MINUTES
OF THE
ORDINARY MEETING
HELD IN THE BOARDROOM
DOOMADGEE ABORIGINAL SHIRE COUNCIL
275 Sharpe Street
Doomadgee Qld 4830
On Tuesday 12TH DECEMBER 2017
## CONTENTS:

1. OPENING ........................................................................................................... 3
2. ATTENDANCE ..................................................................................................... 3
3. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST ......................................................... 3
4. APOLOGIES / LEAVE OF ABSENCE ................................................................. 3
5. CONFIRMATION OF MINUTES .......................................................................... 3
6. BUSINESS ARISING FROM PREVIOUS MEETINGS ....................................... 4
7. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS .......................... 4
8. CHIEF EXECUTIVE OFFICERS REPORTS ...................................................... 4
   8.01 – DEPARTMENT OF HEALTH – PUBLIC HEALTH PROGRAM .................. 4
   8.02 – QUEENSLAND FIRE AND EMERGENCY SERVICES – APPOINTMENT OF ASSESSORS .................................................. 4
   8.03 – INFRASTRUCTURE DEVELOPMENT PLANNING AND MANAGEMENT – REMOTE SPORTS FACILITIES MAINTENANCE PROGRAM ................................................................. 5
   8.04 – GIDGEE HEALING ...................................................................................... 5
   8.05 – GRASSROOTS ADVISORY – LETTER OF INTRODUCTION ..................... 6
   8.06 – ERGON ENERGY – RENEWAL PERMIT .................................................. 6
   8.06 – ST JOHN AMBULANCE – TOTAL FIRST AIDE SOLUTIONS ............... 6
   8.06 – DOOMADGEE STATE SCHOOL SWIMMING POOL .................................. 7
9. DIRECTOR OF ENGINEERING .......................................................................... 10
   9.01 - MONTHLY REPORT TO COUNCIL – DECEMBER 2017 ....................... 10
10. DIRECTOR OF CORPORATE SERVICES ......................................................... 7
    10.01 - MONTHLY REPORT TO COUNCIL – DECEMBER 2017 ..................... 7
    10.02 – UPDATED FEES AND CHARGES ....................................................... 9
    10.03 – FINANCIAL REPORTS .......................................................................... 9
11. DIRECTOR OF COMMUNITY SERVICES ....................................................... 11
    11.01 - MONTHLY REPORT TO COUNCIL – DECEMBER 2017 ..................... 11
12. GOVERNANCE MANAGER ............................................................................. 12
    12.01 - MONTHLY REPORT TO COUNCIL – DECEMBER 2017 ..................... 12
    12.02 – GUIDELINES FOR COUNCILLORS ASKING FOR EMPLOYEE ADVICE – ACCEPTABLE REQUEST GUIDELINES 12
13. CLOSED SESSION ............................................................................................ 13
    13.01 - INDIGENOUS LAND USE AGREEMENT ............................................ 14
    13.02 – ENGAGEMENT OF SECURITY SERVICES IN COMMUNITY FOR CHRISTMAS PERIOD .................................................. 14
    13.03 – DET RESERVES LOT 38 & 39 – WATER TREATMENT PLANT ........... 15
    13.04 – DET RESERVES LOT 2 – TOP END OF THE SCHOOL RESERVE .... 15
    13.04 – SORRY BUSINESS / COMMUNITY PROTOCOL ............................. 15
14. PROPOSED MEETING CALENDAR .................................................................. 15
15. CLOSURE OF MEETING ................................................................................... 16
16. ATTACHMENTS ................................................................................................. 17
1. OPENING
Cr Edric Walden declared the meeting open at 10:15am
A minute’s silence was observed for those that have passed away in the Community in recent weeks.

2. ATTENDANCE
Elected Members
Mayor Edric Walden
Cr Jason Ned
Cr Scharrayne Foster

Staff
Lothar Siebert – Chief Executive Officer
Garry Jeffries – Director of Engineering
Leonie Florence – Director of Community Services – entered meeting at 12:18pm
Juanita Holden – Governance Manager
Richard Kelly - Apology

3. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Material Personal Interest (MPI) Section 172 Local Government Act 2009
Involves the ability for you or an associate to gain a material benefit or suffer a material loss as a result of a decision that is made. It includes interests that arise from personal or family relationships. These interests must be disclosed prior to the item to be discussed and you must leave the room. A record will be recorded at the item and in the MPI Register. Associate being Councillor, spouse, parent, child, sibling, partner, employer etc.

Conflict of Interest (COI) Section 173 Local Government Act 2009
Exists whenever there is a disparity between your personal interest (real or perceived conflict of interest) and the public interest. e.g. office holder of a community group. These interests must be disclosed prior to the item to be discussed. A record will be recorded at the item and in the COI Register. The Councillor will then decide whether to stay or leave the meeting.

4. APOLOGIES / LEAVE OF ABSENCE
Cr Tony Chong
Cr Dean Jupiter

Recommendation:
That Council receives and notes Elected Member apologies with or without and/ or requests for leave of absence for the Ordinary Council Meeting held 12th December 2017.

Noted

5. CONFIRMATION OF MINUTES
That the Minutes of the Ordinary Meeting of Council held 17th November 2017 to be taken as read and signed as correct.

Resolution No 1-12/17
Moved Cr Edric Walden
Seconded Cr Jason Ned
That the Minutes of the Ordinary Meeting of Council held 17th November 2017 be taken as read and signed as correct. Carried
6. BUSINESS ARISING FROM PREVIOUS MEETINGS

November 2017 – Ordinary Council Meeting

Gidgee Healing – Agreement to Park Trailer
   Action: Governance Manager to follow up on lease agreement
   Dental Van from the school has been moved

Attendance:
Juanita Holden left the meeting at 10:27am and returned at 10:28am

Attendance:
Garry Jefferies left the meeting at 10:28am and returned at 10:28am

7. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

Mayor Edric Walden made a public apology in regards to not declaring a material personal interest in a matter being considered by the Doomadgee Aboriginal Shire Council (Council Meeting August 2016) and stayed in the room and voted. The Mayor has made reference that this was a mistake and that he should have declared a conflict.

8. CHIEF EXECUTIVE OFFICERS REPORTS

8.01 – Department of Health – Public Health Program

Summary
Doomadgee Aboriginal Shire Council (Org ID 2919): Aboriginal and Torres Strait Islander Public Health Program, Project ID: 72331. Queensland Health has advised that there has been a funding increase of 2.625% to Doomadgee Aboriginal Shire Council for the projects of Environmental Health effective 1 July 2017.

Attachment – 8.01 – Letter – Department of Health

Recommendation:
For Council Information.

Noted

8.02 – Queensland Fire and Emergency Services – Appointment of Assessors

Summary
Information received from the Queensland Fire and Emergency Services and the role that Council has in nominating assessors pursuant to Fire and Emergency Services Act 1990 Section 104S1.

Assessors provide advice and clarify facts for the Queensland Civil and Administrative Tribunal (QCAT) to assist members in reaching decisions in fire safety matters over which they preside. It has been arranged with QCAT that Queensland Fire and Emergency Services (QFES) will maintain a list of Assessors drawn from councils in Queensland. Then an appeal against a decision made by QFES is lodged, QFES advised QCAT of the relevant person from the council in which area the subject premises of the appeal is located.

QFES is seeking Council’s nomination of a suitable person to be an Assessor. It is anticipated that persons experienced in building and fire safety matters as well as in the interpretation and application of the National Construction Code would be appropriate Assessors. Experience in conducting investigation would also be highly desirable and of benefit to QCAT. Nominations or a nil response must be received by 14th December 2017.

Attachment – 8.02 – Letter – Queensland Fire and Emergency Services
Recommendation:
For Council discussion.

Noted – Garry Jeffries to be nominated

8.03 – Infrastructure Development Planning and Management – Remote Sports Facilities Maintenance Program

Summary
Council has been invited to participate in the Department of National Parks, Sport and Racing’s Remote Sport Facilities Maintenance Program – Indigenous Community Sport and Recreation Program (ICSRP). The ICSRP promotes increased participation in sport and active recreation by Indigenous Queenslanders. As part of the Queensland Governments commitment to the ICSRP Program, a new Remote Facilities Maintenance Program (Program) was launched. This program will provide funding for maintenance of the existing facilities used for the ICSRP.

The new program will provide for:

1. Project Management by the Department of Housing and Public Works Building Asset Services (BAS) and
2. One off grants for maintenance works to bring the ICSRP facilities to a reasonable operating standard, should this be required. The one-off grants are for maintenance only and capital refurbishments will not be funded.

The program is available to 21 communities with less than 5,000 people where the ICSRP is delivered. The Department proposes that the maintenance work can be delivered in the following steps:

- Once the Council endorsement is received by a reply to the email, the department will engage BAS to conduct an inspection and safety audit of the facilities and note any issues known to Council.
- The BAS facility inspection will include screening for asbestos and may include BAS undertaking any emergency maintenance works to address safety issues, if applicable.
- After the inspection BAS will provide a maintenance needs report to the department.
- The Department and BAS will discuss with Council to identify the delivery method and timing for maintenance works given to Council priorities and other projects being delivered in the community.
- The Department will allocate funds to the maintenance works identified in the BAS report which are value for money and affordable within the Program budget and seek Council approval for BAS to undertake the identified works.
- BAS will project manage the works delivery on behalf of the Department and if possible employ Council or local tradespeople to deliver the works. The department will pay BAS for the works undertaken.
- As Practical Completion of the agreed works, the department and BAS will undertake a joint inspection with Council to formally sign off the project.

Council Endorsement has been emailed through to the Department to accept participation in the project.

Recommendation:
That Council endorse the actions of the Chief Executive Officer for the Endorsement of the Remote Sport Facilities Maintenance Program.

Resolution No 2-12/17
Moved        Cr Edric Walden
Seconded     Cr Jason Ned
That Council endorse the actions of the Chief Executive Officer for the Endorsement of the Remote Sport Facilities Maintenance Program. Carried

8.04 – Gidgee Healing

Summary
Chief Executive Officer, Mayor and Governance Manager met with team from Gidgee Healing to report on the first 3 months of service in the Community.

Attachment – 8.04 – Gidgee Healing Update
Recommendation:
For Council Information.

**Noted**

**8.05 – Grassroots Advisory – Letter of Introduction**

**Summary**
Mr Barry Walden from Grassroots Advisory was written to the Mayor in regards to the Grassroots Advisory business venture that has been established. Mr Walden has written to Council that he is recognised as one of the Traditional Owners in the community. From a traditional owner’s view there is not enough emphasis in understanding cultural protocol when arriving in the Doomadgee Community.

Grassroots Advisory is set up to facilitate cultural awareness inductions on arrival to visiting service providers contractors and people who work and live in the Doomadgee Community. The importance of Doomadgee Aboriginal Shire Council’s cooperation would support and help deliver more effective cultural inductions in our Community.

Attachment – 8.05 – Letter from Mr Barry Walden (Grassroots Advisory)

Recommendation:
For Council Discussion.

**Resolution No 3-12/17**
Moved Cr Jason Ned
Seconded Cr Scharrayne Foster
That Council write to Mr Barry Walden with a response as discussed. Carried

**8.06 – Ergon Energy – Renewal Permit**

**Summary**
Attached is a renewal for Ergon Energy which requires approval from all the councils. The current permit expires 20 December 2017, with a list of updated Regos. Councils response is required back to TMR by 20/12/2017 as Ergon Energy must have a permit and be available during the storm and cyclone season to repair fallen poles and secure dangerous power situations.

Recommendation:
For Council Discussion.

**Resolution No 4-12/17**
Moved Cr Jason Ned
Seconded Cr Scharrayne Foster
That Council approves the Ergon Energy Excess Dimension permit No 16-TH-342am2 as attached. Carried

**8.06 – St John Ambulance – Total First Aide Solutions**

**Summary**
St John Ambulance Australia Queensland Limited has a long proud history of providing first aid solutions to the Queensland community. With the approaching storm season, it is timely that we consolidate our collaborative relationships with each and every Queensland local council so that, in times of natural disaster and emergency, St John can be deployed effectively and efficiently. St John invites Council to enter into a MOU with St John. It does not identify St John as an exclusive resource for Councils disaster management plan, rather provide a framework for St John’s engagement at the earliest request upon identified need.

Recommendation:
For Council Information.
8.06 – Doomadgee State School Swimming Pool

Summary
The School Principal has advised the following:
When I arrived in Doomadgee the school had a previously existing and expensive contract with Swimming Queensland in place and paid for school holiday swimming program. Due to the cost associated with this program the Education Department ended arrangements in 2015 with Swimming Queensland. The use of the pool has remained the same and is as follows:

- The pool is used during term 1 and 4 for swimming lessons by students and we have had staff trained to run these classes.
- The school employs a staff member to maintain the pool during the school year.
- The school is funded a small amount of money to pay for the chemicals only.
- Teachers and other service providers are able to swim in the pool from 6am to 7am on school days only. Some staff do use the pool in the mornings. If community members wanted to join in with this then they are welcome to.
- Teachers are all informed that if the pool is open on weekends and in holidays by the community then they are able to use it with everyone else. They are not able to use the pool outside this.
- The pool is available for community use after school, on weekends and in holidays if trained staff are supervising. The pool and toilet facilities need to be maintained during these times.
- A lease contract must be organised for the pool to be used to cover insurance responsibilities.

At no point in the past have I actually said the pool can’t be used by the Community. I welcome the use of the pool provided the correct processes are used for insurance and safety purposes as has been in the past by PCYC. The Education Department also welcomes the use of the pool by community members provided all processes have been followed.

Recommendation:
For Council Information.

Noted

Attendance:
Juanita Holden left the meeting at 11:14am and returned at 11:16am

10. DIRECTOR OF CORPORATE SERVICES

10.01 - Monthly Report to Council – December 2017

Information Technology
A detailed status report from Data Central is provided as an attachment to this report.

Leases / Licence Agreements
An overall status report is attached for your perusal.

- The Memorandum of Understanding (MOU) for the Doomadgee Men’s Shed is ready for signing. The Agreement has been drawn up, and executed by them, but not Council as yet. A separate lease is being negotiated for Office 2 at 15 Sharpe Street.

- We are still awaiting a response from Warrgoobulginda Aboriginal Corporation (WAC), regarding the Women’s Shelter and Day Care Centre. Lease documentation, with a commencement date of 1 July 2017, has been sent to WAC with a covering letter. It should be noted that service charges are
still outstanding ($70,506 up to 30 June 2017). This does not include current charges for this financial year 2017-18 ($15,477). Council has certain responsibilities here to ensure the continued operation of this facility, with particular reference to the National Quality Framework and access to qualified early childhood teachers. The facility is available to all residents working in the Community, and is an essential element to a stable and committed workforce. Legal action has now commenced to recover outstanding debt.

- Australia Post have been approached about transferring their Agency agreement to a third party, and discussions are currently underway with CEQ Enterprises (the operators of the Doomadgee Retail Store) to facilitate this. Australia Post have no major issues with this proposal, and are prepared to negotiate with CEQ in due course. This will be further discussed and formalised with Council when CEQ management are here next. This will not occur until sometime in the new year. Current indications are that this may not proceed due to sustainability issues.

- The Department of Human Services (DHS) agreed to an offer to renew our Centrelink Agency Agreement in Doomadgee for a period of three months only, as it is not cost effective for Council to continue to provide these services indefinitely, but this will ensure it meets the needs of our Community in the short term. Council and DHS agreed to extend this arrangement until Friday 8th December, when our Agency Agreement was terminated. My Pathways are the new Agents for DHS, and are currently attending to staffing arrangements going forward, which was the reason for the extension. They have taken full control effective 11 December 2017. DASC will provide assistance in training of staff in the early stages, which will be invoiced to them as a matter of course.

- Child Safety House: A letter and proposed lease was sent to the Department of Communities, Child Safety and Disability Services on the 14 August 2017. We have been advised that it has now progressed to Crown Law for review and advice, and we are still awaiting their response.

- North West Hospital and Health Service (NWHHS): we are currently pursuing Queensland Health for a resolution to the final transfer of the old hospital site. The issue surrounding maintenance costs has now been resolved satisfactorily. DASC have agreed in principle to a lease valued at $6,000 per annum for the hospital site, and $12,000 per annum for the Clinic, which is being sub-let to another service provider. These leases should be ready for signing any day now.

- North and West Remote Health (NWRH): Aged Care facility (Lot 137) and accommodation block (Lot 138). Draft Licences prepared, awaiting agreement between both parties. Licence Agreement for the Aged Care facility sent to NWRH this week for signing.

- PCYC – yet to be resolved, due to Council wanting to use the building at some point for a Sports and Recreation Club. Lease transferred to week by week until further notice. PCYC advised in writing 11 October 17.

**Finance**

- The new Finance Manager (Mr Tim Flynn) commenced this week.
- Consideration is still being given to transferring the REX ticketing functions from reception to the Doomadgee Store (CEO), or as an alternative the airport staff, due to difficulties with staffing issues in the main office.
- Attached are Debtors and Creditors Aged reports, and a financial summary. Please note, as the Finance Manager has only just started, there has not been time nor sufficient resources to investigate variances / anomalies, etc. but improvements will soon become evident in this area.
- A Letter has been sent to the Minister for Local Government and Torres Strait and Islander Partnerships, requesting an extension of time to lodge our Annual Audited Financial Statements and Annual Report (tabled as part of the CEO’s Report for Council’s reference). DASC is awaiting a reply, which has been delayed due to the Queensland election.

**Attendance:**

Juanita Holden left the meeting at 11:30am and returned at 11:33am

Lothar Siebert left the meeting at 11:35am and returned at 11:37am
• Cash Balances are as follows:

\[
\begin{align*}
\text{CBA} & \quad \$1.196 \\
\text{QTC} & \quad \$8.579 \\
& \quad \$9.775 \text{ (Actual 8th December 2017)} \\
\text{Less:} & \\
\$2.981 \text{ Restricted Cash (40 Year Leases) as at 30 June 2017 } \\
\$2.863 \text{ Unspent Tied Grants as at 30 June 2017 } \\
\$3.931 \text{ Net Unrestricted Cash }
\end{align*}
\]

Attendance:
Garry Jeffries left the meeting at 11:37am and returned at 11:37am

10.02 – Updated Fees and Charges

Summary
That in accordance with Section 97 of the Local Government Act, 2009, Council may fix a cost recovery fee under a Local Law or Resolution. There are a number of fees and charges that Council charges and the attached schedule provide a listing of the cost recovery fees and the commercial fees and charges.

Recommendation:
That Council adopt the attached schedule of Updated Commercial Fees and Charges for the 2017-2018 Financial year as presented.

Resolution No 6-12/17
Moved   Cr Jason Ned
Seconded Cr Scharrayne Foster
That Council adopt the Schedule of Updated Commercial Fees and Charges for the 2017-2018 Financial Year as presented.  
Carried

10.03 – Financial Reports

Recommendation:
That Council adopt the Financial Statements as presented.

Resolution No 7-12/17
Moved   Cr Jason Ned
Seconded Cr Edric Walden
That Council does not accept the financial statements as presented.  
Carried

Council has asked for Bank Statements to be presented each month and a more basic style of reporting – What each department is spending.

Resolution No 8-12/17
Moved   Cr Edric Walden
Seconded Cr Jason Ned
That Council authorise the purchase of the Trucks and trailers from Ringrose Transport as discussed.  
Carried

Recommendation:
That the report from the Director of Corporate Services be noted and received.

Noted
9. DIRECTOR OF ENGINEERING

9.01 - Monthly Report to Council – December 2017

Summary

NDRRA Works:
The road crew have completed the medium grade of Woologarang Road West and are now doing a quick maintenance grade of Old Doomadgee Road to ensure safety and comfort for the road users. A full medium grade and some gravel sheeting of this road is part of the NDRRA works and will be done after the 2017-18 Wet Season.

Roads to Recovery and TIDS Works:

Woologarang West Road:
As reported to the October meeting these works will be scheduled after the 2017-18 Wet Season

New Houses Building Project:
Work is progressing well on the houses:
- Floor slabs for all 12 houses are now completed;
- The block walls for 6 of the houses will be complete week end 10 Dec 2017;
- The core filling of these walls will be completed in the week commencing 11 Dec 2017; and
- Work will start on the roof installs once the core fill is completed. They will now commence in the New Year.

Workshop:
Operations are continuing as per normal. Mainly routine servicing and minor repairs have been required in the last month. There have been no major repairs required this month.

General Gang:
Operations are continuing as per normal. The open space crew and the general gang have been working together on keeping the community clean.

Airport:
Airport operations are continuing as per normal. Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements. There has been a couple of minor issues with staffing levels at the airport but these have been resolved.

Water and Sewerage:
Operations are continuing as per normal.

Work is proceeding on assessment/scoping/design/tendering of the upgrade works that was identified during the recent audit of the WTP.

Rodeo Ground Upgrade & Cultural Centre
The accommodation units have been delivered and installation will now commence in the New Year.

Attendance:
Juanita Holden left the meeting at 11:45am and returned at 11:50am

New Regional Waste Facility
It is likely that Council resources will be utilised to perform the clearing and fencing early in the New Year in preparation for the first stage of construction. Tendering of the first stage of construction of this project will occur during the wet season with a view to starting construction after the wet is over.

Workshop Redevelopment
The framework of the shed is nearing completion and it is expected to have the roof on during the week commencing 11 Dec 2017. This will have the project at a safe stage to leave for the Christmas Closure.
Government Employee Housing Project
The underground services and earthworks for this project are almost complete and it is expected that the site will be handed over to Strategic Builders for them to commence the building construction in the New Year. Strategic Builders Pty Ltd have almost completed construction of the 30man camp that they will utilise for the building construction phase of this project and they are ready to commence the building construction in the New Year.

**Recommendation:**
That the report from the Director of Engineering be noted and received.

**Noted**

Attendance:
Juanita Holden left the meeting at 11:55am and returned at 11:55am

Note:

Attendance:
Leonie Florence entered the meeting at 11:57am

### 11. DIRECTOR OF COMMUNITY SERVICES

#### 11.01 - Monthly Report to Council – December 2017

**Summary**

**Animal Pest & Environmental Control**
The Vet, Justin was busy during the first week of December. De sexing of dogs and cats were up and he was kept busy with general pet care.

Fogging has been requested from stakeholders in the community, however due to Sorry Business we are unsure of the correct procedure about fogging during this time. We will need confirmation on this to complete the Pest Management Report.

**Social Club**
The election of Boards members was postponed due to Sorry Business last week. The next meeting is planned for Monday 11th of December 11, 2017.

**Council Community Events**
Aged Care Christmas Party will be held on the 19th December at Save the Children.

Council will be providing morning tea and Save the Children are providing gifts.

All Councillors are invited.

Community Xmas Festival will be held on the 20th December 11, 2017 at PCYC.

All stakeholders will help coordinate this event

Council will provide - Sai as MC /Music
Youth Hub staff to help coordinate games/ face painting
Council will provide Christmas Stockings

Attendance:
Garry Jeffries left the meeting at 12:12pm and returned at 12:13pm

**Radio Station**
Funding is available for the completion of the radio station. This will be coordinated with the Mornington Island Radio Station to save costs.
Youth Hub

Wade Charles and Mandy Brown have renewed their contracts with Council for 6 months.

**Recommendation:**

*That the report from the Director of Community Services be noted and received.*

**Noted**

Attendance:

Leonie Florence left the meeting at 12:18pm

---

**12. GOVERNANCE MANAGER**

**12.01 - Monthly Report to Council – December 2017**

**Staffing**

The position of Governance Officer has been filled. The successful applicant has been to community and has met with Staff and some Elected Members. The officer starts 2nd January 2018.

**Governance Related Issues**

**Policies and Procedures**

I am currently reviewing and updating at Statutory Polices that are required under the Local Government Act and Local Government Regulations. Once the annual review has been completed, I will start working on the Administrative Policies of Council.

**12.02 – Guidelines for Councillors asking for Employee Advice – Acceptable Request Guidelines**

These guidelines apply to the Mayor, all Councillors and Employees and relate specifically to requests by Councillors for assistance or information in accordance with the Local Government Act 2009.

The Mayor and Councillors will all from time to time require assistance or information from the employees of the Council to enable them to effectively carry out their duties and represent the interest of the Community.

Section 170a (6) of the Local Government Act 2009 states that Council is required to adopt acceptable request guidelines about –

- a) The way in which a councillor may ask a local government employee for advice to help the Councillor carry out his or her responsibilities under this Act; and
- b) Reasonable limits on requests that a Councillor may make

These guidelines outline the standards for the provision of assistance or information to Councillors are to be followed by the Mayor, all Councillors and employees.

This policy is reviewed annually and is presented for Council for adoption.

**Recommendation:**

*That the Guidelines for Councillors asking for Employee Advice – Acceptable Request Guidelines Policy be adopted as presented.*

**Noted** – Held over to January 2018 Ordinary Meeting

**Recommendation:**

*That the report from the Governance Manager be noted and received.*

Attendance:

Cr Jason Ned left the meeting at 12:20pm and returned at 12:22pm

**Noted**
13. CLOSED SESSION

That Council close the meeting to the public at under section 275 Local Government Regulations 2012.

Items to be considered in Closed Session will be listed and marked accordingly. This section of the Agenda is for those items deemed necessary for discussion in a meeting Closed to the Public in accordance with Local Government Regulation 2012 – Section 275 – Chapter 8 Administration – Part 2 Local Government Meetings and Committees –

(1) A local government or committee may resolve that a meeting be closed to the public if its Councillors or members consider it necessary to close the meeting to discuss –
   a. The appointment, dismissal or discipline of employees; or
   b. Industrial meters affecting employees; or
   c. The Local Government budget; or
   d. Rating concessions; or
   e. Contracts proposed to be made by it; or
   f. Starting or defending legal proceedings involving it; or
   g. Any action to be taken by the Local government under the Planning Act, including deciding applications made to it under the Act; or
   h. Other business for which a public discussion would be likely to prejudice the interest of the Local Government or someone else, or enable a person to gain a financial advantage

(2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.

(3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting

Resolution No 9-12/17
Moved Cr Edric Walden
Seconded Cr Jason Ned
That in accordance with Section 275 of the Local Government Regulations 2012, the General meeting was closed to the public at 12:22pm for the discussion of the following matters:
Carried
• Indigenous Land Use Agreement
• Engagement of Security Services
• Reserves Transfer
• Sorry Business Protocol

Attendance:
Lothar Siebert declared a Conflict of Interest in Item 13.02 and left the meeting at 12:33pm and returned at 12:36pm

Attendance:
Juanita Holden left the meeting at 12:36pm and returned at 12:36pm

Attendance:
Cr Edric Walden left the meeting at 12:36pm and returned at 12:39pm

Attendance:
Leonie Florence entered the meeting at 12:45pm and left at 12:45pm

Resolution No 10-12/17
Moved Cr Edric Walden
Seconded Cr Jason Ned
That in accordance with Section 275 of the Local Government regulations 2012, the General meeting was reopened to the public at 12:52pm for the taking of resolutions.
Carried
13.01 - Indigenous Land Use Agreement

Summary

Doomadgee Aboriginal Shire Council has been requested by various State and Federal Government agencies, as well as other organisations and individuals for leases around the community. The Council cannot lease land without the consent of the Native Title parties and as there is no indigenous land use agreement currently covering the Doomadgee township area, Council has to enter into Agreements to Grant Lease pending the resolution of native title.

An indigenous land use agreement will allow the Council to do a number of things within the community with the consent of the Native Title parties. As such it is recommended that Council start the process of negotiating an indigenous land use agreement with the relevant Native Title Parties. This requires Council to engage its lawyers to contact the Native Title parties to commence discussion for the negotiations to take place.

Recommendation:

That the Council resolve to instruct Preston Law to write to the Native Title parties to commence discussions for the negotiation of an Indigenous Land Use Agreement.

Resolution No 11-12/17

Moved Cr Jason Ned
Seconded Cr Edric Walden

That Council resolve to instruct Preston Law to write to the Native Title parties to commence discussion for the negotiation of an Indigenous Land Use Agreement. Carried

Attendance:

Lothar Siebert declared a Conflict of Interest in Item 13:02 and left the meeting for the taking of the resolution at 12:53pm and returned at 12:55pm

13.02 – Engagement of Security Services in Community for Christmas Period

A community stakeholders meeting was held last week in regards to a joint venture to engage Security Services in the Community for the Christmas Holidays. An option for a paid service (by each stakeholder) for a patrolling security officer/s was discussed and quotes have been called for these services. The attached is the 3 quotes received and what services they will offer. It should be noted, that each company has a standard rate per hour and offer different additional costs due to availability – flights, accommodation, food, vehicles and fuel.

Recommendation:

That the Council resolve to make a budget adjustment to allow for the engagement of a security company in the school holidays as presented, furthermore that Council met with interested Stakeholders for a firm financial commitment for security services over the Christmas period.

Resolution No 12-12/17

Moved Cr Edric Walden
Seconded Cr Jason Ned

That Council resolve to support the engagement of a Patrolling Security Service for the Christmas School Holidays for Council Facilities. Furthermore, those Community Stakeholder Groups/Businesses that have shown interest be invited to enter into a financial commitment for Security Services during this period. Carried

Resolution No 13-12/17

Moved Cr Edric Walden
Seconded Cr Jason Ned

That Council approve a budget adjustment for the engagement of a Patrolling Security Service for Council Facilities and Community Stakeholder Facilities as requested. Community Stakeholders will be invoiced by Council for Security Services fortnightly. Carried
13.03 – DET Reserves Lot 38 & 39 – Water Treatment Plant

DNRM has asked for re-confirmation from Council that the transfer between DETE and Council is to still proceed as the originals from both Council & DETE that were passed by Trust Resolution in February 2015. This is an administration procedure due to the lapse in time since the original agreement between parties.

Recommendation:
That the Council seek legal advice before proceeding with Trustee Acceptance Advice.

Resolution No 15-12/17
Moved Cr Edric Walden
Seconded Cr Scharryne Foster
That Council seek legal advice before proceeding with the Trustee Acceptance Advice. Carried

13.04 – DET Reserves Lot 2 – Top End of the School Reserve

Native Title cannot be satisfied for extinguishing purposes. All avenues have been exhausted (historical searches through other agency archives, including contracts to construct).

Request is for Council to advise if they have any records showing when any of the houses were constructed and by whom. Alternatively, if there are any photographs of the site being developed. The target date for construction evidence is prior to 01/01/1994. Alternatively, Council may advise that no development had occurred on that site prior to 01/01/1994.

Recommendation:
That the Council seek legal advice before proceeding with Trustee Acceptance Advice.

Resolution No 16-12/17
Moved Cr Edric Walden
Seconded Cr Scharryne Foster
That Council seek legal advice before proceeding with the Trustee Acceptance Advice. Carried

13.04 – Sorry Business / Community Protocol

The Chief Executive Officer wishes to discuss Sorry Business and Community Protocol.

Noted

14. PROPOSED MEETING CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 25th January 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 15th February 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 15th March 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 19th April 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
</tbody>
</table>
Doomadgee Aboriginal Shire Council – Ordinary Meeting Minutes 12th December 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Meeting Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 17th May 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 21st June 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 19th July 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 16th August 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 20th September 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 18th October 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 15th November 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
<tr>
<td>Thursday 20th December 2018</td>
<td>10:00am</td>
<td>Doomadgee</td>
<td>Ordinary Meeting</td>
</tr>
</tbody>
</table>

Resolution No 17-12/17
 Moved Cr Jason Ned
 Seconded Cr Scharrayne Foster
 That Council accept the 2018 Ordinary Council Meeting Dates as presented. Carried

15. CLOSURE OF MEETING

The Meeting closed 12:58pm

Edric Walden
Mayor
Doomadgee Aboriginal Shire Council
16. ATTACHMENTS

8.01 Department of Health – Public Health Program
8.02 Queensland Fire and Emergency Services – Appointment of Assessors
8.03 Remote Sports Facilities Program
8.04 Gidgee Healing Update
8.05 Grassroots Advisory – Letter of Introduction
10.03 Financial Statements
13.02 Security Quote
Item 8.01  Department of Health – Public Health Program

Mr Lothar Siebert
Chief Executive Officer
Doomadgee Aboriginal Shire Council
Sharps Street
DOOMADGEE QLD 4630

Dear Mr Siebert

Doomadgee Aboriginal Shire Council (Org ID: 2919): Aboriginal and Torres Strait Islander Public Health Program, Project ID: 72331

I am pleased to advise that Queensland Health will be providing a funding increase of 2.825% to your organisation for the project/s listed above, effective 1 July 2017.

Under the terms and conditions of your service agreement, Clause 8.2 states that the Queensland Government may increase funding from time to time without a variation to the service agreement. The funding increase will be bound by the current terms and conditions of your service agreement.

Accordingly, Queensland Health will commence releasing the increased funding to your nominated bank account shortly.

Should you require any further information in relation to this matter, please contact the Community Services Funding Branch on 3006 2815 or at CommunityFunding@health.qld.gov.au

Yours sincerely,

Nick Steele
Deputy Director-General
Healthcare Purchasing and System Performance

[Stamps] 2017

Office
33 Charlotte Street
BRISBANE QLD 4000

Postal
GPO Box 48
BRISBANE QLD 4001

Phone
3006 2815

Email
CommunityFunding@health.qld.gov.au
Item 8.02 Queensland Fire and Emergency Services – Appointment of Assessors

Ph: 07 3635 1991
Our Ref: 6669/1-2017
14 NOV 2017

Mr Lothar Siebert
Chief Executive Officer
Doomadgee Aboriginal Shire Council
275 Sharp Street
DOOMADJEE QLD 4830

Dear Mr Siebert,

RE: APPOINTMENT OF ASSESSORS UNDER THE FIRE AND EMERGENCY SERVICES ACT 1990

I am writing to you in relation to the role your council has in nominating assessors pursuant to the Fire and Emergency Services Act 1990 section 104(1).

Assessors provide advice and clarify facts for the Queensland Civil and Administrative Tribunal (QCAT) to assist members in reaching decisions in fire safety matters over which they preside.

It has been arranged with QCAT that Queensland Fire and Emergency Services (QFES) will maintain a list of Assessors drawn from councils in Queensland. When an appeal against a decision made by QFES is lodged, QFES advises QCAT of the relevant person from the council in which area the subject premises of the appeal is located.

Accordingly, I am seeking your council’s nomination of a suitable person to be an Assessor. It is anticipated that persons experienced in building and fire safety matters as well as in the interpretation and application of the National Construction Code would be appropriate Assessors. Experience in conducting investigations would also be highly desirable, and of benefit to QCAT.

Please note you can, by arrangement with another council, nominate that council’s nominee as your own nominee.

Please forward your nominations or ‘nil response’ to Acting Superintendent David Tucker, Executive Manager, Investigations and Compliance Section, QFES via email David.R.Tucker@qfes.qld.gov.au by COB Thursday 14 December 2017.

I look forward to the valuable involvement of your Council in this matter. Should you require any further assistance, please contact Acting Superintendent David Tucker on telephone (07) 3635 1991.

Yours sincerely,

Katarina Carroll APM
Commissioner
Item 8.03  Remote Sports Facilities Program

Lothar Siebert
CEO Doomadgee Shire Council
(ac Mayor Eddie Walden, NPSR Director Richard May, NPSR Regional Manager Anand Pillay, DATSIP PEPO Colleen Goldridge)

Dear Lothar,

It is my pleasure to invite your Council’s participation in the Department of National Parks, Sport and Racing’s Remote Sports Facilities Maintenance Program (Program). I have attempted to contact you this week to introduce myself and offer the opportunity for Doomadgee Aboriginal Shire Council to take part in the program but was unable to reach you. I will follow this invitation up with a phone call next week.

The Department of National Parks, Sport and Racing (department) values your community’s participation in the Indigenous Community Sport and Recreation Program (ICSRP). The ICSRSP promotes increased participation in sport and active recreation by Indigenous Queenslanders. As part of the Queensland Government’s commitment to the ICSRSP program, a new Remote Facilities Maintenance Program (Program) was launched. The program will provide funding for maintenance of the existing indoor facilities used for the ICSRSP.

The new Program will provide for:
1. Project management by the Department of Housing and Public Works’ Building Asset Services (BAS) and
2. 'One-off grants for maintenance works to bring the ICSRSP facilities to a reasonable operating standard, should this be required. The one-off grants are for maintenance only and capital refurbishments will not be funded.

The Program is available to 21 communities with less than 5,000 people where the ICSRSP is delivered. Most of these are in the Cape York and the Gulf of Carpentaria regions. The Program will progress from the smallest communities to the largest. Your community is number 18 among the 21 eligible communities. The department is also collaborating with the Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) to deliver the Program.

The Department proposes that the maintenance works can be delivered in the following steps:

- Once your Council’s endorsement is received by a reply to this email, the department will engage BAS to conduct an inspection and safety audit of the facilities and note any issues known to your Council.

The BAS facility inspection will include screening for asbestos and may include BAS undertaking any emergency maintenance works to address safety issues, if applicable.

- After the inspection BAS will provide a maintenance needs report to the department.
- The department and BAS will discuss with you to identify the delivery method and timing for maintenance works given your Council’s priorities and other projects being delivered in your community. For example the department is open to maintenance works being delivered as an extension of other works being undertaken by your Council if it is effective and timely to do so.
- The department will allocate funds to the maintenance works identified in the BAS report which are value for money and affordable within the Program budget and then seek your approval for BAS to undertake the identified works.
- BAS will project manage the works delivery on behalf of the Department and if possible employ Council or local tradespeople to deliver the works. The department will pay BAS for the works undertaken.
- At Practical Completion of the agreed works, the department and BAS will undertake a joint inspection with Council to formally sign-off on the project.

Please provide your endorsement for Doomadgee Aboriginal Shire Council’s participation in the Program and for BAS to undertake a maintenance needs assessment of the Wilfred Walden Recreation Centre by email back to:

- Mr. Greg Matthews Remote Sport Facilities Maintenance Program Manager
  Sport and Recreation Services, Email: greg.matthews@npqr.qld.gov.au

For any discussion or information about the Program please contact me or Mr Anand Pillay Regional Manager, Sport and Recreation Services on T: 07 4799 7005 or anand.pillay@npqr.qld.gov.au

Kind Regards

Greg Matthews
A/Principal Project Officer
Infrastructure Development Planning and Management
Sport and Recreation Services, Department of National Parks, Sport and Racing
P: 07 3338 9236 | M: 0402 709 985 | E: greg.matthews@npqr.qld.gov.au | www.npqr.qld.gov.au
Level 6 | 400 George Street | Brisbane QLD 4000 | PO Box 151387 | City East QLD 4002
Item 8.04     Gidgee Healing Update

Community Update – Doomadgee
December 2017

NUMBER OF PATIENTS

303
Total Number of patients seen since opening 4 September 2017

GENDER BREAKDOWN

- Female Patients 184 (39%)
- Male Patients 119 (61%)

ETHNICITY BREAKDOWN

- Indigenous 241 (79%)
- Non-Indigenous 29 (11%)
- Not Recorded 33 (10%)
NUMBER OF ABORIGINAL HEALTH CHECKS

110

Main Health Issues
- Chronic disease (diabetes, heart disease, kidney disease, cancer)
- Kids with skin/fungal infections
- Sexual health issues
- Alcohol-related issues (mental health/depression, injuries)
- Aged care clients
- Recent outbreak meningococcal disease in NT

Challenges
- Infrastructure – inadequate clinical/workspace for the Gidgee Healing team
- Staff accommodation – with the growth of the Gidgee Healing team servicing Doomadgee, a shortage of accommodation is impacting visiting schedules
- Flights – with the growth of the Gidgee Healing team servicing Doomadgee, a shortage of available seats on commercial flights is impacting visiting schedules
- Clinical processes have been refined and currently been documented

Achievements
- Successful introduction and strong uptake of aboriginal health checks in Doomadgee
- November saw Men’s Health month with a limited release “Movember” Deadly Choices shirt made available during the month to those who had their health check
- October saw Women’s Health month with a limited release ‘Pink’ Deadly choices shirt made available during the month to those who had their health check
- Strong uptake for a Sexual Health clinic held during October.
- A very strong uptake in young people in Doomadgee being vaccinated to protect them against the current outbreak of Meningococcal disease (held in conjunction with other service providers)
Item 8.05  Grassroots Advisory – Letter of Introduction

Dear Edrick,

I would like to take this opportunity to introduce my new business venture Grassroots Advisory established in recent months and many years in the making. As you are aware I am recognized as one of the Traditional Owners in our community. From a traditional owner’s view there is not enough emphasis in understanding cultural protocol when arriving in the Doomadgee community.

Grassroots Advisory is set up to facilitate cultural awareness inductions on arrival to visiting service provider contractors and people who work and live in the Doomadgee community. The importance of Doomadgee Aboriginal Shire Council’s cooperation would support and help deliver more effective cultural inductions in our Community.

Council’s 5 year plan is to “Close the Gap.” I feel cultural inductions should be a mandatory requirement and their inclusion in the community would largely contribute to “Closing the Gap” strategy. I believe all service providers would enjoy a better working environment and a greater understanding of culture in Doomadgee, through the participation of cultural inductions. I believe it would also allow for a smoother and more fluent approach to applying a positive change and fulfilling the Closing the Gap requirements.

Kind regards

Barry Walden
Owner Grassroots Advisory
### Item 10.3 Financial Statements

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>2017/2018</th>
<th>2016/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td>Cash at Bank and On Hand</td>
<td>9,187,254.13</td>
<td>9,134,181.44</td>
</tr>
<tr>
<td></td>
<td>Rates Outstanding</td>
<td>56,570.50</td>
<td>265,363.50</td>
</tr>
<tr>
<td></td>
<td>Trade and Other Debtors</td>
<td>815,662.24</td>
<td>840,801.84</td>
</tr>
<tr>
<td></td>
<td>GST Receivable</td>
<td>144,470.00</td>
<td>&lt;208,742.96</td>
</tr>
<tr>
<td></td>
<td>Accrued Income/Payments in Advance</td>
<td>0.00</td>
<td>123,468.40</td>
</tr>
<tr>
<td></td>
<td>Inventory</td>
<td>72,763.96</td>
<td>50,708.59</td>
</tr>
<tr>
<td></td>
<td>Land Held For Resale - Current</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td>10,276,320.83</td>
<td>10,265,880.91</td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td>Sundry Creditors</td>
<td>&lt;10,363.93</td>
<td>222,020.15</td>
</tr>
<tr>
<td></td>
<td>Accrued Interest On Loans</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>Accrued Salaries &amp; Wages</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>Income Received in Advance</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>GST Payable</td>
<td>75,407.00</td>
<td>&lt;67,224.24</td>
</tr>
<tr>
<td></td>
<td>Payroll Creditors</td>
<td>427,396.16</td>
<td>&lt;42,251.43</td>
</tr>
<tr>
<td></td>
<td>Accrued Expenses</td>
<td>138,406.10</td>
<td>156,826.26</td>
</tr>
<tr>
<td></td>
<td>Loan Liability (Current)</td>
<td>&lt;2,054.87</td>
<td>&lt;394.12</td>
</tr>
<tr>
<td></td>
<td>Provision For Annual Leave</td>
<td>192,237.00</td>
<td>192,237.00</td>
</tr>
<tr>
<td></td>
<td>Provision For Long Service Leave (Current)</td>
<td>50,155.71</td>
<td>50,155.71</td>
</tr>
<tr>
<td></td>
<td>Trust Liability</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT LIABILITIES</strong></td>
<td>871,163.26</td>
<td>511,369.33</td>
<td></td>
</tr>
<tr>
<td><strong>NET CURRENT ASSETS</strong></td>
<td>9,405,157.57</td>
<td>9,754,511.58</td>
<td></td>
</tr>
</tbody>
</table>
Doomadgee Aboriginal Shire Council

Statement of Financial Position
as at 30 NOV 2017

<table>
<thead>
<tr>
<th></th>
<th>2017/2018</th>
<th>2016/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>WIP - Current Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NON-CURRENT ASSETS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>108,858,315.11</td>
<td>107,342,758.09</td>
</tr>
<tr>
<td>NON-CURRENT LIABILITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loan Liability (Non Current)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Provision For Long Service Leave (Non Cu)</td>
<td>77,049.80</td>
<td>77,049.80</td>
</tr>
<tr>
<td>Total Non-Current Liabilities</td>
<td>77,049.80</td>
<td>77,049.80</td>
</tr>
<tr>
<td>NET ASSETS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>118,186,411.88</td>
<td>116,960,219.87</td>
</tr>
<tr>
<td>EQUITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated Surplus</td>
<td>83,068,593.85</td>
<td>81,842,401.84</td>
</tr>
<tr>
<td>Reserves Plant Replacement</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Reserves No 2</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Reserves No 3</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Reserves No 4</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Reserves No 5</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Reserves No 6</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Reserves No 7</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Asset Revaluation Reserve</td>
<td>35,117,818.03</td>
<td>35,117,818.03</td>
</tr>
<tr>
<td>Total Equity</td>
<td>118,186,411.88</td>
<td>116,960,219.87</td>
</tr>
</tbody>
</table>

Doomadgee Aboriginal Shire Council

Statement of Financial Position
as at 30 NOV 2017

<table>
<thead>
<tr>
<th></th>
<th>2017/2018</th>
<th>2016/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTHER UNDEFINED BALANCES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Other Undefined Balances</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
## Operating Statement
for the reporting period ended 30 NOV 2017

<table>
<thead>
<tr>
<th>Income Categories</th>
<th>Original Budget</th>
<th>2017/2018</th>
<th>2016/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates, Levies and Charges</td>
<td>0.00</td>
<td>&lt;64,728.00</td>
<td>607,637.50</td>
</tr>
<tr>
<td>Grants, Subsidies and Contributions</td>
<td>0.00</td>
<td>4,640,710.81</td>
<td>6,095,621.79</td>
</tr>
<tr>
<td>Rental Income</td>
<td>0.00</td>
<td>87,452.64</td>
<td>644,342.11</td>
</tr>
<tr>
<td>Fees &amp; Charges</td>
<td>0.00</td>
<td>149,323.94</td>
<td>508,879.68</td>
</tr>
<tr>
<td>Interest Earnings</td>
<td>0.00</td>
<td>&lt;41.86</td>
<td>153,139.89</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>0.00</td>
<td>140,926.35</td>
<td>&lt;205,037.71</td>
</tr>
<tr>
<td>Sales Revenue</td>
<td>0.00</td>
<td>253,337.90</td>
<td>451,820.51</td>
</tr>
<tr>
<td><strong>TOTAL Income Categories</strong></td>
<td>0.00</td>
<td>5,206,981.78</td>
<td>9,120,403.77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure Categories</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Costs</td>
<td>0.00</td>
<td>1,931,294.29</td>
<td>3,736,863.31</td>
</tr>
<tr>
<td>Materials &amp; Contracts</td>
<td>0.00</td>
<td>3,417,014.55</td>
<td>3,460,869.06</td>
</tr>
<tr>
<td>Utilities</td>
<td>0.00</td>
<td>52,065.76</td>
<td>104,983.29</td>
</tr>
<tr>
<td>Depreciation On Non-Current Assets</td>
<td>0.00</td>
<td>0.00</td>
<td>2,659,818.31</td>
</tr>
<tr>
<td>Other Expenditure</td>
<td>0.00</td>
<td>46,562.20</td>
<td>72,924.01</td>
</tr>
<tr>
<td>Finance Costs</td>
<td>0.00</td>
<td>295.29</td>
<td>11,013.70</td>
</tr>
<tr>
<td>Capital Purchases (Capitalised Items Onl)</td>
<td>0.00</td>
<td>21,239.88</td>
<td>38,191.60</td>
</tr>
<tr>
<td>Reallocation Codes Expenditure</td>
<td>0.00</td>
<td>13,636.36</td>
<td>15,000.00</td>
</tr>
<tr>
<td>Less : Applicable to Capital Works</td>
<td>0.00</td>
<td>1,411,321.86</td>
<td>532,240.86</td>
</tr>
<tr>
<td><strong>TOTAL Expenditure Categories</strong></td>
<td>0.00</td>
<td>4,070,789.77</td>
<td>9,568,422.42</td>
</tr>
<tr>
<td>Loss On Asset Disposal</td>
<td>0.00</td>
<td>&lt;90,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Operating Surplus</td>
<td>0.00</td>
<td>1,226,192.01</td>
<td>448,018.65</td>
</tr>
</tbody>
</table>

**CHANGE IN NET ASSETS RESULTING**

FROM OPERATIONS
|                  | 0.00            | 1,226,192.01  | <448,018.65   |

Less : Applicable to Capital Works
|                  | 0.00            | 0.00          | 51,834.57     |
**Item 13.02 Security Quote**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
<th>QTY</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
<th>QTY</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Supply Security for Doomadgee Aboriginal Shire Council</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Time: 6:00pm to 6:00am - 7 days a week</td>
<td>Normal Per Hr</td>
<td>$60.00</td>
<td></td>
<td></td>
<td>$60.00</td>
<td></td>
<td></td>
<td>$60.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Public Holiday</td>
<td>$75.00</td>
<td></td>
<td></td>
<td>$75.00</td>
<td></td>
<td></td>
<td>$75.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mon - Friday</td>
<td>$65.00</td>
<td></td>
<td></td>
<td>$65.00</td>
<td></td>
<td></td>
<td>$65.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Saturday</td>
<td>$70.00</td>
<td></td>
<td></td>
<td>$70.00</td>
<td></td>
<td></td>
<td>$70.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
<td>$75.00</td>
<td></td>
<td></td>
<td>$75.00</td>
<td></td>
<td></td>
<td>$75.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Public Holiday</td>
<td>$80.00</td>
<td></td>
<td></td>
<td>$80.00</td>
<td></td>
<td></td>
<td>$80.00</td>
<td></td>
</tr>
<tr>
<td>4 x Security Guards- 6:00pm to 6:00am x 7 days</td>
<td>7 x 48 Hours</td>
<td>$60.00</td>
<td>$20,160.00</td>
<td>7 x 48</td>
<td>$58.00</td>
<td>$19,488.00</td>
<td></td>
<td>$22,560.00</td>
<td></td>
</tr>
<tr>
<td>The sites to be monitored are as follows:</td>
<td>Council Office, Council Airport, Council Workshops, Council Guesthouse</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Doomadgee Hospital, Doomadgee Aged Care Facility, North Coast</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Doomadgee Bakery, Retail Stores, My Pathway, Save the Children, Qbuild, Doomadgee Bakery</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flights- 4 x Security guards</td>
<td>4 x $1200</td>
<td>$1,200.00</td>
<td>$4,800.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>To be Supplied by Council - Turn over every 3 weeks</td>
<td></td>
</tr>
<tr>
<td>Accommodation to be supplied by Council</td>
<td>To be supplied by Council</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meals to be supplied by Council</td>
<td>To be supplied by Council</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicles</td>
<td>2</td>
<td>$130.00</td>
<td>$260.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Supplied by Company</td>
<td></td>
</tr>
<tr>
<td>Fuel</td>
<td>2</td>
<td>$50.00</td>
<td>$100.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Supplied by Company</td>
<td></td>
</tr>
<tr>
<td>Mobilisation and Demobilisation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Approx Cost per week plus extras**

<table>
<thead>
<tr>
<th></th>
<th>TOTAL</th>
<th>GST</th>
<th>SUBTOTAL</th>
<th>DISCOUNTS</th>
<th>TOTAL</th>
<th>GST</th>
<th>SUBTOTAL</th>
<th>DISCOUNTS</th>
<th>TOTAL</th>
<th>GST</th>
<th>SUBTOTAL</th>
<th>DISCOUNTS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$25,920.00</td>
<td>$2,592.00</td>
<td>$28,512.00</td>
<td>$2,591.00</td>
<td>$31,103.00</td>
<td>$2,888.00</td>
<td>$24,850.10</td>
<td>$2,888.00</td>
<td>$24,816.00</td>
<td>$2,816.00</td>
<td>$24,816.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Operator of Contractor:**

- [Operator Name]