



**MINUTES  
OF THE  
ORDINARY MEETING**

**HELD IN THE BOARDROOM  
DOOMADGEE ABORIGINAL SHIRE COUNCIL  
275 Sharpe Street  
Doomadgee Qld 4830**

**On Thursday 22<sup>nd</sup> March 2018  
At 10:00am**

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## 1. OPENING

Cr Edric Walden declared the meeting open at 10:15am

Council observed a one minute of silence for those members of the Community that have recently passed away.

Attendance:

Garry Jeffries entered the meeting at 10:16am

## 2. ATTENDANCE

### Elected Members

Mayor Edric Walden  
Cr Jason Ned  
Cr Scharrayne Foster  
Cr Dean Jupiter

### Staff

Lothar Siebert – Chief Executive Officer  
Garry Jeffries – Director of Engineering  
Juanita Holden – Acting Director of Corporate Services  
Leonie Florence – Director of Community Services

## 3. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

### Material Personal Interest (MPI) Section 172 Local Government Act 2009

Involves the ability for you or an associate to *gain a material benefit or suffer a material loss as a result of a decision that is made*. It includes interests that arise from personal or family relationships. These interests must be disclosed prior to the item to be discussed and you must leave the room. A record will be recorded at the item and in the MPI Register. Associate being Councillor, spouse, parent, child, sibling, partner, employer etc.

### Conflict of Interest (COI) Section 173 Local Government Act 2009

Exists whenever there is a *disparity between your personal interest (real or perceived conflict of interest) and the public interest*. e.g. office holder of a community group. These interests must be disclosed prior to the item to be discussed. A record will be recorded at the item and in the COI Register. The Councillor will then decide whether to stay or leave the meeting.

*Noted*

## 4. APOLOGIES / LEAVE OF ABSENCE

Cr Tony Chong

### Resolution No 1-3/18

**Moved** Cr Jason Ned  
**Seconded** Cr Dean Jupiter

That Council does not receive the request for leave of absence from Cr Tony Chong for the Ordinary Council Meeting held 22<sup>nd</sup> March 2018

**Carried**

## 5. CONFIRMATION OF MINUTES

### Recommendation:

*That the minutes of the Ordinary Meeting of Council held 28<sup>th</sup> February 2018 be taken as read and signed as correct.*

**Resolution No 2-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Edric Walden

That the Minutes of the Ordinary Meeting of Council held 28<sup>th</sup> February 2018 be taken as read and signed as correct. **Carried**

## 6. BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil

## 7. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

- Deputy Mayor Jason Ned
  - Presented report on Meeting with Minister Coralee O'Rourke in Cairns

Attendance:

Juanita Holden left the meeting at 10:27am and returned at 10:28am

- Melissa Gilbert – Doomadgee Parkrun Event Director
  - Address the Council in regards to the Park Run Event being set up in Doomadgee
  - Council agrees to assist with the purchase of Defibrillator and approval for the Park Run event to use the designated Track identified in discussion

**Noted**

## 8. CHIEF EXECUTIVE OFFICERS REPORT

### 8.01 – Northern Alliance of Councils

#### Summary

The 2018 Conference and annual general meeting of the Northern Alliance of Councils Inc will be hosted by Hinchinbrook Shire Council at the Tyto Conference and Events Centre Ingham, commencing Tuesday 21<sup>st</sup> August. At its 2017 Annual General Meeting, the member Councils of the North Qld Local Government Association voted to incorporate. The incorporation process through the Office of Fair trading is now complete and the new entity is titled "Northern Alliance of Councils incorporated".

#### Recommendation:

*For Council Information.*

**Noted**

### 8.02 –Park Run Australia

#### Summary

Run by the community, for the community, Parkrun offers a free, feel good local event with both national and global footprints. Parkrun offer free, weekly timed 5km events all over Australia taking place every Saturday morning in the same local parks, organised by dedicated and passionate teams of local volunteers. They are open to everyone and are safe and easy to take part in. These events take place in beautiful open spaces where people of every ability are encouraged to join in, from those taking part in their first run, to juniors, experienced runners and even Olympians.

The Parkrun mission is to build a healthier and happier planet. This is achieved by providing a free weekly, timed event in local communities, thereby increasing levels of physical activity, strengthening community connections and aiding the fight against chronic disease. Parkrun is a non-profit organisation, established to benefit the entire community. Parkrun is seeking Doomadgee Aboriginal Shire Council to partner to bring Parkrun to the Doomadgee Community. Parkrun will help achieve strategic goals of improving the health of the community through grassroots initiatives.

To get started:

Permission to use the course

The proposed course for the Doomadgee Parkrun is on the dirt track adjacent to Gunnalunja Drive between Gunthao Street and Doomadgee Road with the start / finish of the event near the picnic tables under the mango tree. It would be held at 7:00am every Saturday and be finished by 8:30am. Parkrun is requesting a waiver of any fees and charges that would apply to use the space as they will not be charging any fees for members of the public to participate.

Funding to establish

It costs \$10,000 to start a Parkrun event, and they have been successful in securing this funding from an external source.

In order for the Doomadgee Parkrun to be the safest possible environment for the community, it is their desire to purchase a defibrillator at a cost of \$2,000. They are seeking this one of cost to maximise the safety of all participants.

**Recommendation:**

*For Council discussion.*

**Noted**

**8.03 –Elected Member Update - LGAQ**

**Summary**

The recent state election, pending legislative reforms and reputational challenges are all on the agenda, as too a federal election and proposed changes to governance. The 2018 Elected Member Update (EMU) program will explore each of these areas – and more – as the interactive program delivers its unique mix of professional development and exploration of local and state issues. The EMU workshop will provide a valuable addition to your councillors' education, with a focus on collaboration, leadership and community service. This year we're recognising the increasing importance of local government collaboration, encouraging attendance at regional workshops hosted with neighbouring councils. The program will again build on the 'big three' council performance domains of ***Our Business, Our People, Our Story***.

The 2018 program will have a stronger focus on local government governance and performance as well as learning units that will explore corporate culture and reputation. LGAQ has contacted Council in regards to holding the inhouse workshop in Doomadgee this year. Burke Shire would travel to Doomadgee and have proposed to share the costs associated with hosting this event in Doomadgee. The cost of EMU can be broken down into the following costs:

Flight costs	\$3222	(return flights, two people)
Accommodation	\$ 330	(1 night – two people)
Catering for the day	\$ 350	

**Recommendation:**

*For Council discussion.*

**Resolution No 3-3/18**

**Moved** Cr Dean Jupiter

**Seconded** Cr Edric Walden

That Council resolve not to host or attend the Elected Member Update as presented.

**Carried**

**9. DIRECTOR OF ENGINEERING**

**NDRRA Works:**

Some light grading of both Woologarang West Road and Old Doomadgee Road has been undertaken to relieve rutting and corrugations.

**Roads to Recovery and TIDS Works:**

Woollogarang West Road:

As reported previously these works will be scheduled after the 2017-18 Wet Season

The Roadworks Crew have been busy pot hole patching and street cleaning within the Community area.

New Houses Building Project:

This project is progressing well and it is expected that the 30 June deadline can be met:

- All 12 blocks walls have been completed and core filled;
- There are only 4 lots of roof ring beams to complete;
- Roof construction is progressing well with one near completion and three more underway;
- plumbing and electrical “rough ins” continue prior to roof sheeting; and
- doors and windows will follow the roof construction to reach lock up stage.

Workshop:

Operations are continuing as per normal.

Mainly routine servicing and minor repairs have been required in the last month.

There have been no major repairs required this month.

General Gang:

Operations are continuing as per normal.

The open space crew and the General Gang have been working together on keeping the community clean.

Airport:

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

For additional staff have now completed REX training to assist with aircraft and passenger handling.

Replacement glass and additional screens are on order to improve airport security.

Water and Sewerage:

Operations are continuing as per normal.

The works scope for upgrade works for the water & sewer system are now almost complete and it is intended to have tender documents prepared ready for tendering by mid-May.

Rodeo Ground Amenities Buildings

This work has been delayed due to recent flooding but it is expected that work will commence on this project within the next couple of weeks.

New Regional Waste Facility

This work will now be included in the funding package for water, waste water and solid waste.

Workshop Redevelopment

This work has been delayed due to recent flooding but it is expected that work will re-commence within the next few days to install the roof & wall sheeting to the building and the final fit out of doors, windows and electrical can then progress.

Government Employee Housing Project

No change

Disposal of Redundant Assets

The auction to dispose of these assets is dependent on the weather and road conditions for the auctioneer to be able to commute to the Community.

Attendance:

Lothar Siebert left the meeting at 10:54am and returned at 10:58am

**Recommendation:**

*That the report from the Director of Engineering be noted and received.*

**Noted**

**Attendance:**

Juanita Holden left the meeting at 10:58am and returned at 11:00am

**Attendance:**

The meeting was adjourned for Morning Tea at 11:00am and reopened at 11:15am – all in attendance

**10. ACTING DIRECTOR OF CORPORATE SERVICES**

**Summary**

To provide Council with the Financial Management Reports for the period ending 31<sup>st</sup> January 2018.

**Cash Position:**

**January:**

Commonwealth Bank:

General Account	\$1,567,569.22
Lease Account	\$ 66,173.13
Trust Account	\$ 445.60
<b>Total</b>	<b>\$1,634,187.95</b>

QTC:

Cash Fund	\$9,530,270.27
Sports CF	\$ 92,413.00
<b>Total</b>	<b>\$9,622,683.27</b>

**Total Cash \$11,256,871.22**

**February:**

Commonwealth Bank:

General Account	\$1,346,570.26
Lease Account	\$ 66,192.86
Trust Account	\$ 450.43
<b>Total</b>	<b>\$1,413,213.55</b>

QTC:

Cash Fund	\$9,551,806.63
Sports CF	\$ 92,616.25
<b>Total</b>	<b>\$9,644,422.88</b>

**Total Cash \$11,057,636.43**

**Current Outstanding Debtors - As at 28<sup>th</sup> January 2018**

Fees and Charges -	\$ 468,472.83
Avdata (Landing Fees)	\$ 29,764.01
Service Fees 2017/2018	\$ 659,406.50
<b>Total</b>	<b>\$1,157,643.34</b>

**Committed Funds – As at 28<sup>th</sup> February 2018**

Purchase Orders	\$677,759.85
Creditors	\$ 1,056.64
<b>Total</b>	<b>\$678,816.49</b>

**Resolution No 4-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Dean Jupiter

That Council authorise the Mayor to be issued with a Corporate Credit Card capped at \$3,000 for Council Business only.

**Carried**

**Recommendation:**

*That the report from the Acting Director of Corporate Services be noted and received.*

**Noted**

## 11. CLOSED SESSION

***That Council close the meeting to the public at under section 275 Local Government Regulations 2012.***

### **Resolution No 5-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Scharrayne Foster

That Council close the meeting to the public at under section 275 Local Government Regulations 2012 at 11:35am. **Carried**

Discussions on:

- Shared Services
- Leasing Arrangements
- Debtor Write Off
- Defamation
- Delegations

Attendance:

Lothar Siebert, Garry Jeffries, Juanita Holden, were asked to leave the meeting at 11:40am

Attendance:

Lothar Siebert, Garry Jeffries, Juanita Holden, entered the meeting at 11:45am

Attendance:

Lothar Siebert declared a Conflict of Interest in the discussion on Leasing Arrangements and left the meeting at 11:50am and returned at 12:00pm

Attendance:

Garry Jeffries left the meeting at 12:05pm and returned at 12:05pm

Attendance:

Juanita Holden and Garry Jeffries left the meeting at 12:06pm

Attendance:

Lothar Siebert left the meeting at 12:22pm and returned at 12:22pm

Attendance:

Juanita Holden and Garry Jeffries returned to the meeting at 12:22pm

Attendance:

Jason Ned declared a Conflict of Interest in the discussion on Leasing Arrangements and left the meeting at 12:23pm

Attendance:

Kianne O'Keefe entered the meeting at 12.30pm and left at 12:30pm

Attendance:

Jason Ned returned to the meeting at 12:30pm

Attendance:

Lothar Siebert declared a Conflict of Interest in the discussion on Defamation discussion and left the meeting at 12:35pm and returned at 12:40pm



Attendance:

Juanita Holden and Garry Jeffries left the meeting at 12:45pm

Attendance:

Juanita Holden returned to the meeting at 1:00pm

**Resolution No 6-3/18**

**Moved** Cr Edric Walden

**Seconded** Cr Dean Jupiter

That in accordance with Section 275 of the Local Government Regulation 2012, the General Meeting was reopened to the public at 1:05pm for the taking of resolutions. **Carried**

Attendance:

Garry Jeffries returned to the meeting at 1:00pm

Attendance:

Dean Jupiter declared a Material Personal Interest in item 11.01 and left the meeting at 1:05pm

**11.01 – Sponsorship Request – Edward Jupiter**

The Australian Junior Rodeo selects a number of young riders to represent Australia at different events around the world. This year, Edward Jupiter has been selected to ride and represent Australia in Dallas, America. He has been nominated for two events, the Steer Ride and Junior Bul Ride.

Attendance:

Garry Jeffries left the meeting at 1:06pm and returned at 1:07pm

This is a once in a lifetime opportunity for Edward to travel and ride for his family and Doomadgee in America. Seeking financial assistance to assist Edward to travel to America for the Australian Junior Rodeo Team in July 2018.

**Resolution No 7-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Scharrayne Foster

That Council approve of a financial contribution of \$3,000 to go towards Edward Jupiter's Airfares to travel to America for the Australian Junior Rodeo Team. **Carried**

Attendance:

Dean Jupiter returned to the meeting at 1:12pm

**11.02 – Purchase of Office Building in Cairns**

The Deputy Mayor, Chief Executive Officer, Acting Director of Corporate Services have completed a site visit with Burke Shire Council on potential office space in Graton Street Cairns. Doomadgee Aboriginal Shire Council is interested in purchasing the building with Burke Shire Council leasing office space on an annual basis.

**Recommendation:**

*That Council authorise the Chief Executive Officer to negotiate a price and enter into an agreement with Due Diligence.*

**Resolution No 8-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Dean Jupiter

That Council authorise the Chief Executive Officer to negotiate purchase price for the building and enter into an agreement with due diligence. **Carried**

Attendance:

Lothar Siebert declared a Conflict of Interest in item 11.03 left the meeting at 1:17pm

**11.03 – Leasing Arrangements – Lot 6 on Crown Land NC12**

**Resolution No 9-3/18**

**Moved** Cr Dean Jupiter

**Seconded** Cr Edric Walden

That Council resolve to terminate the month by month lease agreement with PCYC and furthermore that the Doomadgee PCYC vacate the premises by the end of April 2018. **Carried**

Discussions to the Sport and Rec Social club and concerns raised about the facility having a liquor license on same premises. Further discussions were held on the draft lease that was adopted in principle at the February Ordinary Council Meeting.

**Resolution No 10-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Scharrayne Foster

That Council adds a condition to the lease arrangement that the selling of alcohol must be on separate premises to that of Lot 6 on Crown Land NC12. **Carried**

Attendance:

Lothar Siebert returned to the meeting at 1:20pm

Attendance:

Jason Ned declared a Conflict of Interest in item 11.04 left the meeting at 1:20pm

**11.04 – Leasing Arrangements – Lease Request - Outstation**

**Resolution No 11-3/18**

**Moved** Cr Dean Jupiter

**Seconded** Cr Scharrayne Foster

That Council agree in principle to enter into a lease arrangement subject to survey plans being developed at the cost of the applicant. **Carried**

Attendance:

Jason Ned returned to the meeting at 1:22pm

**11.05 – Debtor Write Off**

Debtor Number 152 – Council has re-coop a large amount of the outstanding debt dating back a number of years. Council has worked with Preston Law to negotiate an amount satisfactory to both parties to finalise the debt.

**Recommendation:**

*That Council resolves to write the remaining debt off.*

**Resolution No 12-3/18**

**Moved** Cr Jason Ned

**Seconded** Cr Dean Jupiter

That Council authorise the write amount of \$3,704.00 for the outstanding Debtor Number 152. **Carried**

Attendance:

Lothar Siebert declared a Conflict of Interest in item 11.06 left the meeting at 1:23pm

**11.06 – Defamation Case**

**Resolution No 13-3/18**

**Moved** Cr Dean Jupiter

**Seconded** Cr Jason Ned

That Council instruct BeLaw to register the judgement as discussed.

**Carried**

Attendance:

Lothar Siebert returned to the meeting at 1:24pm

**11.05 – Delegation Register**

**Noted**

Attendance:

Leonie Florence entered the meeting at 1:25pm

**12. DIRECTOR OF COMMUNITY SERVICES**

Animal Management & Environmental Health

Shane Booth (Environmental Officer) attended a Weed Control Workshop in Cairns last week to update current weed management programs. Fogging is still being monitored during the wet season.

Radio/Broadcasting

Sai has reported that the radio transmitter was damaged in the last electrical storm and a replacement will be delivered by the end of the week. Therefore, there will be no radio coverage during this time. Sai has contacted all stakeholders.

Youth Hub

Feedback from the Sexual Health team was very positive with a good roll up of Youth for the Movie Night and Information Session. The T Shirts are also a good incentive and are very popular. No check-up no T Shirt.

As part of a Youth Art Therapy Program for our youth, Mandy, Darcy and Darleen have combined their skill for this project. The mural which has started will represent our land, animals and people of Doomadgee.

Engagement Officer

David has carried out his duties as well as overseeing my position. David has been very busy and I am grateful for his assistance in my absence.

**Recommendation:**

*That the report from the Director of Community Services be noted and received.*

**Noted**

### 13. PROPOSED MEETING CALENDAR

<b>Thursday 22<sup>nd</sup> March 2018</b>	<b>10:00am</b>	<b>Doomadgee</b>	<b>Ordinary Meeting</b>
<b>Thursday 19<sup>th</sup> April 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 17<sup>th</sup> May 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 21<sup>st</sup> June 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 19<sup>th</sup> July 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 16<sup>th</sup> August 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 20<sup>th</sup> September 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 18<sup>th</sup> October 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 15<sup>th</sup> November 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>
<b>Thursday 20<sup>th</sup> December 2018</b>	10:00am	Doomadgee	<b>Ordinary Meeting</b>

### 14. CLOSURE OF MEETING

The Meeting closed at 1:30pm

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**Edric Walden**  
**Mayor**  
**Doomadgee Aboriginal Shire Council**