced at 11:15am

6. DEPUTATIONS

It should be noted that deputations are a public process and as such the identity of persons making a deputation to Council will be on the public record.

- North West Queensland Indigenous Catholic Social Services

Attendance:

NWQICSS entered the meeting at 11:19am and left at 12:02pm

Resolution No 6-08/17

Moved Cr Jason Ned

Seconded Cr Edric Walden

That Council resolve not to renew the lease with the Warrgoobulginda Aboriginal Corporation – Women's Shelter and Day Care Centre, furthermore the Day Care Centre will be notified that it has 2 weeks to vacate the building. **Carried**

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Attendance:

Garry Jeffries left the meeting at 12:06pm and returned at 12:11pm

7. CHIEF EXECUTIVE OFFICERS REPORTS

Agenda Reference: 8.01

Title: Burke Shire Council

Summary

Burke Shire Council will be travelling the Burke Shire to inspect their roads before making decisions later this year about the next 5-year program of repairs and maintenance.

- | | | |
|-------------------------------------|--------------------|----------------------|
| • Tuesday 22 nd August | 6:30pm to 8:30pm | Hells Gate Roadhouse |
| • Wednesday 23 rd August | 3:30pm to 5:30pm | Adel Grove |
| • Thursday 24 August | 10:15am to 12:15pm | Gregory – CWA Hall |

Recommendation:

For Council Information.

Noted

Agenda Reference: 8.02

Title: National Local Roads and Transport Congress 2017

Summary

The National Local Roads and Transport Congress this year is “Shaping Transport’s Future”.

One of the biggest challenges we face as Councils is providing and maintaining our essential physical infrastructure year in year out. Despite it being an endless task, we know it underpins the economic and social life of our communities and leaving it until tomorrow creates a greater burden for the future.

This Road Congress is the platform for local government to stand up and be heard. The attendance and active participation will help ALGA make the strongest case for local government roads and transport funding ahead of the 2018/19 Federal Budget and a possible early Federal Election in the second half of 2018.

The Congress will be held in Albany – Western Australia – 6 – 8 November 2017

Recommendation:

That Council authorise the Mayor, Chief Executive and Director of Engineering to attend the National Local Roads and Transport Congress.

Resolution No 7-08/17

Moved Cr Jason Ned

Seconded Cr Edric Walden

That Council authorise the Mayor, Chief Executive Officer and Director of Engineering to attend the National Roads and Transport Congress. **Carried**

Agenda Reference: 8.03

Title: National Indigenous Education Forum

Summary

Culturally appropriate education, managed and delivered by Aboriginal people for Aboriginal People can make a world of difference. Without an education, people can be trapped in the cycle of disadvantage and poverty

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that has created the mighty Gap between Aboriginal and Torres Strait Islander youth and the rest of Australia. With literacy and numeracy well below the national average, they can't find gainful employment, improve their health or secure housing. This in turn can lead to a life of crime and violence, often characterised by despair and depression. Indigenous Education Forum will be held in Darwin – 18th – 20th October 2017.

Recommendation:

For Council discussion.

Resolution No 8-08/17

Moved Cr Edric Walden

Seconded Cr Dean Jupiter

That Council authorise the Mayor, All Councillors, Chief Executive Officer and the Governance Manager to attend the National Indigenous Education Forum. **Carried**

Resolution No 9-08/17

Moved Cr Dean Jupiter

Seconded Cr Tony Chong

That Council authorise that the October Ordinary Council Meeting be moved to the 26th October 2017. **Carried**

Agenda Reference: 8.04

Title: LGAQ Annual Conference

Summary

The LGAQ Annual Conference is an important opportunity for members to debate matters of importance to Queensland communities. The Conference not only gives councils a direct say in the policy agenda of the LGAQ, but is a coveted opportunity to network with local government peers, state and federal government representatives, and industry stakeholders. LGAQ Annual Conference will be held in Gladstone 16-18 October 2017. Councillors and senior management attended this conference in Brisbane last year.

Recommendation:

For Council discussion.

Noted

Agenda Reference: 8.05

Title: Sponsorship – Doomadgee Rodeo Association

Summary

Doomadgee Rodeo will be held on Friday 22nd September 2017. This will be a 3-day event. Previously Council has provided sponsorship for the Rodeo. The funds remain with the Council acting as the trust for the payment of invoices. It has been proposed that any sponsorship that comes in will be deposited into the Council account.

Recommendation:

That Council approve of an annual sponsorship package to the Doomadgee Rodeo Committee, furthermore Council will act as Trust for the Income and Expenditure of the event.

Noted

Agenda Reference: 8.06

Title: Doomadgee Rodeo Grounds Upgrade

Summary

Deputy Mayor Jason Ned, Director of Engineering Garry Jeffries and MMG Rep Vivian Fuchs have been onsite at the Rodeo grounds and discussed the upgrade. DOE to provide a verbal report.

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Recommendation:
For Council Discussion.

Noted

Agenda Reference: 8.07
Title: Doomadgee Rodeo Grounds Upgrade

Summary

At the Ordinary Meeting in December 2016, MMG (Viviane Fuchs) and Waanyi PBS (Alec Doomadgee via phone) presented to Council on the plans for the upgrade. Below is an extract from this meeting.

APPOINTMENT

At 10.46a.m. representatives from MMG Century (Century Mine) Viviane Fuchs and Andrew Hocking attended the meeting. Mr Alex Doomadgee, Chairman of Waanyi Prescribed Body Corporate was an apology due to the change in meeting date but was available to join the meeting by telephone.

The Mayor welcomed them to the meeting and invited them to speak to their proposal.

The purpose of their appointment is to present to Council the following projects for discussions and consideration:

- Undertake Improvements to the Doomadgee Rodeo Grounds to the value of \$450,000
- Construction of a Doomadgee Cultural Centre which will showcase the unique culture and arts for the whole Doomadgee community and be a hub to support the development and sale of cultural and arts products and attract passing tourists.

Funding for these projects is coming from the Waayni PBC via an agreement entered into by MMG Century on 19th June 2015.

ATTENDANCE

At 11.04a.m. Cr Foster returned to the meeting.

DISCUSSION

Considerable discussion ensued on both projects. The timeline is to commence the Rodeo Grounds Improvements in April/May after the wet season and complete the work prior to the 2017 Doomadgee rodeo. The Cultural Centre would require further community consultation, planning and presentation to Council again before the project could proceed including the preferred location.

Recommendation:
For Council Discussion – Current Spending on the Doomadgee Rodeo Grounds Upgrade and what is outstanding in regards to funds spent.

Noted

Agenda Reference: 8.08
Title: Council Vehicle Usage

Summary

Management and Councillors have had reports of increased out of hours usage of Council Vehicles by staff. All officers have been advised that the use of Council Vehicles for private use is not allowed. The running costs of these vehicles is increasing and there are insurance implications to council if this usage is continued. The Current Vehicle Policy is attached.

Recommendation:
For Council.

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Noted – Policy has been distributed to all Councillors for adoption in September.

Attendance:
Juanita Holden left the meeting at 1:01pm and returned at 1:03pm

Attendance:
Lothar Siebert left the meeting at 1:04pm and returned at 1:07pm

Attendance:
Cr Edric Walden left the meeting at 1:11pm

9. DIRECTOR OF ENGINEERING

Agenda Reference: **9.01**
Title: **Monthly Report to Council – August 2017**

Summary

NDRRA Works:

Council's flood damage claim has been assessed at a value of \$1,469,819 and it is expected that formal approval will follow in the near future. The road crew will commence grading of Woollogarang West Road in the week commencing 21 August 2017.

Roads to Recovery and TIDS Works:

Woollogarang West Road:

Negotiations with concreting contractors is almost complete and the construction of the two floodway's on this road will be coordinated with the building projects in the Community.

The re shaping of another 2.5km of gravel will be included with the grading of this road and it is expected that the bitumen sealing of this section will be undertaken in latter half of September.

New Houses Building Project:

In line with Council's endorsement, the builder for these houses has been appointed and a Supervisor has been engaged. Local crews are being recruited and works have commenced with the fencing of the site and floor slab preparation.

Attendance:
Cr Edric Walden entered the meeting at 1:13pm

Workshop:
Operations are continuing as per normal.

Mainly routine servicing and minor repairs have been required in the last month. There have been no major repairs required this month.

Road Gang:

The roads crew has primarily been involved with the preparation of the new workshop site as well as well as stockpiling materials for the houses.

General Gang:

Operations are continuing as per normal.
The open space crew and the general gang have been working together on keeping the community clean.

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Airport:

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

Water and Sewerage:

Operations are continuing as per normal. Christopher Contracting have been assisting with a number of maintenance projects in relation to the water & sewer reticulation.

Attendance:

Richard Kelly left the meeting at 1:16pm

AECOM have been assisting with the review and audit of the Drinking Water Quality Management Plan as well as scoping & costing of the suggested improvements at the WTP following the visit by DEWS.

Attendance:

Juanita Holden left the meeting at 1:18pm

Rodeo Ground Upgrade & Cultural Centre

Work at the Rodeo Ground has been halted and following a meeting between MMG representatives, the Deputy Mayor and Council's Director of Engineering; efforts are being made to bring the parties concerned to the table to resolve the outstanding issues.

New Regional Waste Facility

The preliminary design and the closure strategy reports for existing facilities are now complete and will be tabled for Council's information

Workshop Redevelopment

Preparation of the foundation pad for the workshop is now complete. The design has been completed and the fabrication of the structural steel is underway.

It is expected that construction of the foundations & slab will commence in the next 10-14 days.

Government Employee Housing Project

Council has been awarded the civil package for this project and Christopher Contracting have been engaged to construct the pipework that is part of this package. They will be employing 3-4 local persons for this work. Mobilisation is underway and it is expected that work on site will commence within the next two weeks.

Attendance:

Richard Kelly entered the meeting at 1:26pm

Juanita Holden entered the meeting at 1:26pm

Recommendation:

That the Director of Engineering's report as presented be received by Council.

Resolution No 10-08/17

Moved Cr Jason Ned

Seconded Cr Tony Chong

That the Director of Engineering's report be accepted.

Carried

Meeting adjourned for Lunch at 1:26pm and re commenced at 1:35pm

All in attendance, expect for Lothar Siebert.

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10. DIRECTOR OF CORPORATE SERVICES

Agenda Reference:	10.01
Title:	Monthly Report to Council – August 2017

Internal Audit

Preliminary work has now begun on our FY17 IA program and an interim report is expected soon, but due to staff shortages, and time constraints on existing resources, this may be delayed.

Information Technology

A detailed status report from Data Central is provided as an attachment to this report.

Insurance

Insurance claims currently pending include:

- Airport vandalism – awaiting final costs and claim to be submitted.

Attendance: Lothar Siebert entered the meeting at 1:39pm

Leases / Licence Agreements

A review of all Council Managed Leases and Licences is continuing.

- The Memorandum of Understanding (MOU) for the Doomadgee Men's Shed is still deferred, pending further advice. A separate lease is being negotiated for Office 2 at 15 Sharpe Street. Fiona Hill is to attend meeting to try and finalise with Council, and sort out remaining issues.
- We are still awaiting a response from Warrgoobulginda Aboriginal Corporation (WAC), regarding the Women's Shelter and Day Care Centre. A representative (Eleanor Logan) is scheduled to attend this meeting to discuss funding arrangements. Lease documentation, with a commencement date of 1 July 2017, has been sent to WAC with a covering letter. It should be noted that service charges are still outstanding (\$70,506 up to 30 June 2017). This does not include current charges for this financial year 2017-18 (\$15,477).
- Australia Post have been approached about transferring their Agency agreement to a third party, and discussions are currently underway with CEQ Enterprises (the operators of the Doomadgee Retail Store) to facilitate this. Australia Post have no major issues with this proposal, and are prepared to negotiate with CEQ in due course. This will be further discussed and formalised with Council when CEQ management are here in September.
- Centrelink have provided an offer to renew our Agency Agreement in Doomadgee, which is currently being re-negotiated to ensure it not only meets the needs of our Community, but also is cost effective for DASC. Their response to date has not been encouraging. Council may need to consider approaching another provider for this service.

Resolution No 11-08/17

Moved **Cr Edric Walden**

Seconded **Cr Jason Ned**

That Council approach My Pathway in regards to providing services for the Department of Human Services.

Carried

- Child Safety House: A letter and proposed lease was sent to the Department of Communities, Child Safety and Disability Services on the 14 August 2017. We are now awaiting a response.

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- North West Hospital and Health Service (NWHHS); we are currently pursuing Queensland Health for a resolution to the final transfer of the old hospital site, and at the same time asking Crown Law for a reconsideration of their (on behalf of Queensland Health) refusal to pay for structural maintenance. As we have agreed in principle to a lease valued at \$6,000 for each property, the issue of maintenance costs is a significant one for Council.
- North and West Remote Health (NWRH): Draft letters of offer are currently being prepared. Council should also give consideration to whether it should undertake the construction of the accommodation units on Lot 31 ourselves, if suitable funding can be arranged.

Recommendation:

1. That Council resolves, pursuant to Section 236 of the Local Government Regulation 2012, to dispose of a valuable non-current asset being Lease of the Child Safety House at 271 Goodeedawa Road, Doomadgee to the Department of Communities, Child Safety and Disability Services for a term of 10 years commencing 2 February 2016. The Lease will be subject but not limited to the following:

a) Initial rental of \$12,000.00 p.a. plus GST

b) The issue of a trustee lease to the Department including the following:

* The mandatory standard terms and conditions specified in DNRM document 711932933

* The Department to be responsible for all rates and charges, including any costs of water usage

* The Department to be responsible for all building maintenance and repairs

* The Department to pay all reasonable legal cost associated with execution of the trustee lease and all costs associated with the necessary lease survey plan.

2. Council delegates authority to the Chief Executive Officer in accordance with section 257 of the Local Government Act 2009 to determine and finalise any and all matters associated with the negotiation and finalisation of the trustee lease.

Resolution No 12-08/17

Moved **Cr Jason Ned**

Seconded **Cr Edric Walden**

That the Officers Recommendation be accepted.

Carried

Annual Report

The Annual Report is now complete, and on our website. Bound copies will be made available upon request.

Attendance:

Garry Jeffries left the meeting at 1:57pm and returned at 1:58pm

Finance

The Finance team is under-resourced at present, due to the impact of staff changes in the Cairns Office. A review has been undertaken to ascertain the best way forward, and the outsourcing of all high-end accounting tasks is now underway.

The CEO & DCS have met with interested parties, and are awaiting estimates of costs after scoping of the project is completed. As the 2016-17 audit has now begun, DASC must avoid any further delays in the publishing of our Annual Reports.

Resolution No 13-08/17

Moved **Cr Edric Walden**

Seconded **Cr Jason Ned**

That Council authorise the Chief Executive Officer and the Director of Corporate Services to approve of a 3-month contract with KPMG, with the option of an extension of services if required.

Carried

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Doomadgee IT Report for July 2017

General IT Matters

All Servers and Server equipment are online and working as required.

Firewall units for Head Office, Cairns and Youth Hub will need replacing ASAP due to age the existing units are 6 Years old and are end of life and are not supported.

Quotations for the New Firewall units will be forwarded by August 20 2017.

The Shire now has a fully operational Intranet site for all staff this site allows access for day to day staff activities, documents, policy and procedures, updated Government news and lots more.

Andrew Cunningham from Data Central was in Doomadgee this month to perform various work such as the completion of the Intranet Site, Internet Hub and to prepare the old Bank for conversion to Doomadgee's new IT Shop and support Centre.

Internet and Communication

The Internet and VPN connections between both Doomadgee and Cairns along with all other connections have been stable for some months with no reported outages. The Internet Hub Workstations have been installed and are now operational – Training to be provided on its use.

CCTV & Alarms

New CCTV Camera replacement at the SES House will need completed due to vandalism to two cameras as well as other locations.

Doomadgee Website and Other Media

Photos of all Councillors and Executive Staff are required to be taken and placed on the Doomadgee Website.

The Internet web site needs replacing www.doomadgee.qld.gov.au as it is outdated and is not compliant by Government standards. The above Doomadgee website hosting has now been moved to another provider and the website is much more responsive.

Internet Café

The new Internet Café has now been commissioned to allow community people full access to the Internet via this Café, this will allow the community to perform transactions such as money orders, banking and other services alike. Further training will be required to complete the process.

Recommendation:

That the report from the Director of Corporate Services as provided be noted and received.

Resolution No 14-08/17

Moved Cr Tony Chong

Seconded Cr Dean Jupiter

That the Director of Corporate Services report be accepted.

Carried

Attendance:

Lothar Siebert left the meeting at 2:07pm and returned at 2:11pm

Attendance:

Juanita Holden left the meeting at 2:11pm and returned at 2:12pm

Attendance:

Cr Tony Chong left the meeting at 2:12pm

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Attendance:

Leonie Florence and David Escott entered the meeting at 2:12pm

11. DIRECTOR OF COMMUNITY SERVICES

Agenda Reference: **11.01**

Title: **Monthly Report to Council – August 2017**

Animal Pest & Environmental Control

After a serious complaint about dangerous and roaming stock a Letter of Request was issue to the offending owners. The letter outlined that it is unlawful to keep livestock in the township and they needed to be removed immediately. The police were also notified.

Animal Management team are working on the horse paddock, repairing fences and water troughs, to make this usable again for horse owners in town.

Attendance:

Cr Tony Chong entered the meeting at 2:14pm

Night Patrol

At our first meeting on the 2nd August, 2017 with Night Patrol applicants, Police, DATSIP, PMC and Council; all agreed that a Night patrol would provide a valued service in Doomadgee.

It was proposed that:

- Night Patrol will assist with the safety of all children and youth after dark, help members in the community who may be at risk of either harm or becoming a victim of harm and to help divert community from unnecessary contact with the Police.
- Night Patrols need to be independent from the police to allow them to take a flexible approach and keep their community trust: however good relationships with the police and other community based programs are crucial for the function of community patrols.
- Liaison with the local Police is crucial for the functioning of Night Patrols -Night Patrol Officers to 'Observe - Record – Notify'
- Successful community patrols enjoy community involvement and ownership and strong collaboration with police and a network of community services.
- Doomadgee Aboriginal Shire Council to apply for funding and will provide assistance where needed
- My Pathway under a Host Agreement to assist with staff recruitment, training and assistance with resources.

It was requested that a community meeting and BBQ be held at Middle Park for future discussion and input of Night Patrol. David Escott (DASC Community Engagement Officer) along with Edric Walden (Mayor) to chair the meeting.

Attendance:

Juanita Holden left the meeting at 2:22pm and returned at 2:23pm

Community Meeting held on the 7th August, 2017 at Middle Park

Mayor outlined night patrol proposal and its support and service

- Needs community involvement and ownership - to protect, discourage and divert unlawful behaviour/children of the streets late at night
- Patrols that reflect the needs of the community
- Increase community safety and wellbeing

Community Engagement Officer outlined the support from Council and My Pathway
Community Feedback

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- There was a need to get the young children and youth off the streets because of the break in houses and places, using drugs, noisy- yelling and swearing
- People are roaming the streets affected by alcohol and drugs
- It's not safe at night
- Children should not be out late at night/ need sleep so they can get up early to go to school
- Don't like the name Night Patrol

Next meeting to be advised for early September. Mayor and Engagement Officer 'open door' policy to community for their input.

Mayor and Community Engagement Officer to partake in 'Night Patrols' to experience what is happening late at night in the community.

Council and My Pathway to move forward with setting up Night Patrol service.

Night Patrol Meeting held at My Pathway on the 17th August 2017

The object of this meeting was to get Night Patrol into the Community as soon as possible with little outlay of costs and expenses. Through joint discussions with Michael Johnson and Carlene Logan (My Pathway) Tom Atu (PMC) Leonie Florence and David Escott(DASC) it was proposed that:

- My Pathway to Host a trial Night Patrol, 4 nights a week- Wednesday, Thursday, Friday and Saturday- 9pm to 2pm. My Pathway to recruit staff and provide a bus.
- Council to provide base at Youth Hub for Night Patrol staff.
- All staff to be briefed by My Pathway and Council about their roles and responsibilities under the Host Agreement
- All staff to be briefed by Police on their roles and responsibilities in the Community

Discussions with Councillors at General Council Meeting on the 22nd August, 2017 proposed for further recommendations.

Attendance:

Cr Tony Chong left the meeting at 2:31pm and returned at 2:33pm

Youth Hub

Youth Program Co-Ordinator position for a three months contract has been advertised in Cairns Post, Townsville Bulletin, Northwest Star and on DASC web and Facebook pages. Applications close on the 29th Of August 2017. Sexual Health will be making fortnightly visits to Doomadgee and will be providing more services to the Community. After the successful Sexual Health 'Quick Check's at the Youth Hub, we have been approached to use our facilities on a regular basis for information, testing and general health nights.

Radio Station

Elijah Douglas has been appointed as Doomadgee's radio broadcaster. He has only been on the radio for just over a week and already we have had positive feedback from the Community about his content and broadcasting skills.

Community Engagement Officer

Please find attached Sports & Social Club survey results for discussion.

Recommendation:

That the report from the Director of Community Services be noted and received.

Resolution No 15-08/17

Moved Cr Tony Chong

Seconded Cr Dean Jupiter

That the Director of Community Services report be accepted.

Carried

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Attendance:
Cr Jason Ned left the meeting at 2:44pm

12. GOVERNANCE MANAGER

Agenda Reference: **12.01**
Title: **Monthly Report to Council – August 2017**

Summary

Proposed Workshop for Elected Members

As previously discussed, I would like to start regular workshops with the Elected Members on all aspects of Governance, in particular the roles and responsibilities of the Elected Members.

As we move through the above sessions, I will have questionnaires for each elected member to complete after each session. This will help you in your roles as Elected Members and I would encourage you to let me know of any topics that you would like discussed at these sessions. It is important that you try and attend each session. I will have booklets for each member ready for each session that we will use as we go through the workshops. As there are many Policies that are currently being reviewed for adoption, I will present the policies at each Council Meeting for Elected Members to read through and then any questions can be addressed to me before the next meeting prior to adoption. For those Policies that are more in-depth, we will work these in for Workshops. I will be mindful of your prior commitments and can work around schedules as need to.

Legislation and Compliance

Compliance with legislation can be challenging and often a complex area for Councils to navigate. State and Federal legislation and regulation changes frequently, and the consequences for councils not keeping across these changes are often serious. Governance within DASC is moving forward and is starting to clearly identify all relevant compliance demands and action required to achieve compliance. The following have been either updated or implemented:

- Local Law Register – s31 LGA09 – Available for Public and on the Web Site
- Record of Material Personal Interest (Councillor) - Available for Public and on the Web Site
- Record of Conflict of Interest (Councillor) - Available for Public and on the Web Site
- Record of Conflict of Interest & Material Personal Interest – Executive Staff
- Council Minutes – Available for Public and on the Website
- Council Resolution Register – On Council Website

Councillor Register of Interest

The local government must ensure a copy of the Register of Interest of Councillors is available for inspection by the public at the office and on the Council Website. All Councillor Registers of Interest have been uploaded onto the Council Website. It is up to Councillors to ensure that these registers are completed and up to date at all times.

Related Party Policy

Pursuant to section 177 of the Local Government Regulations 2012, a local government's general purpose financial statements must be prepared in compliance with the with the following documents (each a prescribed accounting standard) published by the Australian Accounting Standards Board (AASB):

- Australian Accounting Standards;
- Statements of Accounting Concepts;
- Interpretations; and
- Framework for the preparation and presentation of financial statements

Not-for-profit public-sector entities at all levels of government are now required to provide related party disclosures as a result of amendments to AASB 124 Related Party Disclosures. The changes are contained in amending standard AASB 2015-6 Amendments to Australian Accounting Standards – Extending Related

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Party Disclosures to Not-for-Profit Public-Sector Entities. These apply for annual reporting periods beginning on or after 1 July 2016.

The AASB has confirmed that the requirements of AASB 124 'Related Party Disclosures' will apply to local government annual reporting periods beginning on or after 1 July 2016.

Council has not previously adopted a Related Party Policy. This is a very complex policy and Council must ensure councillors and relevant staff are trained to recognise related party transactions. Council will continue to receive a management note in the Internal Audit Report until such a Policy is Adopted and implemented. Council has had over 12 months to have this policy adopted and are now in breach of legislation

Recommendation:

That Council adopt the Related Parties Policy as presented.

That Council authorise the Governance Manager to organise appropriate training through either LGAQ / DILGP or QAO in relation to the Related Parties Policy and Procedure.

Resolution No 16-08/17

Moved Cr Edric Walden

Seconded Cr Tony Chong

That Council authorise the Governance Manager to organise appropriate training for Councillors and Staff in relation to the Related Parties Policy and Procedure prior to adoption of such policy. **Carried**

Attendance:

Lothar Siebert left the meeting at 3:08pm

Recommendation:

That the report from the Governance and Grants Officer be noted and received.

Resolution No 17-08/17

Moved Cr Edric Walden

Seconded Cr Tony Chong

That the Governance Managers report be accepted. **Carried**

13. CLOSED BUSINESS

That Council close the meeting to the public at under section 275 Local Government Regulations 2012

Resolution No 18-08/17

Moved Cr Tony Chong

Seconded Cr Edric Walden

That in accordance with Section 275 of the Local Government Regulations 2012, the General Meeting was closed to the public at 3:09pm for discussion of the following matters: **Carried**

Resolution No 19-08/17

Moved Cr Edric Walden

Seconded Cr Tony Chong

That in accordance with Section 275 of the Local Government Regulations 2012, the General Meeting was reopened to the public at 3:30pm for the taking of resolutions. **Carried**

**Minutes of the Ordinary Meeting of Council
held at the Doomadgee Aboriginal Shire Council Boardroom
on 22nd August 2017**

Agenda Reference:	12.02
Title:	Councillor Remuneration - Taxation

Summary

Councillor ATO

Councillor remuneration (ATO refers to local governing bodies remuneration) is not treated for taxation purposes as ordinary wages etc. paid to an employee (PAYG), or even as payments to contractors etc. for services rendered. It is the responsibility for each elected local governing body member to declare in their tax return all remuneration received for performing the role, along with income from all other sources that they have, and to manage the taxation outcomes for all their taxable income.

It is common practice for elected members to voluntarily request that some part of their remuneration be paid to the ATO, referring to their Tax File Reference number – but this is voluntary, and is not PAYG in the true sense – it is a disciplined way of managing their cash - setting aside a reasonable part of the remuneration to be sure that any tax payable can be covered when it is due.

Recommendation:

That Councillors advise the Chief Executive Officer in writing on what Taxation Treatment they wish for Council to follow for the remaining of their elected member term.

Resolution No 20-08/17

Moved Cr Tony Chong

Seconded Cr Dean Jupiter

That Councillors advise the Chief Executive Officer in writing on what Taxation Treatment they wish for Council to follow for the remaining of their elected member term. **Carried**

Agenda Reference:	12.03
Title:	Surrendered Katter Lease

Summary

Lot 122 Burke Street has been surrendered by the lessee and now revert to Council as the trustee. Remote Indigenous Service Delivery are asking Council if the property is to remain in the social housing or utilise it for other purposes.

In regards to the process:

For the granted leases:

- o A perpetual lease has been granted to the original applicant under the terms of the 1985 Act however the lease itself does not include any improvements on the land. As such, action is required to transfer ownership of the dwelling to the lease holder.
- o Depending on what evidence and documentation the State has from the time of the original application in the 1980s, it will be considered category 1,2 or 3. As per the attached document, where there is a category 1 or 2 entitlement ownership of the dwelling will be transferred by the department publishing a notice in the Queensland Government Gazette. (Note: before this occurs, we will check that Council agree to publication and provide written advice of the intended dates.) Where there is a category 3 entitlement ownership of the dwelling will be transferred by sale (from Council as Trustee) to the leaseholder for a peppercorn rate of \$1. (Note: DATSIP has a template agreement that can be used and will assist Council with this process).

For the lease entitlements:

- o An application was made under the 1985 Act and approved however the lease was never granted. Therefore, the applicants have an outstanding entitlement to a lease.
- o Resolution will follow the same process with regard to the consultation and Identified Maintenance works, however ownership will be transferred by granting a perpetual lease under the Aboriginal and Torres Strait Islander Land Holding Act 2013. The terms of a lease granted under the 2013 Act cover both land and improvements. Council will receive early advice regarding the grant of a lease and the intended dates.

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- Council would remove the properties from their asset register once these processes are complete. That is; on the day that ownership is formally transferred to the individual.

If the applicants or beneficiaries do not wish to enter into home ownership and choose to surrender their lease or lease entitlement:

- Ownership will revert to/remain with Council as Trustee.
- The department will work with Council to determine the future use of the property and, if it is to remain social housing, how that is achieved contractually.

Recommendation:

That Council resolve that 122 Burke Street, Doomadgee will remain in the Social Housing Program and furthermore will advise the Department of Housing and Public Works.

Resolution No 21-08/17

Moved **Cr Tony Chong**

Seconded **Cr Edric Walden**

That Council resolve that 122 Burke Street, Doomadgee will remain in the Social Housing Program and furthermore will advise the Department of Housing and Public Works. **Carried**

Attendance:

Lothar Siebert entered the meeting at 3:38pm

Agenda Reference: **12.06**

Title: **Sorry Business**

Summary

Sorry Business is an important time of mourning that involves responsibilities and obligations to attend funeral and participate in other cultural events, activities or ceremonies with the community. This is part of a community and cultural tradition that is highly important for Aboriginal and Islander people. The Fair Work Ombudsman has issued a guide to assist Business with Sorry Business and what entitlements are available for staff.

Compassionate Leave

When someone in your immediate family or household dies, or has a life-threatening illness or injury, Immediate family is:

- Spouse (husband or wife)
- De facto partner
- Child
- Parent
- Grandparent
- Grandchild
- Sibling
- Child, parent, grandparent or sibling of the employee's spouse or de facto partner.

All workers can take compassionate leave (2 days paid leave a year) when someone in your immediate family or household dies, or has a life-threatening illness or injury. If the Sorry Business involves someone who is not an immediate family member or household member you can't get compassionate leave, but there are other types of leave you can take:

- Sick and Carer's Leave – 10 days paid sick and carers leave each year (accrued)
- Annual Leave – 5 weeks annual leave each year (accrued)

Recommendation:

For Council discussion.

Noted

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Attendance:

Cr Tony Chong left the meeting at 3:42pm and returned at 3:44pm

13. PROPOSED MEETING CALENDAR

Thursday 21st September 2017	9:00am – 4:00pm	Doomadgee	Ordinary Meeting
Thursday 26th October 2017	9:00am – 4:00pm	Doomadgee	Ordinary Meeting
Thursday 16th November 2017	9:00am – 4:00pm	Doomadgee	Ordinary Meeting
Thursday 21st December 2017	9:00am – 4:00pm	Doomadgee	Ordinary Meeting

14. CLOSURE OF MEETING

The Meeting closed at: 3:55pm

Edric Walden
Mayor
Doomadgee Aboriginal Shire Council