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DOOMADGEE ABORIGINAL SHIRE COUNCIL
MINUTES – ORDINARY MEETING OF COUNCIL
THURSDAY, 17TH MARCH 2016

Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street Doomadgee on Thursday 17th March 2016.

PRESENT

Cr F O'Keefe	Mayor
Cr T Douglas	Deputy Mayor
Cr E Cairns	Councillor
Cr J Ned	Councillor
Cr V Ned	Councillor

Council Officers:

R Richardson	Chief Executive Officer
G Jeffries	Manager Infrastructure and Projects
G Richardson	Manager Community Services

APOLOGIES & LEAVE OF ABSENCE

A Seiler	Deputy Chief Executive Officer
A David	Chief Financial Officer

The Mayor officially opened the meeting at 10:20.

CONFIRMATION OF PREVIOUS MINUTES

18-03/16

Moved Cr F O'Keefe Seconded Cr T Douglas that the Minutes of the previous Meeting of Council held on Thursday 18th February 2016, be confirmed as a true and correct record of that meeting.

CARRIED (5/0)

DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Nil

ELECTED MEMBERS REPORTS

Nil

PRESENTATIONS

Nil

19-03/16

Moved Cr T Douglas Seconded Cr J Ned that Council move into closed session as a result of commercial in-confidence discussions to occur.

CARRIED (5/0)

Council entered a closed session at 10:30.

Airport Terminal Reconstruction Project

20-03/16

Moved Cr J Ned Seconded Cr F O'Keefe that Council accepts the recommendation provided by the Tender Evaluation Committee to award the Airport Reconstruction Project to Male Construction and Fabrication and Marine for the tendered sum of \$541,750.00, with the Chief Executive Officer and Project Architect to negotiate a final quantum.

CARRIED (5/0)

CHIEF EXECUTIVE OFFICER'S REPORT

7.1 Tender 16/01 – SCADA Upgrade

LOCATION/ADDRESS:	Water Treatment Plant
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Manager Infrastructure and Projects
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	8 th March 2016

PURPOSE

Consideration of Awarding RFT 16/01 for the purpose of provisioning a SCADA Water Treatment Plant system as per Council's 2015/2016 Adopted Budget

RECOMMENDATION

That Council consider the recommendation from the Tender Evaluation Committee enabling a subsequent recommendation to be considered.

BACKGROUND

Council advertised Tender 16/01 earlier this year.

COMMENT

Tenders were received from a number of companies.

AECOM (Council's consultant Engineering firm) were commissioned by the Chief Executive Officer to facilitate the Tender process and also independently review submissions received against a pre-defined matrix, prior to development of a recommendation report for consideration by the Tender Evaluation Committee.

Council is to have regard the recommendation of the Tender Evaluation Committee when considering this item.

CONSULTATION

Nil

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

Local Government Regulation 2012

**STRATEGIC ASSOCIATION /
ALIGNMENT TO CORPORATE PLAN**

Not applicable

RISK ASSESSMENT

Risk Assessment completed by AECOM

FINANCIAL IMPACT

Project cost (budget) \$250,000

Fully funded by Council (no grant funding)

ASSET MANAGEMENT & SUSTAINABILITY IMPACT

Not applicable

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

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21-03/16

Moved Cr T Douglas Seconded Cr V Ned that Council approve the recommendation provided by the Tender Evaluation Committee to award the SCADA Upgrade project to Austeck Industries for the tendered sum of \$246,612.60 excluding GST.

CARRIED (5/0)

7.2 Tender 16/02 – Reticulated Water Supply (Doomadgee Community)

LOCATION/ADDRESS:	Doomadgee, Queensland
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy CEO and Manager Infrastructure and Projects
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	8 th March 2016

PURPOSE

Consideration of Awarding RFT 16/02 for the purpose of finalising the construction and replacement of the Reticulated Water Supply Network within the Doomadgee Community

RECOMMENDATION

That Council consider the recommendation from the Tender Evaluation Committee enabling a subsequent recommendation to be considered.

BACKGROUND

Council advertised Tender 16/02 earlier this year.

COMMENT

Tenders were received from a number of companies.

AECOM (Council's consultant Engineering firm) were commissioned by the Chief Executive Officer to facilitate the Tender process and also independently review submissions received against a pre-defined matrix, prior to development of a recommendation report for consideration by the Tender Evaluation Committee.

Council is to have regard the recommendation of the Tender Evaluation Committee when considering this item.

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CONSULTATION	Nil
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Risk Assessment completed by AECOM
FINANCIAL IMPACT	Project cost (predicted) \$3,795,909 Grant funding (received) \$2,505,300
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Replacement of unserviceable infrastructure to elevate the entire underground network to Class 1
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

22-03/16

Moved Cr J Ned Seconded Cr T Douglas that Council approve the recommendation provided by the Tender Evaluation Committee to award the Reticulated Water Supply project to Christopher Contracting Pty Ltd for the tendered sum of \$2,419,608.00 excluding GST.

CARRIED (5/0)

Council returned from the closed session at 10:45.

DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

8.1 Budget Amendment – Asset Revaluation Project

LOCATION/ADDRESS:	Doomadgee, Queensland
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Deputy Chief Executive Officer
CONTRIBUTOR(S):	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	9 th March 2016

PURPOSE

Processing a one-off budget amendment of \$100,000 to enable Asset Management Revaluation project and LGIS Bureau Service to continue

RECOMMENDATION

That Council approve a budget amendment of \$100,000 from the operating surplus identified within the 2015/2016 Adopted Budget to enable the Asset Revaluation Project to occur prior to 30 June 2016.

BACKGROUND

Council has been undertaking the Asset Management journey since May 2015 and an unfortunate oversight has identified the original budget allocation required was not incorporated into the 2015/2016 Budget.

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COMMENT

This budget amendment is now required to enable the Asset Management Bureau Service adopted in July 2015 to continue and also allow for a complete Asset Revaluation as required by Council's Auditor prior to 30 June 2016.

CONSULTATION	Nil
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Reduction to surplus of \$100,000
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Completely supports Asset Management framework
POLICY ASSOCIATION	Asset Management Policy
CULTURAL CONSIDERATIONS	Not applicable

23-03/16

Moved Cr T Douglas Seconded Cr F O'Keefe that Council approve a budget amendment of \$100,000 from the operating surplus identified within the 2015/2016 Adopted Budget to enable the Asset Revaluation Project to occur prior to 30 June 2016.

CARRIED (5/0)

CHIEF FINANCIAL OFFICER'S REPORT

9.1 Monthly Report (Chief Financial Officer) – February 2016

LOCATION/ADDRESS:	Not applicable
APPLICANT:	Not applicable
FILE NUMBER:	5103
AUTHOR:	Chief Financial Officer
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	5 th March 2016

PURPOSE

Presentation of the Monthly Financial Report to Council.

RECOMMENDATION

That the Monthly Financial Reports for the month ended 29 February 2016, as presented, be received.

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BACKGROUND

1. Financial Report
2. Cash position
3. Job summary with comparative and movement report
4. Worksheets – detail analysis with graph report
5. FAG grant
6. SGFA grant
7. Guest house
8. Revenue and expenditure detail with original
9. Revenue and expenditure summary with original
10. Balance sheet
11. Financial reporting – Statement of comprehensive income, Financial Position, Equity, and Cash Flow
12. Debtors and Creditors Aged Trial Balance
13. QTC statement – Capital Guaranteed cash fund
14. QTC statement – Sports and art precinct

COMMENT

Commentary is contained within the attached report

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

24-03/16

Moved Cr F O’Keefe Seconded Cr T Douglas that the Monthly Financial Reports for the month ended 29 February 2016, as presented, be received.

CARRIED (5/0)

MANAGER INFRASTRUCTURE AND PROJECTS REPORT

11.1 Monthly Report (Infrastructure and Projects Manager) – February 2016

LOCATION/ADDRESS:	Not applicable
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Manager Infrastructure and Projects
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	10 th March 2016

PURPOSE

Presentation of the Monthly Activity report to Council.

RECOMMENDATION

That the Monthly Activity Report (Infrastructure and Projects) be received.

BACKGROUND

Not applicable

COMMENT

NDRRA Works:

There has been no changes in respect of NDRRA works.

TIDS Works:

Woolagarang West Road:

The floodways for this road are currently in the design phase.

Youth Hub:

Construction of the Media is underway with the slab and walls completed and it is expected that the building will be completed by the end of April.

New Houses Building Project:

Construction of the second five houses is proceeding very well and it is expected that they will be handed over for occupation on Monday, 11 April 2016

Workshop:

Operations are continuing as per normal.

There has been a few issues with water in fuel that is sometimes experienced this time of year hence operators and workshop staff are monitoring the situation and watching for early signs. All other plant has only required minor repairs and routine servicing.

Road Gang:

The road gang has undertaken a small external works job at the roadhouse in upgrading the unsealed carpark.

They have also been stockpiling sand & gravel for upcoming tendered works that will require deliveries of these materials.

General Gang:

Operations are continuing as per normal.

The open space crew and the general gang have been working together on keeping the community clean, which has been quite a job since the rain.

The airport maintenance is being done on a continual basis and is also quite an effort at the moment due to the recent bout of wet weather.

There have been some issues with grasshopper and birds, but the crews are endeavouring to keep the grass down to minimise any risk to aircraft.

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Airport:

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

Final negotiations for the tender for the new Terminal Upgrade are nearing completion and this report will be presented to a Tender Committee.

Water and Sewerage:

Operations are continuing as per normal.

Final assessment of the tenders for the Upgrade of the Water Reticulation and also for the SCADA equipment are now almost complete and the report will be presented to a Tender committee.

Other Matters:

1. Rodeo Ground Accommodation – This project is awaiting the power connection.
2. Town Clock – discussions are being held with a clock supplier regarding the style and design for this project. Structural design for the support structure is also being considered

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

25-03/16

Moved Cr F O'Keefe Seconded Cr T Douglas that the Monthly Activity Report (Infrastructure and Projects) be received.

CARRIED (5/0)

26-03/16

Moved F O'Keefe Seconded V Ned that the Monthly Activity Report (Community Services) as presented verbally, be received.

CARRIED (5/0)

GENERAL BUSINESS (AGENDA DISCLOSED)

Nil

GENERAL BUSINESS (NEW BUSINESS)

Nil

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CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 11:10.

I, Frederick Charles O'Keefe confirm the afore Minutes of the Meeting held on Thursday 17th March 2016 are subject to confirmation at the next Ordinary Meeting of Council scheduled to be held Thursday 21st April 2016.

Cr Frederick O'Keefe

MAYOR

