



**MINUTES OF THE
MARCH 2020
ORDINARY MEETING**

**HELD IN COUNCIL CHAMBERS
DOOMADGEE ABORIGINAL SHIRE COUNCIL
275 SHARPE STREET, DOOMADGEE, QLD 4830
ON THURSDAY 19th MARCH AT 10.29 am**

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As there was not a quorum present to start the March 2020 Council Meeting and at 10.15 am the CEO, Mr Garry Jeffries adjourned the meeting for half an hour.

1. OPENING

The Acting Mayor welcome and opening of meeting at 10.29 am.

2. CONDOLENCES

A Minutes Silence was held for Ms Verna King and Mr Alby Luff

Cr. Scharrayne Foster arrived at the meeting at 10.30 am.

3. RECORD OF ATTENDANCE

Elected Members

Acting Mayor Jason Ned
Cr Dean Jupiter
Cr Scharrayne Foster
Cr Vernon Ned – by telephone link from Mt. Isa

Staff

Garry Jeffries – Chief Executive Officer
Tony Ivers – Director Engineering
Steve Linnane – Acting Director of Corporate Services
Marilou McKay – Finance Manager (call in if required)
Joanne Linnane – Acting Community Services Manager
Pam Danaher – PA to CEO/Minute Taker

Absentees

Peter van Heusden – Procurement and WHS Manager
Anna Hebron - Governance

4. CONSIDERATION OF APPLICATIONS OF LEAVE OF ABSENCE

Cr. Scharrayne Foster left the meeting at 10.33 am.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)

05.01 Ordinary Council Meeting 20th February, 2020.

Cr. Scharrayne Foster returned to the meeting at 10.34 am.

Resolution No. 1 - 03/20

That Council confirms the minutes, as presented, of the Ordinary meeting of Council held on 20th February, 2020.

Moved: Acting Mayor Jason Ned
Seconded: Cr Scharrayne Foster
Carried

Council went into presentations out of order seeing one of the presenters had been in attendance since 10.15 am and the meeting started late.

9. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

Ms Kelly Barclay

Ms Barclay gave Council a detailed update of her involvement with the Committee for the Local Thriving Communities as well as activities at the Wellbeing Centre at Doomadgee and the support they provide for a number of organization within the Community.

Council expressed their desire to be involved closely with the decision making process in respect of the intentions of the Local Thriving Communities entity.

Ms Barclay thanked Council for the opportunity to address them and Council accordingly expressed their appreciation for the update that she brought to the table.

Cr. Scharrayne Foster left the meeting at 10.57 am.
Cr. Scharrayne Foster returned to the meeting at 11.09 am.
Cr. Vernon Ned left the meeting at 11.40 am..
Cr. Vernon Ned returned to the meeting at 11.44 am.
Kelly Barclay left the meeting at 12.01 pm

A luncheon break was called at 12.03 pm.

Council Meeting resumed at 12.31 pm.

6. DECLARATION OF INTERESTS

No changes were noted.

7. CONSIDERATION OF NOTICE(S) OF MOTION AND PETITIONS

Nil.

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8. BUSINESS ARISING FROM PREVIOUS MEETINGS

Discussions were held about the CEO's Report 12.02 regarding the Community Safety Plan and discussions on the roads.

9. PRESENTATIONS

Presentations were dealt with earlier in the meeting.

10. PROCUREMENT and WHS REPORTS

REPORT AUTHOR(S)	Peter van Heusden, Procurement Manager
REPORT APPROVED BY	Garry Jeffries, Chief Executive Officer
DEPARTMENT	Procurement and WHS

10.01 New Workshop

A new store shed is being measured up and will be put on site next to the new Workshop.

Council has employed two new people as Store Persons.

Once everything is set up we will need to move any equipment that is going to the new Workshop area.

10.02 Work Health Safety

Training has been cancelled due to COVID 19.

Resolution No. 2 - 03/20

That Council receive and take note of the Procurement and WHS Manager's report for March 2020.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr Dean Jupiter
	Carried

Joanne Lianne attended the meeting at 12.55 pm to present her report.

11. COMMUNITY SERVICES REPORT

REPORT AUTHOR(S)	Joanne Linnane, Acting Community Services Manager
REPORT APPROVED BY	Garry Jeffries, Chief Executive Officer
DEPARTMENT	Community Services

Interim Community Services Manager commenced with DASC on Thursday 6th March 2020.

MEETINGS ATTENDED

- Friday 6th March - Cultural Community Protocol – Dave Escott
- Tuesday 10th March - NIAA - Meet & Greet – Vicki Wallace
- Tuesday 10th March – Queensland Police – Incident Reporting re injuries/harm to animals
- Wednesday 11th March – NIAA – Youth Funding Reporting – Department requirements of funding, activity program management and budgeting
- Thursday 12th – Gidgee Healing – Guy Douglas
- Thursday 12th – NIAA – Youth and CDP – Vicki Wallace
- Friday 13th – My Pathway – Jenni Davies and Michael Johnson

1.01 Grants Funding and Information

Two grants have been postponed at the moment:

Currently there is a backlog of interim and final reporting to be done on a number of grants.

- 1) **Knowledge Exchange Tour Sept 2019 – DCSYW** have requested final report Friday 23rd March at the latest. No interim or final report was delivered as per agreement by 30th November 2019. There is \$18,000 left so may be able to set up a
- 2) **Safety & Well Being Program – Department of Prime Minister and Cabinet (NIAA)**
Interim report for period to December 31st 2019 is 3 months overdue.

OTHER GRANTS

- 1) **Social Reinvestment Pilot – DATSIP – Pool Vacation Program**
A request has been sent to DATSIP for copy of the report on Monday 9th March – to date Council has had no response.

There are outstanding invoices from Swimming Queensland for pool attendant training in December. DATSIP note these are to be paid from funding provided

- 2) **North West Minerals Province Strategy Grant T – TI Outback - \$75000**
Initial invoice for \$50000 + GST has been forwarded for payment.

Community has some concerns as to the placement of BBQ's and shelters around flood heights etc. Another concern is that it not be placed too close to where the church holds its annual convention.

Discussed for one to go near the Weir and the other one between the Church and the River. Need to check to see if anyone is buried where the BBQ's are to be placed. Cr Scharrayne Foster and David Escott to follow with the locals and also to talk to Rose Foster.

Planning for school holiday programs are underway and will be finalised in the next week. These will include the Pool Vacation Program, Youth Activities and Blue Light Disco.

- 11.02 Report by – Remote Indigenous Broadcasting Service, DMG Radio – Sai Matainavora**
It has been a busy month for the radio network. There have been 7 live studio interviews with service providers and specialist services who are in community. Doing 3 x phone interviews daily - Monday to Friday. This is new to the community and the feedback is that they are enjoying it. The radio has been focusing on
School attendance
- School attendance;
 - Substance misuse on Sniffing; and
 - The Local Government Election.

- 11.03 Report by – Shane Booth, Environmental Health and Animal Management**
Joined Town Beautification team to work on the Elders and Dialysis Patients yards – mowing and weed spraying, in afternoon spraying weeds and Chinese apples and some nights Fogging (spraying Aqua K-Othrine) for mosquitoes, insects and flies over 4 nights.

An overnight incident occurred where a horse had been injured by a star picket by local children. It was not a life-threatening injury, sought medical advice and animal is responding to the treatment.

- 11.04 Report on Youth Hub – Brettlyn Neal, Youth Programs Manager**

School holiday planning has started with some great activities – Streetwise workshops e.g. Cookery, Sustainability, Photography, Multimedia, Music. The kids are very keen to do another hip hop film clip.

Hub staff have gone over and above their duties in maintaining the grounds – mowing, whipper snipping and cleaning up the daily rubbish.

We have also instigated a positive engagement reward program for youth attendees. One long term aim is with the extra funds from our fund-raising activities is (with Council approval) to take a group to Townsville to train and watch the Cowboys under a positive behavior reward program. This would be a great incentive and an educational program.

Attendance numbers for March - 210

The Youth Hub aged has dropped to 10 years old for the school holidays only.

Resolution No. 3 - 03/20

That Council receive and take note of the Community Services Manager report for March 2020.

Moved: Acting Mayor Jason Ned
Seconded: Cr Dean Jupiter
Carried

Joanne Linnane left the meeting at 1.26 pm

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12. CHIEF EXECUTIVE OFFICER'S REPORT

REPORT AUTHOR(S) Garry Jeffries, Chief Executive Officer
REPORT APPROVED BY -
DEPARTMENT Office of CEO

12.01 Meeting with Dr. Bo Remenyi and Robert Justo, Paediatric Cardiology, Queensland Children's Hospital

Robert Justo and Dr. Bo Remenyi recently had a meeting with the CEO regarding the Rheumatic Heart Disease screening which has been carried out in the Community.

Cr Scharrayne Foster left the meeting at 1.28 pm

They requested permission to pool the results with those from other North Queensland communities to raise awareness in the efforts to reduce the problem.

It was also pointed out that they considered overcrowding in community housing to be connected with the incidence of rheumatic heart condition and was further considered that such information may also provide assistance and support for Council when seeking funding for new community housing.

Resolution No. 4 - 03/20

That Council agree that the data sourced from Doomadgee for the rheumatic heart disease screenings, be included with findings from other North Queensland Communities for the purpose of raising awareness of the problems in remote areas and hopefully help to reduce the levels of this disease

Moved: Acting Mayor Jason Ned
Seconded: Cr Vernon Ned
Carried

Cr Scharrayne Foster returned to the meeting at 1.33 pm

12.02 Department of Natural Resources, Mines and Energy

Council has received correspondence from Barb McInnes, Senior Project officer, Indigenous Land Operations/Land and Native Title Services regarding holding a meeting in April in respect of the land transfer of DOGIT land.

Anthony Ivers left the meeting at 1.41 pm
Anthony Ivers returned to the meeting at 1.43 pm

12.03 COVID-19

Advised that the latest information available is on the health.gov.au website.

Resolution No. 5 - 03/20

That Council receive and take note of the Chief Executive Officers report for March 2020.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr Scharrayne Foster
	Carried

13. ENGINEERING REPORT

Steve Linnane left the meeting at 1.51 pm

REPORT AUTHOR(S) Garry Jeffries, Director of Engineering
REPORT APPROVED BY Garry Jeffries, Chief Executive Officer
DEPARTMENT Engineering

Workshop:

Operations are continuing as per normal, with routine servicing and running repairs forming most of the work undertaken in the last month.

The tips trucks have returned and are in operation. The Changlin Loader repairs are not yet completed.

General Gang:

Operations are continuing as per normal.

The town maintenance crews are continuing their efforts to maintain the public areas around the Community as best they can with recent rain events. This weather has not only hampered works but is promoting rapid vegetation growth making this work a challenge.

Airport:

The airport is currently operating as normal.

Other than routine maintenance of the airport and surrounds there has been no major works undertaken at the airport.

Steve Linnane returned to the meeting at 1.53 pm

Water and Sewerage:

The water and sewage treatments plants have been operating without any issues. The wet weather and the associated fluctuations in raw water quality have also presented some challenges here but the resulting water supply quality is being maintained.

New Regional Waste Facility:

The Department of Environment and Science (DES) visited the Community recently and are working collaboratively with Council on the development of this project as well as the closure of the existing sites. They will also provide assistance to AECOM with the design of the new facility.

Work is continuing on the cleanup of existing waste sites and it progressing well. The DES personnel also inspected these works and were happy with the progress also.

Works for Queensland (W4Q) 2019-2021:

The site works and final trimming of hardstand for the Works Depot has been further delayed by wet weather, but work will continue as conditions permit.

Tender results for the staff housing project are expected to be presented to the next Council meeting.

Works has commenced on the PCYC Building and Council officers will liaise closely with the builder to ensure all works that are necessary will be completed.

Community Housing:

Planning for future Community Housing is well underway with a joint initiative between Council, DATSIP and various consultants aiming to have the project “shovel ready” as soon as further funding becomes available.

Doomadgee Water Security:

AECOM have commenced preliminary works in respect of this project and will be onsite in the near future to move on with the “on the ground” investigations.

Resolution No. 6 - 03/20

That Council receive and take note of the Director of Engineering report for March 2020.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr Scharrayne Foster
	Carried

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14. CORPORATE SERVICES REPORT

REPORT AUTHOR(S) Steve Linnane, Interim Director of Corporate Services
REPORT APPROVED BY Garry Jeffries, Chief Executive Officer
DEPARTMENT Corporate Services

14.01 Financial Summary (Snapshot) provided by Finance Manager – Marilou McKay

This monthly report illustrates the financial performance and position of Doomadgee Shire Council compared to its adopted budget for the 2019-20 financial year. January and February monthly comparison reports have also been included.

Resolution No. 7 - 03/20

That the Corporate Services financial report for March 2020 be noted and received.

Moved: Acting Mayor Jason Ned
Seconded: Cr Dean Jupiter
Carried

14.02 2018-2019 Financial Statements, 2019 Qld Audit Office Final Management Report, and 2018-2019 Annual Report

PURPOSE

Each financial year Councils have their financials audited and signed off by Qld Audit Office. Once these have been signed, they are required to be presented to Council as part of the Annual Report.

This report also attaches the 2019 Closing Report from the Qld Audit Office.

This report also submits the Draft 2018-2019 Annual Report for Council consideration.

ISSUES

Financial Statements

Council has had its Financial Statements (i.e. 2018-2019 General Purpose Financial Statements and 2018-2019 Current-year Financial Sustainability Statement) certified by the Qld Audit Office on 27 February 2020.

2019 Qld Audit Office Final Management Report

The closing report from the Qld Audit Office identifies a number of high-risk issues that need to be addressed. It also assesses Council's overall financial sustainability as "High Risk".

However, the 2019 Closing Report also notes the significant steps forward that Council has made in recent months in completing the audit of all financial years up to and including 30 June 2019, although this is not able to be reflected in the ratings for the financial statement preparation process for 2019 year.

It is important that Council maintain this momentum and support it with the implementation of an effective internal audit function. The aim of the internal audit function would be to –

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- Provide a systematic and proactive assessment of the effectiveness and reliability of Council's internal controls and processes, and review and tailor best practices relevant to both, via financial and compliance audits;
- Assist in ensuring that the Council are achieving ongoing improvements through a risk-based approach, via performance audits;
- Ensure compliance with legislation, Council policy and procedures.

It is considered that this function should be provided externally.

2018-2019 Annual Report

The preparation of the 2018-2019 Annual Report has been coordinated by the Governance Manager.

The Local Government Act 2009 and Local Government Regulation 2012 requires the Annual Report to be:

- 1) adopted within one month after the day the general purpose financial statements are certified by the QAO, and
- 2) placed on council's website within 2 weeks of Council adopting the Annual Report.

The above legislation is quite prescriptive on what must be included in a Local Government's Annual Report.

Resolution No. 8 - 03/20

That the Council

- a. receive and note the 2018-2019 Financial Statements and 2019 Qld Audit Final Management Report,
- b. note and endorse the Chief Executive Officer's intension to further develop an effective internal audit function, and
- c. endorse the Draft 2018-2019 Annual Report.

Moved: Cr Vernon Ned
Seconded: Acting Mayor Jason Ned
Carried

14.03 Delegation Authority

The Delegation Authority will provide this authority to the Chief Executive Officer who may wish to delegate authorities to various Council Officers. The Delegation Authority specifically excludes those powers that should only be exercised by Council.

Resolution No. 9 - 03/20

That the Council endorse the Delegation Authority for the Chief Executive Officer.

Moved: Acting Mayor Jason Ned
Seconded: Cr Scharrayne Foster
Carried

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14.04 Closure of Trust Account

That Council authorise the closure of Doomadgee Aboriginal Shire Council Trust Account 064-815 10488106 and for the transfer of the balance of \$320.04 to the General Account.

Council Officers are unable to locate any documentation as to why this account was opened as a Trust account and the current funds in this account.

Resolution No. 10 - 03/20

That the Council endorse the closure of Doomadgee Aboriginal Shire Council Trust Account 064-815 10488106 and for the transfer of the balance of \$320.04 to the General Account.

Moved: Cr Dean Jupiter
Seconded: Acting Mayor Jason Ned
Carried

Resolution No. 11 - 03/20

That Council receive and take note of the Corporate Services report for March 2020.

Moved: Cr Vernon Ned
Seconded: Acting Mayor Jason Ned
Carried

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15. CLOSED SESSION

No closed Session.

16. ANY OTHER BUSINESS

16.01 Letter from Burketown Barramundi Fishing Organisation Inc seeking support for their 40th World Barramundi Fishing Championships.

16.02 Letter from Doomadgee Community Volunteer Foot Patrol Group

16.03 Email from Kelly Barclay re Meeting in Middle Park

Noted – Burketown Fishing - Cancelled.

Doomadgee Community Volunteer Foot Patrol Group – transferred to Trustee Meeting Meeting and BBQ covered in Foot Patrol Group

17. PROPOSED MEETING CALENDAR

To be advised after Elections.

18. CLOSURE OF MEETING

The Meeting closed 2.46 pm



Jason Ned
Acting Mayor
Doomadgee Aboriginal Shire Council