

**Minutes of the Ordinary Meeting of Council  
held at the Doomadgee Aboriginal Shire Council Boardroom  
on 17<sup>th</sup> July and 18<sup>th</sup> July 2017**

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## **1. OPENING BUSINESS**

At 10:15am and in the absence of all Councillors as previously agreed, the Chief Executive Officer adjourned the meeting to 11:00am in accordance with Section 261 (2) (c) of the *Local Government Regulations 2012*.

Cr Edric Walden declared the meeting open at 11:38am

## **2. ATTENDANCE**

### **Elected Members**

Mayor Edric Walden  
Cr Scharrayne Foster  
Cr Dean Jupiter

### **Staff**

Lothar Siebert – Chief Executive Officer  
Garry Jeffries – Director of Engineering  
Juanita Holden – Governance and Grants Officer

## **3 APOLOGIES WITH OR WITHOUT**

*Cr Jason Ned – Noted*  
*Cr Tony Chong - Noted*

## **4. CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting of Council held 15<sup>th</sup> June 2017 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

### **Resolution No 1-07/17**

**Moved** Cr Edric Walden

**Seconded** Cr Scharrayne Foster

That the minutes of the Ordinary Meeting of Council held 15<sup>th</sup> June 2017 be taken as read and signed as correct. **Carried**

## **4.1 BUSINESS ARISING FROM PREVIOUS MEETINGS**

*It is to be noted that a list of Action Items is to be presented from the previous Council Meeting to be included in all future Agendas.*

- Doomadgee Rodeo – Letter to Alec Doomadgee in regards to date

## **5. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST**

*Noted*

## **6. DEPUTATIONS**

It should be noted that deputations are a public process and as such the identity of persons making a deputation to Council will be on the public record.

- North West Regional Health                      Aged Care Facility Ngooderi House – 1:49pm

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## **7. CHIEF EXECUTIVE OFFICERS REPORTS**

**Agenda Reference:** 7.01  
**Title:** Works for Queensland

### **Summary**

The Local Government Association of Queensland has welcomed the Palaszczuk Government's \$200 million extension of a highly successful job creation program aimed at regional parts of the State. The extension of the Works for Queensland Program will help ensure the local councils can continue to play a key role in creating jobs for their communities.

Councils will need to nominate projects they believe deserve Works for Queensland funding by the 28<sup>th</sup> July 2017. All approved projects are expected to be completed by June 2019.

**Recommendation:**  
*For Council Information.*

***Noted – Action Item - List of projects to be finalised for the Next Round by the 28<sup>th</sup> July 2017.***

**Agenda Reference:** 7.02  
**Title:** Robbie Katter MP – Power Supply & Outages at Doomadgee

### **Summary**

Following the recent meeting in Doomadgee, Council outlined issues regarding power supply and outages, which council believe could be attended to quickly and easily through employment of a local person, living in Doomadgee to be trained as a technician for Ergon Energy.

Robbie Katter MP has taken this to the floor of parliament and put forward the above issues to the Minister for Main Roads, roads Safety and Ports and Minister for Energy, Biofuels and Water Supply, Mark Bailey. A response has been provided to Robbie Katter and Minister Bailey has stated that Ergon Energy currently has a local part time power station attendant in Doomadgee. Robbie Katter MP is asking that Council confirm the above and also advise if Council wish to continue to pursue this matter with the Minister and Ergon Energy.

**Recommendation:**  
*For Council discussion.*

***Noted – Action Item – Council to advise Robbie Katter MP that there is not a Technician on site in Doomadgee***

**Agenda Reference:** 7.03  
**Title:** Queensland Reconstruction Authority

### **Summary**

The NDRAA Determination sets out the terms and conditions for the provision of financial assistance by the Commonwealth Government to states and territories for the purposes of natural disaster relief and recovery. The Commonwealth Minister for Justice, Michael Keenan has advised that the NDRAA Determination 2017 will apply to eligible disasters occurring on or after 1 July 2017, with the existing NDRAA Determination 2012 version 2 continuing to apply to events occurring on or before 30 June 2017. QRA will work with Councils to clarify any impacts to future NDRAA programs as a result of the revisions and will update the Queensland guidelines and associated documentation in due course.

**Recommendation:**  
*For Council Information.*

***Noted***

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<b>Agenda Reference:</b> 7.04
<b>Title:</b> Minister Coralee O'Rourke

**Summary**

Council has received a letter from Minister Coralee O'Rourke – Ministerial Champion, thanking Council for a warm welcome from local residents of Doomadgee. Minister O'Rourke has expressed that it was not only good to hear about the issues, but to also see the issues in Doomadgee first hand.

Minister O'Rourke has written to the Mayor outlining the actions that will be taken to the matters raised and will keep Council posted on how it is progressing.

<b>Recommendation:</b> <i>For Council Information.</i>
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***Noted – Action Item – Council write to Minister O'Rourke and thank her for her visit.***

<b>Agenda Reference:</b> 7.05
<b>Title:</b> Office of the Co-ordinator General

**Summary**

Mr Barry Broe has written back to Council in regards to the Council's request for support for Night Patrol.

Preliminary discussions have been held with other relevant agencies to identify any existing funding and program options available across Government. Work has commenced to identify any legislative impediments that may restrict the operation of a night patrol in Queensland and look at mitigating strategies if needed.

Mr Greg Anderson, Regional Director, North Queensland, Department of Aboriginal and Torres Strait Islander Partnerships is leading this work and has been asked to provide a detailed report to allow comprehensive response to be provided to Council.

<b>Recommendation:</b> <i>For Council Information.</i>
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***Noted – Action Item – Follow up with Office of the Co-ordinator General***

<b>Agenda Reference:</b> 7.06
<b>Title:</b> NWQROC

**Summary**

Minutes of the North-West Queensland Regional Organisation of Councils.

<b>Recommendation:</b> <i>For Council Information</i>
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***Noted***

<b>Agenda Reference:</b> 7.07
<b>Title:</b> Inspector General Emergency Management

**Summary**

The Disaster Management Act 2003 notes how a number of Councils share responsibilities for disaster management plans, and their review and assessment;

- Local Governments must prepare a plan for disaster management, and they must review the effectiveness of this plan at least once a year.

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- Disaster Districts must regularly review and assess local disaster management plans prepared by the local governments in their districts
- A function of the Office of the Inspector-General Emergency Management (the office) is to regularly review and assess the effectiveness of district and local disaster management plans.

Last year the Office facilitated a combined process that allowed those involved to discharge their various legislative responsibilities through an online survey. Feedback received after last year's review suggested a number of councils were comfortable with that process. Others suggested that time out be better spent in other ways to improve disaster management. This year, the office will conduct the process in a more flexible manner, however the responsibility for Council to review the effectiveness of Council's plan once a year remains and must be completed.

The online process proposed this year's remains essentially that of last year. The rating scale remains the same to ensure accurate comparison with the previous year. Guidance regarding stakeholder involvement will remain the same. However, Councils will have options:

- May undertake the survey to reflect the current level of effectiveness of the plan
- Alternatively, if the plan has been exercised and council is satisfied that it, and therefore the assessment, from last year remains unchanged, Council is free to respond in that regard and the Office will report using last year's assessment.

Disaster Management Plans need to be reviewed by September 2017 and members of the Local Disaster Management Group are to be given an opportunity to participate.

**Recommendation:**  
*For Council Discussion.*

***Noted – Action Item – Review of Disaster Management Plan and Coordination of Local Disaster Management Committee Group***

**Agenda Reference:** 7.08  
**Title:** Deputy Premier – Local Fare Scheme

**Summary**

As part of the recent 2017-2018 State Budget, the Queensland Government committed \$10 million in funding over the next two years for the Local Fare Scheme (LFS). These funds will be used to extend the existing LFS, operating throughout Cape York and Torres Strait, for a further two years through to 30 June 2019. LFS will also be expanded to include the communities of Doomadgee, Mornington Island and Weipa Town Authority on a 12-month trial basis through to June 2018.

Translink has met with Council and a full review of the program has been explained to CEO and the Councillors in attendance. Translink and Council have signed the MOU agreement between Council and Translink and dates are being organised for Translink to be in Doomadgee to start the application process for local eligible residents.

**Recommendation:**  
*For Council Discussion.*

***Noted***

**Agenda Reference:** 7.09  
**Title:** Local Council Businesses – Under one name

**Summary**

Five business delivering services as diverse as training and industrial advice to the provision of infrastructure to local councils in Queensland have come under a single company umbrella. The new company, Peak

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Services, will bring together several previously separate businesses solely owned by the Local Government Association of Queensland. LGAQ entities Localbuy, Propel, Local Government Infrastructure Services, Resolute IT and Total Solutions will now come under the Peak Umbrella.

**Recommendation:**  
*For Council Information.*

**Noted**

**Agenda Reference:** 7.10  
**Title:** Legal Affairs and Community Safety Committee

**Summary**

Working with Children Legislation (Indigenous Communities) Amendment Bill 2017

The Legal Affairs and Community Safety Committee is a committee of the Legislative Assembly with responsibilities in the portfolio areas of Justice and Attorney-general, training and Skills, and Police, Fire, Emergency Services and Corrective Services. One of the committee's roles is to examine bills in these portfolio areas on behalf of, and report back to, the Legislative Assembly.

On 14 June 2017, Mr Robbie Katter MP introduced the Working with Children Legislation (Indigenous Communities) Amendment Bill 2017 in the Queensland parliament. The Bill was referred to the committee for detailed consideration.

The committee must provide its report to Parliament by Thursday, 14<sup>th</sup> December 2017.

The Bill primarily amends the Working with Children (Risk Management and Screening) Act 2000. A number of consequential amendments are made to other Acts. The objective of the Bill is to provide a new blue card framework that empowers Indigenous communities to make decisions which best serve their interests in relation to child protection and employment of community members.

The committee is inviting submissions from the public, including identified stakeholders such Council, to inform its consideration of the Bill. The explanatory notes are attached. Submissions are due by Friday, 18<sup>th</sup> August 2017.

**Recommendation:**  
*That Council inform all stakeholders in the Doomadgee Community of the Working with Children Legislation (Indigenous Communities) Amendment Bill 2017, and ask for support in consideration of this bill.*

**Noted**

**Resolution No 2-07/17**

**Moved** Cr Dean Jupiter

**Seconded** Cr Edric Walden

That Council organise a meeting with the Minister of Education in Brisbane.

**Carried**

**Agenda Reference:** 7.11  
**Title:** CEQ's Community Relations Committee

**Summary**

The CEQ's Community and Public Relations Committee have agreed to visit Doomadgee for meetings with the Council and TO's in regards to further discussion on a committee group and consultation meetings for the future of the Retail Store in Doomadgee. CEQ are available the week of the 24<sup>th</sup> July 2017.

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**Recommendation:**

*That Council authorise the Chief Executive Officer to arrange an onsite meeting with Community Enterprise Queensland (CEQ) in Doomadgee with Council and TO's between 24<sup>th</sup> and 29<sup>th</sup> July 2017.*

**Noted – Action Item – 2 Members from Gangalidda, Waanyi and Garrawa people to be part of the committee group plus one officer from Council.**

**Agenda Reference: 7.12**

**Title: 2018 Special Holidays Nominations**

**Summary**

The Holidays Act 1983 provides for the granting and observance of special holidays which includes show days. Each year Local Governments are requested to nominate Special and Show Holidays for the following year.

Previously Doomadgee Aboriginal Shire Council has been granted 2 Bank Holidays:

- Mabo Day – 2<sup>nd</sup> June 2018
- Doomadgee Day – 25<sup>th</sup> August

Holidays appointed in respect of an annual agricultural, horticultural or industrial show are public holidays and those appointed for an event which has significance to a particular district are bank holidays. Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette.

**Recommendation:**

*That Council authorise the nominated 2 Bank Holidays as Mabo Day on the 1<sup>st</sup> June 2018 and Doomadgee Day on the 24<sup>th</sup> August 2018.*

**Resolution No 3-07/17**

**Moved Cr Edric Walden**

**Seconded Cr Dean Jupiter**

That Council authorise the nominated 2 Bank Holidays as Mabo Day on the Friday 1<sup>st</sup> June 2018 and Doomadgee Day on the Friday 24<sup>th</sup> August 2018

**Carried**

**Agenda Reference: 7.13**

**Title: TWG – Meeting Minutes**

**Summary**

Doomadgee Technical Working Group Meeting was held in Doomadgee on Thursday 29<sup>th</sup> June 2017. This meeting was well attended by Council, DATSIP, DHPW, DILGP, Qld Health and the Water Supply Regulation.

An Action List has been provided with the following Actions for Council:

- Concerns about Ergon generators located in Town and lack of Technicians in town during disasters/wet season
  - Tele link to be arranged between Ergon, Council and DATSIP
- Building Asset Services – Chris Limpus to attend next Council Meeting to discuss the Service Agreement and how it is to be implemented.
  - Chris Limpus unable to attend – Craig Denham is attending in his place
- Concerns has been raised over inadequate communication services in Doomadgee.
  - Tele link to be arranged between Telstra, Council and DATSIP
- Survey – DET Reserves
  - DNRM has asked for confirmation from Council that the transfer between DET and Council is to proceed, as the original approval was submitted some time ago. Both Council and DET have previously resolved to undertake the transfer and change the trusteeship and purpose.

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- Native Title cannot be satisfied for extinguishment purposes. All avenues have been exhausted (historical searched through other agency archives, including contracts to construct). Request is for Council to advise if they have any records showing if any construction was on the site prior to 01/01/1994 and who would have constructed those structures.

**Recommendation:**

*For Council discussion.*

**Noted – Action Item – Write a letter to Ergon Energy about Road Trains on Potter Street.**

**Agenda Reference: 7.14**

**Title: ALGA – National General Assembly 2017 Motions**

**Summary**

Council submitted a motion to be tabled at the National Assembly (NGA) 2017. ALGA would like to thank Council for the important contribution that was made to the NGA.

Motion Number 21

That the National General Assembly call on the Federal Government to allocate funds to Local Government for a progressive upgrade of the Savannah Way – Cairns through to Darwin.

This motion was carried by the NGA and will now be considered by the ALGA Board at a Special Board Meeting convened to deal with all NGA Resolutions.

**Recommendation:**

*For Council information.*

**Noted – Action Item – Follow up with ALGA once the Special Board Meeting has been held**

**Agenda Reference: 7.15**

**Title: Rodeo Upgrade**

**Summary**

**The following has been raised by Viviane Fuchs – Community Liaison MMG Limited**

- Toilet pump - the toilet block has been renovated by Aussie Wide and Jim (Doomadgee plumber) informed that it needed a new pump. I've discussed this with Gary and Edric and they both believed DASC would be able to cover cost (I recall it costing \$200). I also believe that Garry has already ordered the pump.
- Gravel – a new gate has been installed (left to the toilet block) to be utilised mainly by the ambulance. The soil in that location is red bull dust and will, likely, become muddy once the water truck goes through it. If DASC could place some gravel at this location this would certainly make life easier for the paramedics.
- Aboriginal and TSI flag coloured gates – the six gates with the flag colours needs to be repainted (its chipped away) and this cost was not included in our budget. I'm unsure on the costs but it would require red, yellow, black, green blue and white paint and those would have to be an exact match to the flag colours – I can look into the colour numbers for you if not already on record.
- Canteen – the canteen has been refurbished (industrial kitchen - all electrical cabling and water connection complete); however, the outside walls of the canteen have dated paint and looks rather unpleasant. The canteen would benefit from some fresh paint as well.
- Camping Grounds – I have previously discussed with Gary the possibility of Council doing some slashing and a back burn on the land adjacent to the rodeo grounds to enable visitors to camp at that location. Gary expressed the Council would look after this as well – it may already be under way but if you could confirm that would be fantastic.
- Grand Stands – the Waanyi PBC (via Aussie Wide) purchased 4 grand stands that will be installed by next week. We do, however, have 6 shade structures meaning we could have 2 more grand stands.

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Unfortunately, due to budgetary constraint, we were unable to source another 2 grand stands. I would like to request the temporary use (for Rodeo event) of the 2 grand stands located at the PCYC grounds; I had a look and they can be moved with a forklift and are fully self-contained (have stairs and handrails). Please let me know if this is possible. We would need to borrow the forklift but we have an operator on site (if needed).

**Recommendation:**

*For Council discussion.*

**Noted**

**Agenda Reference: 7.16**

**Title: Frontier Days Rodeo**

Attendance:

Garry Jeffries left the meeting at 12:35pm.

**Summary**

General Manager of the Isa Rodeo have contacted Council in regards to the formed a partnership with The Gulf Frontier Days Festival to assist with the running of the rodeo part of the festival this year.

We will have a team on the ground Tuesday 15th August to get the grounds ready to start the festival. We seek assistance by way of In-Kind Sponsorship for equipment during the week and over the weekend.

Our requirements would be as follows:

Tuesday 15th - Monday 21st

Bobcat

Tractor

Water Truck

Forklift

Friday 18th - Monday 21st

Loader (required to remove stock in event of injury)

Waste pump (Sullage) Truck for removal of waste from Portaloos and Mobile Ablutions

If you could please let me know if this support would be offered by the Doomadgee Council for this community event it would be much appreciated. We would be happy to discuss the benefits associated to this support by way of sponsorship.

**Recommendation:**

*For Council discussion.*

**Noted**

**Agenda Reference: 7.17**

**Title: Town Planning**

**Summary**

Following on from the TWG Meeting held in Doomadgee, Council need to discuss the proposed options presented by DATSIP in regards to the updated Town Planning Scheme.

**Recommendation:**

*For Council discussion.*



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Attendance:  
Juanita Holden left the meeting at 12:43pm and returned at 12:44pm

Attendance:  
Lothar Siebert left the meeting at 12:44pm and returned at 12:47pm

Attendance:  
Garry Jeffries returned to the meeting at 12:46pm

Attendance:  
Cr Edric Walden left the meeting at 12:49pm and returned at 12:50pm.

Attendance:  
Lothar Siebert left the meeting at 12:49pm and returned at 12:49pm.

Attendance:  
Cr Scharrayne Foster left the meeting at 12:52pm and returned at 12:55pm

Attendance:  
Garry Jeffries left the meeting at 12:55pm and returned at 12:56pm

Attendance:  
Leonie Florence entered that meeting at 12:57pm and left at 12:59pm.

**Noted – Action Item – Modified Option 3 with Mark Ups**

Meeting Adjourned for Lunch at 12:59 am and re commenced the meeting at 1:09pm.

Attendance  
Lothar Siebert left the meeting at 1:09pm

## **8. DIRECTOR OF ENGINEERING**

Agenda Reference: **8.01**  
Title: **Monthly Report to Council – July 2017**

### **NDRRA Works:**

A claim has been submitted for flood damage and is currently being assessed by the QRA. One of their Officers has visited the Shire to confirm the damage and gather additional photographic evidence.

### **Roads to Recovery and TIDS Works:**

Attendance  
Lothar Siebert returned to the meeting at 1:14pm

### **Woolagarang West Road:**

The design of two floodways is complete and the drawings will be tabled for Council's information. It is intended to coordinate this concrete work with that for the houses once they start.

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The next round on TIDS funding is now open and work will re-commence on another 2.5km of bitumen sealing of this road once the Flood Damage claim has been approved. These works will run in conjunction with each other.

New Houses Building Project:

Final negotiations are almost completed with potential Building Staff and work will commence immediately after this is finalised.

**Resolution No 4-07/17**

**Moved Cr Edric Walden**

**Seconded Cr Dean Jupiter**

That Council authorise the appointment of Jason English as the nominated builder for the project. **Carried**

Workshop:

Operations are continuing as per normal. Mainly routine servicing and minor repairs have been required in the last month. There have been no major repairs required this month.

Road Gang:

The roads crew has primarily been involved with the preparation of the new workshop site as well as well as stockpiling materials for the houses.

General Gang:

Operations are continuing as per normal.

The open space crew and the general gang have been working together on keeping the community clean.

Airport:

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

Water and Sewerage:

Operations are continuing as per normal. Additional scouring and testing has been undertaken in the interest of lifting the boil water alert as soon as possible.

Representatives from the Depart of Energy & Water Supply attended Doomadgee for the TWG meeting and the list of recommendations from their report will be costed with the aim of getting funding to implement these ideas.

Rodeo Ground Upgrade & Cultural Centre

MMG and Aussie Wide Constructions are working as planned at the Rodeo Grounds and Council staff have been providing some assistance as required.

New Regional Waste Facility

The preliminary design has been drafted and in the process of being costed. The drawings will be tabled for Council's information.

Workshop Redevelopment

Preparation of the site for the New Workshop is well under way; placement of the hardstand layer is almost complete and the pad for the actual workshop shed will follow.

The preliminary drawings are completed and will be tabled for Council's information and quotes for the supply and fabrication of the structure are currently being sourced.

Building Our Regions Funding Projects.

Unfortunately, our detailed applications for these projects were unsuccessful.

- Nicholson River Weir Outlook BBQ Shelters;
- Water Park;

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- Airport Carpark; and
- Footpaths & Cycleways.

A teleconference with the Department of State Development is planned to discuss these applications and the reasons why they didn't meet with success.

**Attendance**

Cr Edric Walden declared a Conflict of Interest (as per Section 173 of the Local Government Act 2009) in relation to a general discussion on the extension of the Guest Quarters. As quorum would be lost if Cr Walden left the room and no resolution was being made, remained in the meeting

**Recommendation:**

*That the Director of Engineering's report as presented be received by Council.*

**Noted**

**Attendance:**

North and West Remote Health, entered the meeting at 1:49pm (Discussion on current services and lease arrangements)

Meeting Adjourned at 2:30pm and re commenced the meeting at 2:49pm. Garry Jeffries was not in attendance.

**Attendance:**

Garry Jeffries entered the meeting at 5:54pm.

**Attendance:**

Garry Jeffries left the meeting at 2:56pm and returned at 2:58pm.

**Attendance:**

North and West Remote Health left the meeting at 2:59pm

**Attendance:**

Garry Jeffries left the meeting at 3:02pm.

**Attendance:**

Juanita Holden left the meeting at 3:07pm

**Attendance:**

Garry Jeffries, Juanita Holden and Leonie Florence entered the meeting at 3:31pm.

**Attendance:**

Juanita Holden left the meeting at 3:39pm and returned at 3:46pm.

**9. DIRECTOR OF COMMUNITY SERVICES**

Agenda Reference: **9.01**

Title: **Monthly Report to Council**

**Animal Pest & Environmental Control**

Shane Booth and Wayne McDonald are currently attending an Animal Control & Regulation Certificate IV training in Cairns. This is the first 2-week block with a further 2 weeks in September.

Leon Ned will be visiting Mt Isa at the end of July for a 2-week block of training with Mt Isa Council.

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**Night Patrol**

Expressions of Interest has closed for the Night Patrol positions. Council received 12 applications. We are still awaiting confirmation from Department of State Development regarding funding. Refer to Council meeting minutes.

**Youth Hub**

Asman Rory has resigned as the Senior Youth Officer at the Youth Hub, as he had immediate family commitments in the Northern Territory. Kitty Pott and William Tompkins have resigned from their positions at the Youth Hub.

Delwyn O'Keefe has approached Council to fill the position as Senior Youth Officer and the position of assistant will be advertised immediately.

**Radio Station**

Again, with the loss of Kitty and William at the Radio station, positions will have to be advertised. I am requesting that the position of full time Radio Announcer be advertised in and outside the community. Kitty has offered her services through My Pathway for 2 hours Monday, Wednesday and Friday from 10 o'clock to 12 o'clock.

Blackstar will be visiting Doomadgee for 3 days over the Rodeo Weekend and supporting Council with announcements and interviews.

**Community Engagement Officer**

To observe Community protocol of the commitment of Sorry Business, we have not been fully engaged with the Community regarding the Sports and Social Club survey, however we have started entering data from the survey.

Attendance: Lothar Siebert left the meeting at 3:47pm and returned at 3:48pm
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Attendance: Garry Jeffries left the meeting at 3:48pm and returned at 3:49pm
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**Sponsorship**

Kitty Pott who is organizing several events and prizes at the Doomadgee Rodeo has requested sponsorship from Council. These events include- Best Dressed categories (0-18) and competitions throughout the weekend.

<b>Recommendation:</b> <i>That the report from the Director of Community Services be noted and received.</i>
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***Noted***

Attendance: Leonie Florence left the meeting at 3:54pm
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**10. DIRECTOR OF CORPORATE SERVICES**

Agenda Reference: <b>10.01</b>
Title: <b>Monthly Report to Council - July</b>

**Internal Audit**

Preliminary work has now begun on our 2017 FY program.

**Information Technology**

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A detailed status report from Data Central is provided as an attachment to this report.

**Insurance**

Insurance claims currently pending include:

- Server failure in Cairns Office (awaiting final report from Assessors).
- Airport vandalism – awaiting final costs to be submitted.

**Leases / Licence Agreements**

A review of all Council Managed Leases and Licences is continuing.

The Memorandum of Understanding (MOU) for the Doomadgee Men's Shed is still deferred, pending further advice. A separate lease is being negotiated for Office 2 at 15 Sharpe Street.

We are awaiting a response from Warrgoobulginda Aboriginal Corporation, regarding the Women's Shelter and Day Care Centre.

Australia Post have been approached about transferring their Agency agreement to a third party, and discussions are currently underway with CEQ Enterprises (the operators of the Doomadgee Retail Store) to facilitate this. Australia Post have no major issues with this proposal, and are prepared to negotiate with CEQ in due course. This will be further discussed and formalised with Council when CEQ management are here in September.

Centrelink have provided an offer to renew our Agency Agreement in Doomadgee, which is currently being re-negotiated to ensure it not only meets the needs of our Community, but also is cost effective for DASC.

**Annual Report**

The Annual Report will be made available as soon as possible after the completion of the Audited Financial Statements (AFS). At the time of writing, the Financials have been signed off by Council, and are currently with the QAO for signing.

**Finance**

The June Monthly Financial Report is attached.

The 2017-18 budget, including a revised Schedule of Fees and Charges, is provided for Council consideration, to be adopted at a Special Meeting of Council to be held on the 31st July.

**Doomadgee IT Report for July 2017**

**General IT Matters**

All Servers and Server equipment are online and working as required.

Firewall units for Head Office, Cairns and Youth Hub will need replacing ASAP due to age the existing units are 6 Years old and are end of life and are not supported.

The Shire now has a fully operational Intranet site for all staff this site allows access for day to day staff activities, documents, policy and procedures, updated Government news and lots more.

**Internet and Communications**

The Internet and VPN connections between both Doomadgee and Cairns along with all other connections have been stable for some months with no reported outages.

The Internet Hub Workstations have been installed and will be in operation by July 20 2017

Delays with connections due to parts shortage – Parts now available and will be connected as per the above date.

**Minutes of the Ordinary Meeting of Council  
held at the Doomadgee Aboriginal Shire Council Boardroom  
on 17<sup>th</sup> July and 18<sup>th</sup> July 2017**

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**CCTV & Alarms**

New CCTV Camera replacement at the SES House will need completed due to vandalism to two cameras

**Doomadgee Website and other Media**

Photos of all Councillors and Executive Staff are required to be taken and placed on the Doomadgee Website.

Doomadgee have their own Facebook Page; this page was setup by Data Central some months ago and is getting a lot of attention from the public with over 10,000 hits and continues to grow.

More Information and stories are needed for its continuation and promotion.

The Internet web site needs replacing www.doomadgee.qld.gov.au as it is outdated and is not compliant by Government standards.

**Internet Cafe**

The new Internet Café will be commissioned by July 20 to allow community people full access to the Internet via this Café, this will allow the community to perform transactions such as money orders, banking and other services alike.

We have used refurbished computers from the main council office at no cost.

It is recommended that a small fee of \$2 per hour for Adults be charged to help pay for the infrastructure and line rentals etc.

Younger people can access internet via the Youth Hub free of charge.

**Recommendation:**

*That the Financial Statements as presented be adopted.*

**Resolution No 5-07/17**

**Moved** Cr Edric Walden

**Seconded** Cr Scharrayne Foster

That Council adopt the Financial Statements for July as presented.

**Carried**

**Recommendation:**

*That the report for Corporate Services as provided be noted and received.*

**Noted - Draft Budget was distributed to Councillors**

**Attendance:**

Garry Jeffries left the meeting at 3:48pm and returned at 3:49pm

**Attendance:**

Juanita Holden left the meeting at 3:59pm and returned at 4:00pm

**Attendance:**

Lothar Siebert left the meeting at 3:59pm and returned at 4:01pm

**Attendance:**

The meeting was adjourned at 4:20pm for the afternoon. Further discussions to be held on Tuesday 18<sup>th</sup> July in regards to the Draft Budget

**Minutes of the Ordinary Meeting of Council  
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**11. MEETING CONVENED – 18<sup>TH</sup> JULY 2017**

At 10:15am and in the absence of all Councillors as previously agreed, the Chief Executive Officer adjourned the meeting to 11:00am in accordance with Section 261 (2) (c) of the *Local Government Regulations 2012*.

Cr Edric Walden re-declared the meeting open at 11:58am

**12. ATTENDANCE**

**Elected Members**

Mayor Edric Walden

Cr Jason Ned

Cr Dean Jupiter

**Staff**

Lothar Siebert – Chief Executive Officer

Garry Jeffries – Director of Engineering

Juanita Holden – Governance and Grants Officer

**13. APOLOGIES WITH OR WITHOUT**

Cr Scharrayne Foster

**14. GENERAL BUSINESS**

**Resolution No 6-07/17**

**Moved**            **Cr Edric Walden**

**Seconded**      **Cr Jason Ned**

That Council authorise the Engineering Department to quote and/or supply concrete to consumers if Chongy & Sons were not able to be contacted or supply at time of request. **Carried**

Attendance:

Lothar Siebert left the meeting at 12:04pm and returned at 12:05pm

Attendance:

Garry Jeffries left the meeting at 12:04pm and returned at 12:09pm

**15. CLOSURE OF MEETING**

Meeting Closed at 12:40pm

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**Mayor Edric Walden**