



**Minutes  
OF THE  
AUGUST ORDINARY MEETING**

**HELD IN THE BOARDROOM  
DOOMADGEE ABORIGINAL SHIRE COUNCIL  
275 Sharpe Street  
Doomadgee Qld 4830**

**On Tuesday 14<sup>th</sup> August 2018  
10:00am**

**CONTENTS:**

---

1. OPENING.....	3
2. ATTENDANCE .....	3
3. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST .....	3
4. APOLOGIES / LEAVE OF ABSENCE .....	3
5. CONFIRMATION OF MINUTES.....	3
6. BUSINESS ARISING FROM PREVIOUS MEETINGS .....	4
7. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS.....	4
8. ACTING CHIEF EXECUTIVE OFFICERS REPORT .....	4
8.01 –MINISTERIAL GOVERNMENT CHAMPIONS VISIT - DOOMADGEE.....	4
8.02–DATSIP – ALCOHOL MANAGEMENT PLAN (AMP) REVIEW .....	4
8.03–DEPUTY PREMIER TREASURER AND MINISTER FOR ABORIGINAL AND TORRES STRAIT ISLANDER PARTNERSHIPS – RESPONSE TO THE QUEENSLAND PRODUCTIVITY COMMISSION’S (QPC) INQUIRY .....	6
8.04–FAMILY RESPONSE COMMISSION (FRC) – 2016-2017 ANNUAL REPORT.....	6
8.05– LGAQ – BELCARRA LEGISLATION .....	7
9. DIRECTOR OF ENGINEERING MONTHLY REPORT .....	8
10. DIRECTOR OF CORPORATE SERVICES.....	10
10.01 – FINANCIAL REPORT.....	10
10.02 – PROCUREMENT POLICY .....	15
10.03 – IMMUNISATION POLICY .....	16
11. CLOSED SESSION .....	17
11.01 – REQUEST TO INCREASE COUNCILLOR REMUNERATION .....	17
11.01 – REQUEST TO HIGHER DUTIES – DEPUTY MAYOR REMUNERATION .....	18
11.02– APPLICATION FOR A DEVELOPMENT PERMIT FOR “RECONFIGURATION OF A LOT” FOR COMMUNITY SURVEY PROGRAM.....	19
13. PROPOSED MEETING CALENDAR .....	21
15. CLOSURE OF MEETING.....	21

## 1. OPENING

Cr Jason Ned declared the meeting open at 10.20am and requested one-minute silence for the passing of a community member.

## 2. ATTENDANCE

### Elected Members

Acting Mayor Jason Ned  
Cr Scharrayne Foster  
Cr Veron Ned

### Staff

Juanita Holden – Acting Chief Executive Officer  
Garry Jeffries – Director of Engineering  
Trudy Mellor – Governance Officer

## 3. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

### Material Personal Interest (MPI) Section 172 Local Government Act 2009

Involves the ability for you or an associate to *gain a material benefit or suffer a material loss as a result of a decision that is made*. It includes interests that arise from personal or family relationships. These interests must be disclosed prior to the item to be discussed and you must leave the room. A record will be recorded at the item and in the MPI Register. Associate being Councillor, spouse, parent, child, sibling, partner, employer etc.

### Conflict of Interest (COI) Section 173 Local Government Act 2009

Exists whenever there is a *disparity between your personal interest (real or perceived conflict of interest) and the public interest*. e.g. office holder of a community group. These interests must be disclosed prior to the item to be discussed. A record will be recorded at the item and in the COI Register. The Councillor will then decide whether to stay or leave the meeting.

**Noted**

## 4. APOLOGIES / LEAVE OF ABSENCE

Dean Jupiter

### Resolution No 1-8/18

**Moved** Cr Jason Ned  
**Seconded** Cr Scharrayne Foster

That Council receives the apology and leave of absence for Cr Dean Jupiter for the Ordinary Council Meeting held 14<sup>th</sup> August 2018.

**Carried**

## 5. CONFIRMATION OF MINUTES

### Recommendation:

That the minutes of the Ordinary Meeting of Council held 20<sup>th</sup> July 2018 be taken as read and signed as correct.

### Resolution No 2-8/18

**Moved** Cr Jason Ned  
**Seconded** Cr Vernon Ned

That the Minutes of the Ordinary Meeting of Council held 20<sup>h</sup> July 2018 be taken as read and signed as correct.

**Carried**

## 6. BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil

## 7. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

- Acting Mayor – Jason Ned
  - Meetings in Cairns gaining input into business administration.
- Matt Costelloe – A/OIC Doomadgee Police Station
  - Information provided on issues being addressed in the community and the interaction between QPS staff and the community

Attendance: Garry Jeffries out of meeting 10.21am returned 10.21am  
Scharrayne Foster out of meeting 10.55 am returned 10.59am  
Garry Jeffries out of meeting 11.02am returned 11.04am  
Garry Jeffries out of meeting 11.14am returned 11.16am  
Garry Jeffries out of meeting 11.18 returned 11.20am

Attendance:

The meeting was adjourned for morning tea at 11.28am and reopened at 11.52am

## 8. ACTING CHIEF EXECUTIVE OFFICERS REPORT

### 8.01 – Ministerial Government Champions Visit - Doomadgee

#### Summary

The upcoming Ministerial Government Champions Visit has been set for this Friday 17<sup>th</sup> August. In attendance will be Honourable Coralee O'Rourke, Barry Broe – Coordinator General Department of State Development, Manufacturing, Infrastructure and Planning, Clare O'Connor – Director General Department of Communities, Matthew Lupi – Senior Executive Director Department of Communities.

The program for the day is for the Ministerial Champions to meet with Councillors then follow on with a BBQ with the Community. This will give the Champions and the Community an opportunity to meet with members of the community.

Council is to provide a list with 3 main objectives/issues to discuss with the Champions.

**Recommendation:**  
**For Council Discussion**

*Noted*

### 8.02–DATSIP – Alcohol Management Plan (AMP) Review

#### PURPOSE

DATSIP Policy Intent of the Proposed amendments to the Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) 1984 Act (JLOM Act)

#### ISSUES

Through the Alcohol Management Plans (AMP) review, the Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) has heard concerns from communities about the significant health and community safety impacts that result from the use of turbo yeast and similar products in making homemade alcohol.

DATSIP is committed to responding to community concerns about the impact of using Turbo Yeast in the production of homemade alcohol through proposed amendments to the Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) 1984 Act (JLOM Act). The proposed amendments will apply in communities where home brew offences are in place: Aurukun, Doomadgee, Kowanyama, Lockhart River, Mornington Island, Napranum, Pormpuraaw, Woorabinda and Wajal Wajal.

As the proposed amendments would apply to Doomadgee, DATSIP has written to Council to provide information on the policy intent of the proposed amendments:

- To better capture and prohibit products such as Turbo yeast used to make homemade alcohol

Currently under the JLOM (Justice, Land and Other Matters) Act, it is an offence for a person in zero alcohol limit communities or prescribed communities to possess or supply “home brew concentrate”. A 2013 Court of Appeal decision (Rockland & Ors v Queensland Police Services (2013) QDC 61) interpreted “home brew concentrate” to mean that malt and hops must be in the substance before it is regarded as “home brew concentrate”.

This means that yeast (such as turbo yeast) does not fall within the definition of “homebrew concentrate”. As such it is not currently an offence to possess or supply turbo yeast for the purpose of making homemade alcohol. It is intended to amend the JLOM Act to prohibit possession of products (such as Turbo Yeast) for the purposes of fermentation of homemade alcohol. Care will be given to ensure that there are no unintended consequences (such as criminalising of ordinary household items).

The second core policy intent for the proposed amendments is:

- To enable the disruption of the existing and emerging ways that alcohol is being made without commercial home brew kits.

The JLOM Act prohibits the possession of home brew kits, which includes all of the following: a fermenter; an airlock; a thermometer. However, turbo yeast enables fermentation of alcohol without a home brew kit. The proposed amendments will give effect to prohibiting existing and emerging production processes for making homemade alcohol that are not currently captured under the JLOM Act.

#### **STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) 1984 Act (JLOM Act).

#### **REFERENCE TO CORPORATE PLAN**

Goal 10: Community and Human Services – To encourage and participate in the continuing development of community service and foster a safe, harmonious community with a strong community spirit.

- Establish, implement and monitor an Alcohol Management Plan
- Facilitate and work with partner agencies re control measures for other substance abuse
- Review Local Laws regarding alcohol and substance abuse to ensure compliance with State Legislation

#### **CONSULTATION**

Subject to Government’s approval, a Bill will be introduced into Parliament to progress the proposed amendments. Once the Bill has been referred to a Portfolio Parliamentary Committee, DATSIP will provide information in relation to community consultation on the Bill through the Committee process.

#### **ATTACHMENTS**

- Letter from DATSIP

**RECOMMENDATION**  
**For Council Discussion.**

**Resolution No 3-8/18**

**Moved** Cr Vernon Ned

**Seconded** Cr Jason Ned

That Council will add the item to the TWC agenda and request Tammy Williams visit Doomadgee to discuss the Proposed amendments to the Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) 1984 Act (JLOM Act)

**Carried**

**8.03–Deputy Premier Treasurer and Minister for Aboriginal and Torres Strait Islander Partnerships – Response to the Queensland Productivity Commission’s (QPC) Inquiry**

**PURPOSE**

Provide the Queensland Government’s Response to the Queensland Productivity Commission’s (QPC) Inquiry into service delivery in remote and discrete Aboriginal and Torres Strait Islander communities.

All Mayor’s have advocated for a clear statement of intent from the Queensland Government which enables Indigenous Leaders to have a greater involvement in the decisions affecting their communities.

The Queensland Government’s Response to the QPC Inquiry supports the Government’s commitment to reframe how they work with Queensland’s Aboriginal and Torres Strait Islander communities to deliver better outcomes.

The Queensland Government Response expresses a genuine long term commitment to work with remote and discrete Indigenous communities, with Mayors and community leaders and other stakeholders, to jointly review the QPC’s findings and develop responses that meet community aspirations as well as the intent of the proposed reform agenda.

The QPC’s reform agenda for policy and service delivery is substantial and includes:

- Structural Reform to transfer decision-making and accountability to communities
- Service Delivery Reform to put communities at the centre of service design
- Economic Reform to facilitate economic participation and community development.

**REFERENCE TO CORPORATE PLAN**

Goal 10: Community and Human Services – To encourage and participate in the continuing development of community service and foster a safe, harmonious community with a strong community spirit.

- Ensure Council is always an effective advocate for the Community

**CONSULTATION**

The Queensland Government welcomes the QPC’s Report and will work with Council and community to co-design workable solutions that deliver the intent of the proposed reform.

**ATTACHMENTS**

- Letter – Deputy Premier and QPC’s Report

**RECOMMENDATION  
For Council Discussion.**

*Noted*

**8.04–Family Response Commission (FRC) – 2016-2017 Annual Report**

**PURPOSE**

Annual Report for the year ended 30 June 2017 which was tabled in the Queensland Parliament. The report reflects the detail of work the commissioners and dedicated staff have undertaken from July 2016 to June 2017.

**RECOMMENDATION  
For Council Information**

**Resolution No 4-8/18**

**Moved** Cr Jason Ned

**Seconded** Cr Vernon Ned

That Council will invite FRC to meet with Council to discuss issues in the Community.

**Carried**

**8.05– LGAQ – Belcarra Legislation**

**PURPOSE**

As Council should be aware, the first tranche of the Belcarra legislation came into effect on 21<sup>st</sup> May 2018. The remaining change, which bans developed donations will come into effect soon. The LGAQ will provide more communication around this when the exact date is known. It is really important all councillors understand the legal implications and requirements under the State Government's new Belcarra reforms.

LGAQ has been working hard to ensure councils are aware about changes to the legislation and are actively working the department of Local Government, Racing and Multicultural Affairs (the Department) to help councils work through the consequences.

It is important to note that we as an Association will continue to progress councils own transparency, openness and reform agenda – which proposed to move beyond the recommendations of the Crime and Corruption Commission's Belcarra Report.

LGAQ is already working with the Department on the next stage of integrity reforms and will continue to communicate with councils about what these changes mean and when they will come into effect. In the meantime, they are pleased to share with Council some resources to better assist you in your role as a councillor.

**STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Other Legislation Amendment Bill 2018
- Local Government Act 2009 (LGA)

**REFERENCE TO CORPORATE PLAN**

Goal 2 – To provide timely, quality services to customers through effective and efficient administration of Council affairs.

- Decisive Council Leadership

**CONSULTATION**

Part of the Belcarra reforms include changes in the way elected members make declarations concerning conflict of interest and material personal interest. After consulting with their legal advisors King & Company, they have produced an updated declaration and resolution guide. These have been designed to help Council run the meetings efficiently as possible.

**ATTACHMENTS**

- Letter – LGAQ and Booklet

**RECOMMENDATION  
For Council Discussion.**

Attendance: Trudy Mellor out of meeting 10.47pm returned 10.50pm

## 9. DIRECTOR OF ENGINEERING MONTHLY REPORT

**REPORT AUTHOR(S)** Garry Jeffries  
**REPORT APPROVED BY** Juanita Holden  
**DEPARTMENT** Engineering

### PURPOSE

Presentation of the Monthly Activity report to Council.

### ISSUES

#### **NDRRA Works:**

The flood damage restoration works on Old Doomadgee Road has now commenced and will progress from town to the DOGIT boundary. Following discussions with the Act. Mayor and Chief Executive Officer K & G Booth have been engaged to assist with this work.

#### **Roads to Recovery and TIDS Works:**

##### Woollogarang West Road:

Preparations for the concrete floodway is well underway and the first concrete pour will commence on Monday, 13 August 2018. The project should then be completed within the following 10-14 days.

##### New Houses Building Project:

All eleven of the new Community Houses have now been handed over and most are occupied.

The house replacing one that burnt down a couple of years ago will be handed over within the next week.

##### Workshop:

Operations are continuing as per normal.

Mainly routine servicing and minor repairs have been required in the last month.

There have been no major repairs required this month.

##### General Gang:

Operations are continuing as per normal.

The General Gang have been working on keeping the community clean as well as assisting with maintenance at the airport and sewage effluent lagoons.

##### Airport:

Airport Reporting Officer (ARO) training has been undertaken in Doomadgee by TMR and it is expected that we will now have an operational ARO by 3 September 2018.

##### Water and Sewerage:

Operations are continuing as per normal. Glen Ziph of Trility visited the Community recently to continue his mentoring program to assist staff with improvements for our water and sewer infrastructure. When out of the Community Glen has regular contact and telephone conferences with staff to provide additional support as required.

AECOM Consulting Engineers are in the process of finalising tender documents and it is expected that the calling of tenders and tender evaluation will be completed by late September.

##### Rodeo Ground Amenities Buildings

This project has undergone some review with the Act. Mayor and Chief Executive Officer and it has now been decided to build a concrete and block ablution building to minimise the risk to vandalism.



It is also recommended that work on this proceed with the available resources that are coming available from the housing project to expedite its construction.

Plans for the revised facility will be tabled for discussion and endorsement.

#### New Regional Waste Facility

This project is part of AECOM's brief, with the scoping of the work and construction documents being prepared and calling of tenders will be done in conjunction with those for the water and waste water projects.

#### Workshop Redevelopment

Planning and procurement for the internal fit out of the workshop and work will commence in the next few weeks.

#### Government Employee Housing Project

No change

#### Asset Disposal

Council has a number of vehicles that are due for replacement and provision has been made in the current budget for this.

A list of these assets will be tabled for discussion to decide what method will be used for the sales of these items.

#### **STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Local Government Act 2009
- Local Government Regulations 2012

#### **REFERENCE TO CORPORATE PLAN**

Goal 8: Environment - Waste Management - Effective Waste Management Collection and Disposal Service

Goal 9: Infrastructure - Development, Maintenance and Replacement - To maintain and upgrade essential infrastructure to maximise the utility of existing assets and provide for their long-term improvement and/or replacement

Goal 12: Planning and Development - To develop and implement planning controls that ensure and encourage balanced and sustainable development and to promote the Shire as a desirable place to live, work, invest and to visit

#### **CONSULTATION**

Regular updates have been provided to the Department of Local Government, Racing and Multicultural Affairs.

#### **ATTACHMENTS**

Nil

#### **RECOMMENDATION**

**That the Monthly Report from the Director of Engineering be received.**

***Noted***

#### **Resolution No 5-8/18**

**Moved** Cr Jason Ned

**Seconded** Cr Vernon Ned

That Council will endorse the construction crew currently working for Council, in Doomadgee to construct the amenities block at the rodeo Grounds as details in the plan tabled. **Carried**

## 10. DIRECTOR OF CORPORATE SERVICES

### 10.01 – Financial Report

**REPORT AUTHOR(S)** Simba Chimpaka  
**REPORT APPROVED BY** Juanita Holden  
**DEPARTMENT** Corporate Services

#### 1. FINANCIAL SUMMARY (SNAPSHOT)

This monthly report illustrates the financial performance and position of Doomadgee Shire Council compared to its adopted budget for the 2018-19 financial year.

KEY FINANCIAL RESULTS	ANNUAL BUDGET	PRO RATA BUDGET	YTD ACTUAL	YTD VARIANCE	YTD VARIANCE %	STATUS FAVOURABLE UNFAVOURABLE
Total Operating Revenue	15,559,827	1,296,652	12,173	- 1,284,479	-99%	✗
Total Operating Expenditure	14,071,406	1,172,617	661,528	- 511,089	-44%	✓
<b>Operating Surplus/Deficit</b>	<b>1,488,421</b>	<b>124,035</b>	<b>- 649,355</b>	<b>- 773,390</b>	<b>-624%</b>	<b>✗</b>
Closing Cash & Cash Equivalents	6,828,215		9,753,420	2,925,205		✓

Total operating revenues are significantly lower than budget figures primarily due to timing differences reflective of the infancy of the financial year; similarly, the positive variance in operating expenditure is reflective of the infancy of the financial year. Year to date variances must be read in context of the timing of activities as council activities progress at different intervals e.g. road works may be conducted in the drier periods rather than the wet season resulting in skewed pro rata variances.

Cash balances at the end of July declined from the previous financial year in line with forecast expenditure, cash holdings will fluctuate through the year in line with receipts of grant and utility charges and payments for materials, services and wages (employee entitlement and benefits).

#### 2. KEY PERFORMANCE INDICATORS

Financial Sustainability Ratios and Measures of Sustainability	Status Achieved Not Achieved	ANNUAL BUDGET	YTD ACTUAL	TARGET
Operating Surplus Ratio (%)	✗	-16.83%	2%	Between 0% and 10% (over the long term)
Asset Sustainability Ratio (%)	✗	108%		Greater than 90% (over the long term)
Current Ratio	✓	6.7	12	Greater than '1:1 (over the long term)
Net Financial Liabilities Ratio	✓	-68%	-63822%	Less than 60% (over the long term)

Key measure of sustainability are useful in providing an overview into councils overall health.

**Current ratio** –this ratio measures the organisation's ability to offset current liabilities with current assets. A ratio of greater than 1:1 reflects capacity to offset short term obligations with current assets. Council's current ratio at the end of July reflects capacity to cover short term financial obligations through current assets

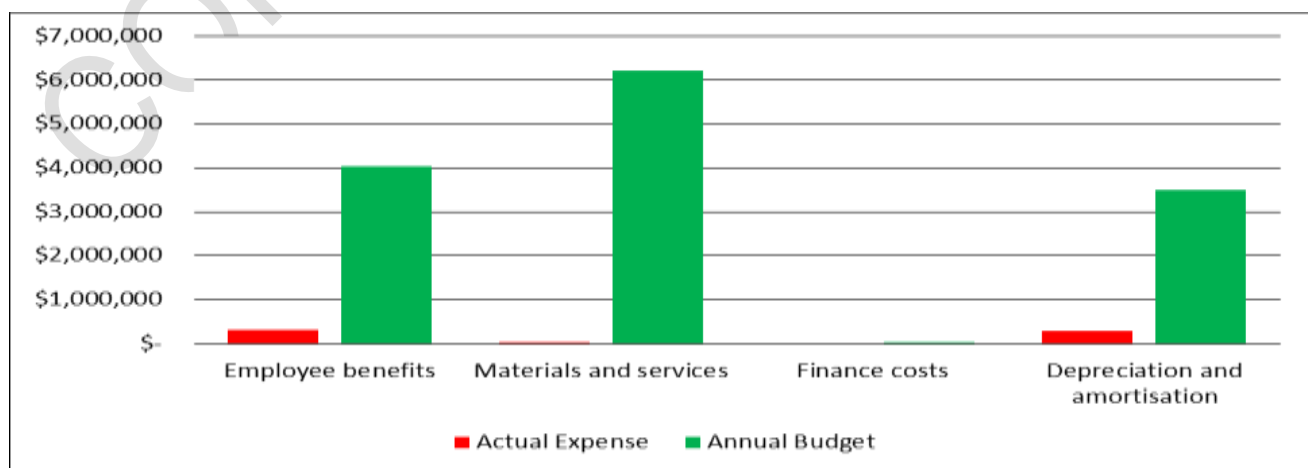
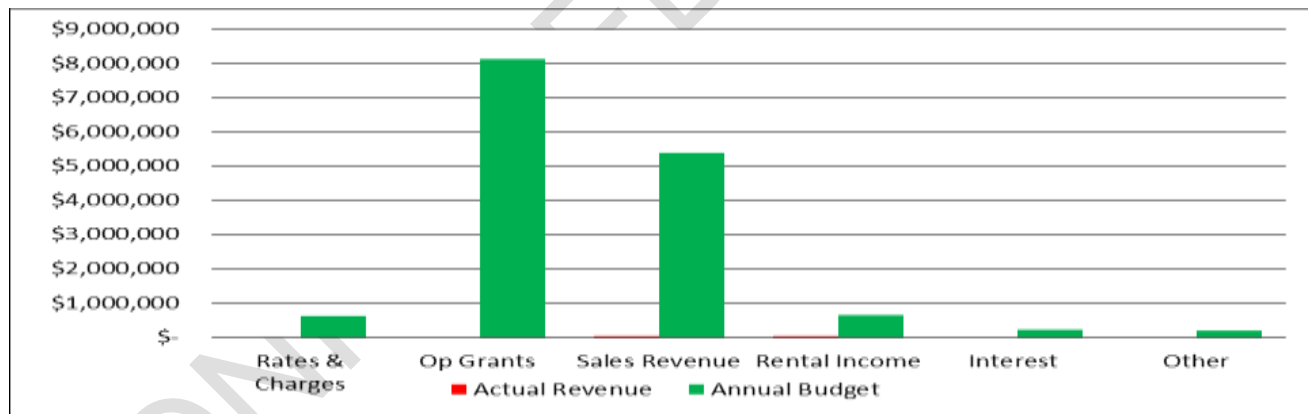
**Net financial liabilities ratio** –this ratio measures the organisation's ability to service financial liabilities through operating revenues. Council's ratio at the end of July and the forecasted/budgeted ratio is favorably above the target threshold.

**Operating surplus ratio** - is an indicator of the extent to which revenues raised cover operational expenses only. This ratio also measures if the organisation is generating sufficient operational surplus to cover capital funding purposes or other purposes.

**Asset sustainability ratio** – this ratio reflects whether the organisation is spending sufficient funds on the renewal and replacement of assets as they reach the end of their useful life. This ratio will be fully determined once the balance sheet accounts have been fully reconciled and depreciation expense has been accurately determined

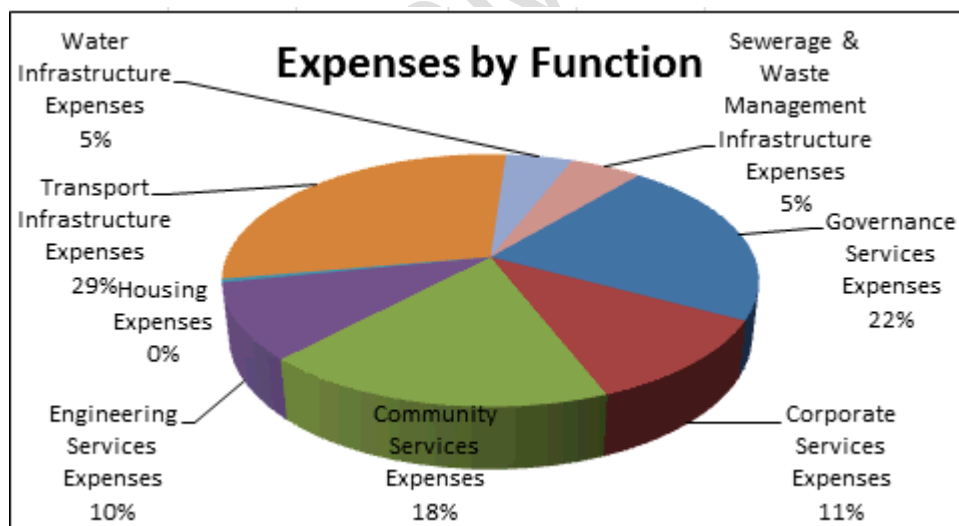
**3. STATEMENT OF INCOME AND EXPENDITURE BY TYPE**

<b>STATEMENT OF INCOME AND EXPENDITURE</b>				
	<b>Annual</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>
	<b>Budget</b>	<b>Pro rata Budget</b>	<b>Actual</b>	<b>Variance</b>
<b>Recurrent Revenue</b>				
Rates Levies and Charges	622,829	51,902	-	51,902
Grants Subsidies and Contributions	8,117,632	676,469	-	676,469
Rental Income	655,846	54,654	800	53,854
Fees & Charges	360,122	30,010	-	30,010
Interest Earnings	216,000	18,000	-	18,000
Other Revenue	203,121	16,927	-	16,927
Sales Revenue	5,384,277	448,690	11,373	437,317
<b>Total Recurrent Revenue</b>	<b>15,559,827</b>	<b>1,296,652</b>	<b>12,173</b>	<b>- 1,284,479</b>
<b>Recurrent Expenses</b>				
Employee benefits	4,022,129	335,177	320,610	14,567
Materials and services	6,217,464	518,122	25,693	492,429
Finance costs	12,371	1,031	-	1,031
Depreciation and amortisation	3,492,434	291,036	291,036	-
Other expenses	285,008	23,751	1,374	
Reallocation codes	42,000	3,500	22,815	
<b>TOTAL RECURRENT EXPENSES</b>	<b>14,071,406</b>	<b>1,172,617</b>	<b>661,528</b>	<b>- 508,027</b>
<b>NET RESULT</b>	<b>1,488,421</b>	<b>124,035</b>	<b>- 649,355</b>	<b>- 776,452</b>



**4. STATEMENT OF INCOME & EXPENDITURE BY FUNCTION**

<b>STATEMENT OF INCOME AND EXPENDITURE BY FUNCTION</b>				
	<b>Annual</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>
	<b>Budget</b>	<b>Pro rata Budget</b>	<b>Actual</b>	<b>Variance</b>
<b>OPERATING REVENUES</b>				
Governance Services	15,000	1,250	-	1,250
Corporate Services	4,420,053	368,338	11,373	356,965
Community Services	275,000	22,917	-	22,917
Engineering Services	2,815,322	234,610	-	234,610
Housing	5,511,623	459,302	800	458,502
Transport Infrastructure	1,000,000	83,333	-	83,333
Water Infrastructure	713,905	59,492	-	59,492
Sewerage & Waste Management Infrastructure	808,924	67,410	-	67,410
<b>TOTAL OPERATING REVENUES</b>	<b>15,559,827</b>	<b>1,296,652</b>	<b>12,173</b>	<b>- 1,284,479</b>
<b>OPERATING EXPENSES</b>				
Governance Services Expenses	1,090,200	90,850	87,846	3,004
Corporate Services Expenses	4,063,553	338,629	45,055	293,574
Community Services Expenses	675,720	56,310	72,533	16,223
Engineering Services Expenses	1,395,660	116,305	39,156	77,149
Housing Expenses	3,242,743	270,229	1,810	268,419
Transport Infrastructure Expenses	2,411,730	200,978	116,413	84,565
Water Infrastructure Expenses	771,200	64,267	19,471	44,796
Sewerage & Waste Management Infrastructure Expenses	420,600	35,050	20,889	14,161
<b>TOTAL OPERATING EXPENSES</b>	<b>14,071,406</b>	<b>1,172,617</b>	<b>403,173</b>	<b>- 769,444</b>
<b>NET RESULT FROM OPERATIONS</b>	<b>1,488,421</b>	<b>124,035</b>	<b>- 391,000</b>	<b>- 515,035</b>

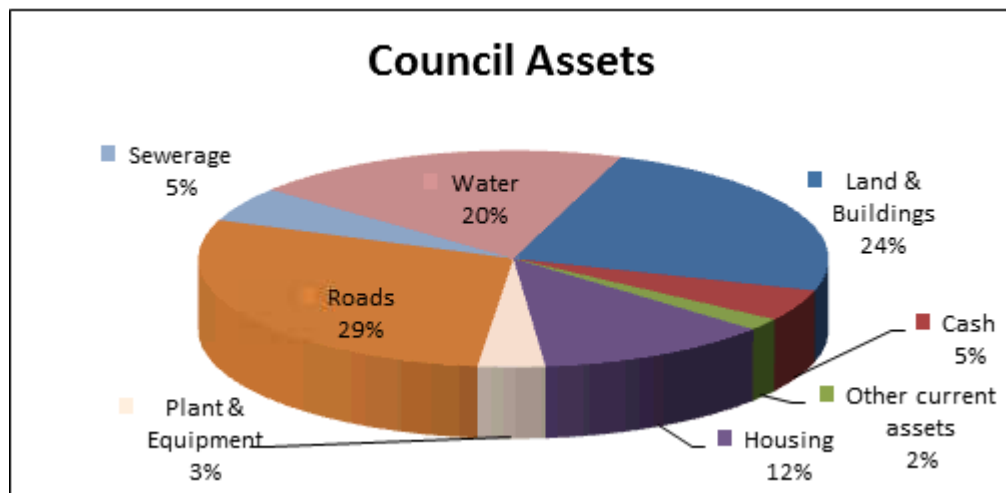


Results by function reflect the infancy of the financial year. Revenues and expenditure will increase progressively through the year as council activities progress.

## 5. STATEMENT OF FINANCIAL POSITION

<b>STATEMENT OF FINANCIAL POSITION</b>			
	<b>18-19 YTD</b>	<b>Previous Year</b>	<b>YTD</b>
	<b>Actual</b>	<b>2017-18</b>	<b>Movements</b>
<b>Current Assets</b>			
Cash and cash equivalents	6,629,654	7,042,498	- 412,844
Trade and other receivables	1,929,183	1,917,673	11,510
Inventories	111,518	111,518	-
Other financial assets	497,459	444,113	53,346
Non-current assets classified as held for sale	-	-	-
<b>Total current assets</b>	<b>9,167,814</b>	<b>9,515,802</b>	<b>- 347,988</b>
<b>Non-current Assets</b>			
Receivables	22,340,204	22,340,204	-
Property, plant and equipment	136,599,392	136,042,194	557,198
Accumulated Depreciation	- 46,108,788	- 46,108,788	-
Capital works in progress	-	-	-
Intangible assets	-	-	-
<b>Total non-current assets</b>	<b>112,830,808</b>	<b>112,273,610</b>	<b>557,198</b>
<b>TOTAL ASSETS</b>	<b>121,998,622</b>	<b>121,789,412</b>	<b>209,210</b>
<b>Current Liabilities</b>			
Trade and other payables	1,322,412	956,245	366,167
Borrowings	-	-	-
Provisions	49,865	49,865	-
Other	-	-	-
<b>Total current liabilities</b>	<b>1,372,277</b>	<b>1,006,110</b>	<b>366,167</b>
<b>Non-current Liabilities</b>			
Trade and other payables	-	-	-
Interest bearing liabilities	-	-	-
Provisions	26,476	26,476	-
Other	-	-	-
<b>Total non-current liabilities</b>	<b>26,476</b>	<b>26,476</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>1,398,753</b>	<b>1,032,586</b>	<b>366,167</b>
<b>NET COMMUNITY ASSETS</b>	<b>120,599,869</b>	<b>120,756,826</b>	<b>- 156,957</b>
<b>Community Equity</b>			
Asset revaluation reserve	37,069,673	37,069,673	-
Accumulated Surplus	83,530,196	83,687,153	- 156,957
Other reserves	-	-	-
<b>TOTAL COMMUNITY EQUITY</b>	<b>120,599,869</b>	<b>120,756,826</b>	<b>- 156,957</b>

\*\*Opening balances for balance sheet items have not been reconciled. The data above should be read and understood as unadjusted balances; this means there may be some significant changes in the balances reported above once the audited financial statements have been adopted.



**Recommendation:**  
That Council receive the Finance Report as presented.

*Noted*

**10.02 – Procurement Policy**

**REPORT AUTHOR(S)** Juanita Holden  
**REPORT APPROVED BY** Juanita Holden  
**DEPARTMENT** Corporate Services

**PURPOSE**

The purpose of adopting this Policy is to set out the principles used by Doomadgee Aboriginal Shire Council (DASC) for purchasing throughout the organisation and provides information on the roles and responsibilities of key officers and areas involved in the purchasing function within the Council to ensure compliance with Part 6 of the Local Government Regulation 2012

The policy will assist council to meet or exceed local and State Government legislative requirements for the sustainable supply of goods and services; the carrying out of work; or the disposal of assets in consideration of whole-of-life cost.

**ISSUES**

Council has a legislative and moral requirement to ensure that all council procurement activities comply with the Local Government Act 2009 and are conducted in an equitable and transparent manner.

Section 198 of the Local Government Regulation 2012 requires a Local Government to adopt a procurement policy, therefore a statutory requirement.

**REFERENCE TO CORPORATE PLAN**

Goal 1: Key Governance – Financial Management Outcome: To achieve maximum community benefit from available financial resources

Goal 2: Key Governance Goal – Administration and Corporate Services Outcome: To provide timely, quality services to customers through effective and efficient administration of Council affairs

**CONSULTATION**

Consultation has occurred with relevant Council Staff and Mead Perry Group Consultant.

**ATTACHMENTS**

1. Draft Procurement Policy

**RECOMMENDATIONS**

**That Council resolve to adopt the revised Procurement Policy to ensure that all council procurement activities comply with the *Local Government Act 2009* and are conducted in an equitable and transparent manner.**

**Resolution No 6-8/18**

**Moved** Cr Jason Ned  
**Seconded** Cr Scharrayne Foster

That Council will adopt the revised Procurement Policy to ensure that all council procurement activities comply with the *Local Government Act 2009* and are conducted in an equitable and transparent manner. **Carried**

**10.03 – Immunisation Policy**

**REPORT AUTHOR(S)** Juanita Holden  
**REPORT APPROVED BY** Juanita Holden  
**DEPARTMENT** Corporate Services

**PURPOSE**

Doomadgee Aboriginal Shire Council (DASC) is committed to ensuring a safe and healthy work environment for all employees. DASC intends to provide each employee with the opportunity to be immunised against infectious diseases. The process of immunisation for employee will be voluntary and at their own risk. However staff who are not currently immunised or choose not to be immunised will be excluded from working in Council departments where staff are at risk of contracting infections.

It is the intent of this policy to ensure that employees of Doomadgee Aboriginal Shire Council are aware of the diseases for which they can be immunised and the process for DASC to cover the cost of these.

**STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Work Health and Safety Act 2011
- Work Health and Safety Regulations 2011

**REFERENCE TO CORPORATE PLAN**

Goal 3: Key Governance – To maximise Council's human resources potential

- Maintain a safe and healthy workplace for all employees and other persons affected by Council operations.

**CONSULTATION**

Consultation has occurred with relevant Council Staff, Workplace Health and Safety Queensland and abw Compliance Consultants Pty Ltd

**ATTACHMENTS**

- Immunisation Policy and Procedure

**RECOMMENDATIONS**

**That Council resolve to adopt the Immunisation Policy as presented.**

**Resolution No 7-8/18**

**Moved** Cr Vernon Ned

**Seconded** Cr Jason Ned

That Council will adopt the Immunisation Policy as presented.

**Carried**



## 11. CLOSED SESSION

*That Council close the meeting to the public at under section 275 Local Government Regulations 2012.*

### Resolution No 8-8/18

Moved Cr Vernon Ned

Seconded Cr Scharrayne Foster

That Council close the meeting to the public at 01.50pm under section 275 Local Government Regulations 2012.

- Councillor Remuneration
- Planning Application

### Resolution No 9-8/18

Moved Cr Jason Ned

Seconded Cr Vernon Ned

That Council opening the meeting to the public at 01.57 pm, under section 275 Local Government Regulations 2012 **Carried**

## 11.01 – Request to Increase Councillor Remuneration

**REPORT AUTHOR(S)** Juanita Holden  
**REPORT APPROVED BY** Juanita Holden  
**DEPARTMENT** Governance

### PURPOSE

That council consider increasing the current councillor remuneration and make a request to The Local Government Remuneration and Discipline Tribunal (the tribunal), as per attached draft.

### ISSUES

At the July Ordinary Meeting 2018, Councillors requested amendments to the *Expense Reimbursement for Councillors Policy*. Council raised concerns regarding the cost and affordability of traveling out of the community in order to attend Local Government events or professional development.

The *Queensland Local Government Regulations 2012* state that the maximum Councillors can be paid that determined by the remuneration schedule and should councillors wish to be paid outside of these guidelines, a request is to be made to the Local Government Remuneration and Discipline Tribunal –

#### 247 Remuneration payable to councillors

- (1) A local government must pay remuneration to each councillor of the local government.
- (2) The maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor, unless the local government, by resolution, decides the maximum amount is not payable to the councillor.
- (3) If the local government decides the maximum amount of remuneration is not payable to the councillor, the local government must, by resolution, decide the amount of remuneration payable to the councillor.
- (4) The amount of remuneration decided under subsection (3) for each councillor must not be more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.
- (5) The amount of remuneration for each councillor, other than a mayor or deputy mayor, must be the same.
- (6) The local government must make a resolution under subsection (2) within 90 days after each remuneration schedule is published in the gazette. (7) Subsections (4) and (5) are subject to section 248.

#### 248 Submission to vary remuneration in exceptional circumstances

- (1) This section applies if a local government considers that, having regard to exceptional circumstances, a councillor of its local government is entitled to an amount of remuneration that is more than the maximum amount of remuneration payable to the councillor under the remuneration schedule.
- (2) The local government may make a submission to the tribunal for approval to pay the councillor an amount of remuneration of more than the maximum amount (a higher amount).
- (3) The tribunal may, but is not required to, consider the submission.
- (4) If the tribunal is satisfied that, having regard to the exceptional circumstances, the councillor is entitled to be paid any higher amount, the tribunal may approve payment of that amount.

Attached is a proposed draft letter to the tribunal requesting additional incentive when Councillors are required to represent DASC outside of the community.

This process to request additional incentive involves:

1. Council resolving to make a formal request to the tribunal in order to provide additional incentive, outside of that detailed in the remuneration guidelines for 2017.
2. Council forwarding the proposed request (attached), along with a certified copy of the meeting minutes to the tribunal via email.
3. Review Councillor remuneration in accordance with the tribunal decision.

#### REFERENCE TO CORPORATE PLAN

No reference to the Corporate Plan

#### CONSULTATION

Consultation has occurred with The Local Government Remuneration and Discipline Tribunal as to the process to follow as well as all relevant Council Staff.

#### ATTACHMENTS

- Draft request to the Remuneration Tribunal

#### RECOMMENDATIONS

**That Council resolve to forward request to increase Councillor Remuneration and certified unconfirmed minutes to the tribunal for consideration.**

#### Resolution No 10-8/18

**Moved** Cr Jason Ned

**Seconded** Cr Scharrayne Foster

That Council forward request to increase Councillor Remuneration and certified unconfirmed minutes to the tribunal for consideration.

**Carried**

#### 11.01 – Request to Higher Duties – Deputy Mayor Remuneration

**REPORT AUTHOR(S)** Juanita Holden  
**REPORT APPROVED BY** Juanita Holden  
**DEPARTMENT** Governance

#### PURPOSE

That council consider increasing the current Deputy Mayor remuneration in accordance with required higher duties and make a request to The Local Government Remuneration and Discipline Tribunal (the tribunal), as per attached draft.

#### ISSUES

Following the recent suspension of the elected Mayor at Doomadgee Aboriginal Shire Council, the Deputy Mayor is required to perform the duties and responsibilities of the role. Given that the current Mayor is suspended, however not removed from office, Council is required, should they wish to acknowledge the Deputy Mayor performing higher duties, to make a formal request to the tribunal to increase remuneration to reflect these duties. This process involves:

1. Council resolving to increase the Deputy Mayors to no greater than maximum remuneration received by the Mayor of Doomadgee Aboriginal Shire Council, as detailed in the most recent Local Government Remuneration and Discipline Tribunal Report.
2. Council forwarding the proposed request (attached), along with a certified copy of the meeting minutes to the tribunal via email.
3. Review Deputy Mayor’s remuneration in accordance with the tribunal decision.

The submission to the tribunal is pursuant to [section 248](#) for a variation in councillor remuneration. There will be minor implications to the Councillor Remuneration Budget for 2018/19 due to the current Mayor being suspended on full remuneration until the suspension can be resolved.

The figures are detailed below:

Councillor Position	Current Remuneration/year	Proposed Remuneration/year
Mayor (suspended until further notice)	\$103,918	\$103,918 paid on suspension until the Councillor is removed from office or suspension resolved.
Deputy Mayor	\$59,952	\$103,918 paid until Mayor is removed from office or suspension resolved.
Councillors x 3	\$51,958 (Total \$155,874)	\$51,958 (Total \$155,874)
<b>TOTAL</b>	<b>\$319,744</b>	<b>\$363,710</b>

Council would therefore have to consider an additional \$43,966 in the Councillor remuneration budget, plus any additional payments such as superannuation need to be considered.

**REFERENCE TO CORPORATE PLAN**

No reference to the Corporate Plan

**CONSULTATION**

Consultation has occurred with The Local Government Remuneration and Discipline Tribunal as to the process to follow as well as all relevant Council Staff.

**ATTACHMENTS**

- Draft request to the Remuneration Tribunal

**RECOMMENDATIONS**

**That Council resolve to increase the remuneration of current Deputy Mayor and forward request and certified unconfirmed minutes to the tribunal for consideration.**

**Resolution No 11-8/18**

**Moved Cr Scharrayne Foster**

**Seconded Cr Vernon Ned**

That Council forward request and certified unconfirmed minutes to the tribunal for consideration.

**Carried**

**11.02– Application for a Development Permit for “Reconfiguration of a Lot” for Community Survey Program**

**REPORT AUTHOR(S)**

**Juanita Holden**

**REPORT APPROVED BY**

**Juanita Holden**

**DEPARTMENT**

**Governance**

**PURPOSE**

The Remote Indigenous Land and Infrastructure Program Office (RILIPO) of the Department of Aboriginal and Torres Strait Islander Partnerships is lodging this application with Council for planning approval. The

Community Survey Program was initiated to enable all lots in the Doomadgee local government area to be surveyed and registered by the Titles Office. This will enable leases to be issued more effectively and in conjunction with the planning scheme will reduce the need for referrals under the Planning Act 2016.

Planning approval is required under the Planning Act 2016 to create a lot or register leases greater than 10 years. The purpose of this report is to gain planning approval from Council to create the proposed lots. The development approval is sought to create 25 lots on Doomadgee; this has been agreed to by the Doomadgee Aboriginal Shire Council as Trustee.

It should be noted that the Development Application will trigger referral to State Assessment Referral Agency (SARA). To comply with the SARA timeframe for this referral, the assessment manager (Doomadgee Aboriginal Shire Council) is required to provide a confirmation notice confirming the application is properly made within 10 business days of receipt of this application.

#### **STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

- Planning Act 2016

#### **REFERENCE TO CORPORATE PLAN**

Goal 11: Planning and Development – To develop and implement planning controls that ensure and encourage balanced and sustainable development and to promote the Shire as a desirable place to live, work, invest and visit.

#### **CONSULTATION**

Consultation has occurred with DATSIP and the Council Trustee to the process to follow as well as all relevant Council Staff.

#### **ATTACHMENTS**

- Planning and Assessment Report for Doomadgee

#### **RECOMMENDATIONS**

**That Council approve this application as being approved (a deemed approval) under section 64(5) of the *Planning Act 2016* being Development assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval which includes a variation approval and Reconfiguring a lot under the *Land Title Act 1994*.**

#### **Resolution No 12-8/18**

**Moved** Cr Scharrayne Foster

**Seconded** Cr Vernon Ned

That Council approve this application as being approved (a deemed approval) under section 64(5) of the *Planning Act 2016* being Development assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval which includes a variation approval and Reconfiguring a lot under the *Land Title Act 1994*.

Carried

### 13. PROPOSED MEETING CALENDAR

<b>Thursday 20<sup>th</sup> September 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 18<sup>th</sup> October 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 15<sup>th</sup> November 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 20<sup>th</sup> December 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>

### 15. CLOSURE OF MEETING

The Meeting closed 2:07pm

---

**Jason Ned**  
**Acting Mayor**  
**Doomadgee Aboriginal Shire Council**

CONFIRMED MINUTES