



MINUTES
of
ORDINARY MEETING

Thursday 21st May 2020

UN

CONTENTS

1. DECLARATION OF OPENING.....	3
2. CONDOLENCES.....	3
3. RECORD OF ATTENDANCE AND LEAVE OF ABSENCE	3
4. OBLIGATION OF COUNCILLORS	3
5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)	3
6. BUSINESS ARISING FROM PREVIOUS MINUTES	4
7. VISITORS AND PRESENTATIONS	4
8. REPORTS	4
8.01 Chief Executive Officer's Report	6
8.02 Director Corporate Services Report	8
8.03 Director of Engineering Report.....	10
8.04 Acting Manager Community Services Report	11
9. CORRESPONDENCE.....	13
11. CONFIDENTIAL SESSION.....	14
12. NEXT MEETING.....	15
13. MEETING CLOSED	15

JN

Item 1 - Declaration of Opening

The Mayor declared the Meeting open at 10.15 am

Item 2 - Condolences

Nil.

Item 3 - Record of Attendance and Leave of Absence

Elected Members

Mayor Jason Ned
Cr. Antoinette Diamond
Cr. Elijah Douglas
Cr. Myron Johnny
Cr. Athol Walden

Staff

Garry Jeffries – Chief Executive Officer
Steve Linnane – Acting Director of Corporate Services
Tony Ivers - Director Engineering
Pam Danaher – PA to CEO/Minute Taker

Apologies

Nil

Item 4 - Obligations of Councillors

4.1 MATERIAL PERSONAL INTEREST

Pursuant to Section 175C of the Local Government Act 2009, no declarations of material personal interests were made during this Meeting.

4.2 CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST

Pursuant to Section 175E of the Local Government Act 2009, no declaration of conflict of interest were raised.

4.3 COUNCILLORS TO REVIEW EXISTING REGISTER OF INTERESTS AND RELATED PARTY DISCLOSURE

Councillors reviewed their Registers of Interest and Related Parties Disclosures.

Item 5 – Confirmation of Minutes

5.1 CONFIRMATION OF THE MINUTES OF THE POST ELECTION COUNCIL MEETING HELD ON TUESDAY 21st APRIL 2020

Resolution No 1 – 5/20 That the Minutes of the Post Election Council Meeting held on Tuesday 21st April 2020 be confirmed as a true and correct record.

Moved: Mayor Jason Ned
Seconded: Cr. Athol Walden
Carried

5.2 CONFIRMATION OF THE MINUTES FOR THE ORDINARY MEETING HELD ON THURSDAY 23rd APRIL 2020

Resolution No 2 – 5/20 That the Minutes of the Ordinary Meeting held on Thursday 23rd April 2020 be confirmed as a true and correct record.

Moved: Cr. Athol Walden
Seconded: Cr. Antoinette Diamond
Carried

Item 6 – Business Arising from Minutes Previous Meeting

6.1 BUSINESS ARISING FROM MINUTES OF THE POST ELECTION COUNCIL MEETING HELD ON TUESDAY 21st APRIL 2020

Nil.

6.2 BUSINESS ARISING FROM MINUTES OF THE ORDINARY MEETING HELD ON THURSDAY 23rd APRIL 2020

Nil.

Item 7 - Visitors and Presentations

7.1 At 10.26 am Mr Jim Evans and Ms Kristy Nau of the Department of Local Government, Racing & Multicultural Affairs conducted a Councillor Training session via a Teams Video Link. This training focused on the following:

- Councillor roles and responsibilities;
- Councillor and Council Staff interaction;
- Conflict of Interest;
- Material Interest;
- Related parties; and
- Complaints processes.

JIV

Lunch Break

A luncheon break was called at 11.53 am.

Council Meeting resumed at 12.30 pm.

Item 8 - Reports

JN

8.1 CHIEF EXECUTIVE OFFICER'S REPORT

8.1.1 COUNCILLOR PORTFOLIO ASSIGNMENTS

Council has various portfolios to be filled and the appointment and assignment of each Portfolio will be decided at this Meeting.

Resolution No 3 - 5/20 That Council allocate the following portfolios to each Councillor as noted for the period 2020 - 2024:

Community Safety Portfolio	- Cr. Athol Walden and Mayor Jason Ned
Sport & Rec and Youth Portfolio	- Cr. Elijah Douglas
Education and Training Portfolio	- Cr. Elijah Douglas
Health Portfolio	- Crs. Antionette Diamond and Athol Walden
Women's Group Portfolio	- Cr. Antoinette Diamond
Men's Group Portfolio	- Cr. Myron Johnny and Mayor Jason Ned
Infrastructure Portfolio	- Cr. Myron Johnny and Mayor Jason Ned

Moved: Mayor Jason Ned

Seconded: Cr. Athol Walden

Carried

Cr. Myron Johnny left the meeting at 12.39 pm.

Cr. Myron Johnny returned to the meeting at 12.46 pm

8.1.2 WENDY MOROTTI – TRACHOMA SCREENING NURSE COORDINATOR

Communicable Diseases Branch of Queensland Health have visited Doomadgee on numerous occasions. Further testing is need to be carried out and Wendy Morotti is seeking Council's permission to return to Doomadgee.

Resolution No 4 - 5/20 That Council grant permission for the Trachoma Nurse, Wendy Morotti and her team to attend Doomadgee later in the year to make arrangements and hold discussions with stakeholders ready for more screenings in early 2021.

Moved: Cr. Myron Johnny

Seconded: Mayor Jason Ned

Carried

8.1.3 DOOMADGEE ALCOHOL MANAGEMENT PLAN (AMP)

Following recent meetings held with Queensland Police Service in Doomadgee regarding the AMP regulations and the designated AMP Zone, Mr Tony Boxsell was invited to join the meeting by phone to discuss the AMP review.

Discussion was held around the following:

- The AMP terms and conditions;
- The AMP designated boundaries; and
- The AMP review process

Tony undertook to provide assistance to Council throughout the AMP review process including the Public Consultation process.

Council will be kept informed of this process as it evolves.

Tony Ivers left the meeting at 1.18 pm.

Mayor Jason Ned left the meeting at 1.19 pm.

Tony Ivers and Mayor Jason Ned returned to the meeting at 1.22 pm.

Tony Ivers left the meeting at 1.25 pm.

JN

8.1.4 WATER SUPPLY INVESTIGATION

Tony Ivers returned to the meeting at 1.27 pm.

Steve Linnane left the meeting at 1.27 pm.

Steve Linnane returned to the meeting at 1.30 pm.

AECOM Consulting are undertaking site investigations and surveying sites for the project. Need to identify the most suitable and cost effective solution to providing water security for Doomadgee.

Resolution No 5 - 5/20 That Council approve access for AECOM to the sites identified for the purpose of developing a water security strategy for the Doomadgee Water Supply.

Moved: Mayor Jason Ned
Seconded: Cr. Elijah Douglas
Carried

8.1.5 GROWING INDIGENOUS TOURISM IN QUEENSLAND (GITO)

Council has submitted an Expression of Interest (EOI) for a tourism based development on the Savannah Way. The outcome of this EOI is pending.

If this submission is successful then a fully detailed funding application for the project will be required.

Council will be kept informed on the status of this project.

8.1.6 ON COUNTRY PROJECT

Department of Youth Justice announced funding for On Country programs in major centres in the region, unfortunately Doomadgee did not fall within the funding guidelines.

However, after preliminary discussions with Save the Children and My Pathways there may be an avenue through a joint venture or partnering arrangement, that Council can access this funding to get Council's proposed On Country Project underway.

Council will be kept informed of this process.

8.1.7 LOCAL COMMUNITY TRANSPORT

As per Council's request, discussion was held around the concept of developing a local bus transport system within Doomadgee to help the residents access facilities around the town.

After some discussion it was agreed that Council Officers will investigate this concept and develop a business plan including a cost benefit analysis to present to Council for consideration.

Resolution No 6 - 5/20 That Council receive and note the Chief Executive Officers report for May 2020.

Moved: Mayor Jason Ned
Seconded: Cr. Myron Johnny
Carried

JIV

8.2 DIRECTOR CORPORATE SERVICES REPORT

8.2.1 FINANCIAL STATEMENTS PROVIDED BY FINANCE MANAGER – MARILOU MCKAY

This monthly report illustrates the financial performance and position of Doomadgee Shire Council compared to its adopted Budget for the 2019-20 financial year as at the end of April 2020.

Resolution No 7 - 5/20 That the Financial Statements attached to the report for May 2020 be received and noted.

Moved: Mayor Jason Ned
Seconded: Cr. Athol Walden
Carried

8.2.2 REVIEW OF CORPORATE PLAN

Council's current Corporate Plan 2020-2024 does not comply with Regulation 166 (b) of the Local Government Regulations 2012 in that it does not state the performance indicators for measuring the Council's progress in achieving its vision for the future of the Doomadgee Community.

Accordingly, Performance Indicators have been inserted into Council's current Corporate Plan 2020-2024.

Resolution No 8 - 5/20 That Council adopt the reviewed Doomadgee Aboriginal Shire Council Corporate Plan 2020-2024 attached to the May 2020 report.

Moved: Mayor Jason Ned
Seconded: Cr. Myron Johnny
Carried

8.2.3 AUDIT COMMITTEE CHARTER POLICY

The Audit Committee requires a charter that sets out the objectives, authority, responsibilities, reporting and administrative arrangements associated with the Committee. Council's existing Audit Committee Charter has been reviewed in conjunction with Council's Internal Auditors Altius and is presented for Council consideration.

Resolution No 9 - 5/20 That Council:

- a) adopt the reviewed Audit Committee Charter Policy as attached to this report; and
- b) appoint Mayor Jason Ned and Cr. Athol Walden as members of the Internal Audit Committee.

Moved: Cr. Myron Johnny
Seconded: Cr. Elijah Douglas
Carried

8.2.4 CODE OF CONDUCT FOR EMPLOYEES

Council's current Code of Conduct is not based on the four Ethic Principles in the Public Sector Ethics Act 1994;

- integrity and impartiality;
- promoting the public good;
- commitment to the system of government; and
- accountability and transparency.

The Code of Conduct for employees Policy is a detailed document. It is intended to distil the Code into a one-page brochure for staff as part of the Human Resources Manager's education program.

Resolution No 10 - 5/20 That Council adopt the Code of Conduct for Employees Policy as attached to this May 2020 report.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

8.2.5 DRUG AND ALCOHOL POLICY

The Drug and Alcohol Policy is submitted for Council consideration and outlines Doomadgee Aboriginal Shire Council's commitment to a safe workplace and is aimed at preventing or minimising harm to the health and safety of its workers, or others at the workplace, from the use of alcohol or drugs. It details the standards of behaviour required in relation to the use of drugs and alcohol and the responsibilities of workers in the workplace and the consequences of breaching the policy.

The implementation of this policy will be at the discretion of the Chief Executive Office. It is proposed to undertake an awareness program with Council staff and contractors on the Drug and Alcohol Policy, prior to implementation of the random testing component of the policy. It will also provide an opportunity for staff and contractors that have addiction issues to seek professional treatment.

Cr. Myron Johnny left the meeting at 3.21 pm.

Resolution No 11 - 5/20 That Council adopt the Drug and Alcohol Policy as attached to this May 2020 report.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

8.2.6 COUNCILLOR EXPENSES REIMBURSEMENT POLICY

Cr. Myron Johnny returned to the meeting at 3.24 pm.

The policy provides for :

- (a) Payment of reasonable expenses incurred, or to be incurred, by councillors for discharging their duties and responsibilities as councillors;
- (b) Provision of facilities to the councillors for that purpose.

The policy is designed to:

1. Clarify the extent of expense reimbursement and facilities provided to Councillors;
2. Ensure the use of public moneys in the public interest by responsible budgeting and accounting;
3. Ensure the fair and reasonable allocation of council resources (allowances, facilities and other benefits) to enable all councillors to conduct the duties of their office; and
4. Promote accountability for expenditure and use of facilities by Councillors.

Resolution No 12 - 5/20 That Council adopt the Councillor Expenses Reimbursement Policy as attached to this May 2020 Report.

Moved: Mayor Jason Ned
Seconded: Cr. Athol Walden
Carried

Resolution No 13 - 5/20 That Council receive and note the Director of Corporate Services Report for May 2020.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

8.3 DIRECTOR OF ENGINEERING REPORT

8.3.1 ESSENTIAL SERVICES

Steve Linnane left the meeting at 3.45 pm.

Ergon

Doomadgee street light replacement program

Steve Linnane returned to the meeting at 3.49 pm.

Resolution No 14 - 5/20 That Council endorses the Doomadgee street light replacement program in principle so that Council Officers can undertake further investigation and provide a fully detailed report to Council for adoption.

Moved: Mayor Jason Ned
Seconded: Cr. Athol Walden
Carried

Telstra

Possible optic fibre connection to Council Offices

Resolution No 15 - 5/20 That Council endorses the possible optic fibre connection to Council offices in principle so that Council officers can undertake further investigation and provide a fully detailed report to Council for adoption

Moved: Cr. Myron Johnny
Seconded: Mayor Jason Ned
Carried

8.3.8 3 x NEW STAFF HOUSES (LGGSP)

Tenders for the houses have closed and the submissions tabled for Council's information.

Steve Linnane left the meeting at 4.20 pm.

Resolution No 16 - 5/20 That Council approve the Chief Executive Officer to award the tender for the three new staff hours (LGGSP) based on the assessment of the Director of Engineering; to the Contractor that can deliver maximum benefit for the Community in terms of project delivery and local employment opportunities.

Moved: Mayor Jason Ned
Seconded: Cr. Myron Johnny
Carried

Steve Linnane returned to the meeting at 4.24 pm.

Resolution No 17 - 5/20 That Council receive and note the Director of Engineering Report for May 2020.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

VIV

8.4 ACTING MANAGER COMMUNITY SERVICES REPORT

8.4.1 MEETINGS ATTENDED

COVID Working Group Meetings every Tuesday. LDMG – Teleconferences every Thursday.

8.4.2 COVID 19

Reported on signing of the Bio Security Management Plan, self isolation facilities. The people can now travel between Mornington Island and Doomadgee. Funeral numbers have increased, exemption applications have to be competed for funeral travel.

8.4.3 GRANTS FUNDING AND INFORMATION

Interim Grant Reports have been finalised some late due to the COVID issues. Funding for pathways and shelter sheds. Grant for Airstrip Upgrade has been received. Have been verbally advised that funding for RIBS Radio Broadcasting will be granted for an additional 12 months.

8.4.4 YOUTH HUB

Closed to normal activities since 25th March 2020. Staff working on new programs for when opened. Many new programs will be in the offering.

8.4.5 RADIO

Programs undertaken with Doomadgee State School, keeping the Community up to date with COVID, weekly interviews with NWRH and Queensland Health.

8.4.6 ENVIRONMENT

Mosquito flogging program continuing.
Weed control continuing.

Resolution No 18 - 5/20 That Council receive and note the Acting Manager of Community Services Report for May 2020.

Moved: Mayor Jason Ned
Seconded: Cr. Antonette Diamond
Carried

Item 9 - Correspondence

Nil.

JIV

Item 10 - General Business

10.1 Meeting with Ministerial & Government Champion

The Mayor presented a verbal report on the teleconference with Ms. Coralie O'Rourke and Mr Bob Gee. During these discussions the needs of Doomadgee were highlighted including:

- Maximum local employment;
- Community based and owned projects;
- Funding for:- water security, communications, freight depot, TAFE apprenticeship training block, street lights upgrade and the On Country Project, among others.

10.2 Noise Pollution

Council raised the matter of loud noise and parties in the Community. Staff to investigate and report.

10.3 Letter of Appreciation

Council requested a letter of appreciation be sent to all service providers in the Community acknowledging the personal leave and travel sacrifices their staff have made during the pandemic crisis to help protect the Doomadgee people.

10.4 The Chief Executive Officer updated Council on the current staff recruiting position.

Item 11 - Confidential Session

Nil.

U14

Item 12 - Next Meeting

Next Meeting will be Thursday 18th June 2020.

Item 12 - Meeting Closed

Meeting closed at 4.58 pm.



Jason Ned
Mayor
Doomadgee Aboriginal Shire Council