



**MINUTES OF THE  
JANUARY 2020  
ORDINARY MEETING**

**HELD IN COUNCIL CHAMBERS  
DOOMADGEE ABORIGINAL SHIRE COUNCIL  
275 SHARPE STREET, DOOMADGEE, QLD 4830  
ON THURSDAY 23<sup>rd</sup> JANUARY, 2020 AT 10.25 am**

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## 1. OPENING

The Acting Mayor welcomed and opened the meeting at 10.25 am.

## 2. CONDOLENCES

A Minute Silence was held for Cr. Dean Jupiter's brother Mr Geoff Norman.

## 3. RECORD OF ATTENDANCE

### Elected Members

Acting Mayor Jason Ned  
Cr Scharrayne Foster  
Cr Dean Jupiter

### Staff

Garry Jeffries – Chief Executive Officer/Director Engineering  
Debbie Glyde – Director of Corporate Services  
Anna Hebron - Governance  
Peter van Heusden – Procurement Manager  
David Ferguson – Community Services Manager  
Pam Danaher – PA to CEO/Minute Taker

### Absentees

Cr Vernon Ned with no apology

Guy Douglas and John Fowler arrived at the meeting at 10.15 am.

Council went into presentations out of order seeing two of the presenters were already in attendance.

## 9. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

Guy Douglas and Glen Campbell – 10.30 am

Mr Douglas put in an apology for Glen Campbell. He spoke about the Bush Christmas held over the Christmas break and good attendance by the children.

Mr Douglas had a power point presentation showing the kids on the four day trip, cleaning up every morning, rolling up their swags, hunting, a session on what the kids wanted in the Community, bible teaching, games and a rest day. There had not been sufficient time to cover all they had wanted to teach the kids due to the hot weather.

On Christmas Day the hot lunch was held at night time and all the kids received presents. They drove back into town for hot showers. All of the kids returned with them which was positive.

Mr Douglas noted it was a very positive week and on behalf of the organisers thanked Council for all their support and donations. He also said that next time they wanted to have more talks and planning prior to the event and hoped to go out a bit further – maybe to the coast.

Sergeant John Fowles from QPS was in attendance during the presentation and advised that the QPS were happy to provide support for further camps.

Sergeant John Fowles, QPS- 10.45 am

Sergeant Fowles spoke about the family tension that has been around for the last six weeks, stating that people or families are not prepared to talk or mediate. There have been meetings over the last two days with the Police which may reduce the tension.

The Police had been getting calls from external agencies to see if it is safe to send their staff into the Community. There is no fear or threat to others it is only the families fighting themselves. The District Nurse did not attend Doomadgee because she was advised there was danger and this was not beneficial to the Community as they missed out on the treatment.

On Wednesday the Police had calls regarding sniffing petrol, stolen cars and cars being broken into. There is concern this behavior has started due to new youths in the community. Acting Mayor Ned spoke on the need for the Murri Courts to be held in Doomadgee. Sergeant Fowles advised that Doomadgee Police would support this.

Aleisha Domrow arrived at the meeting at 11.01 am

The Sergeant advised there are two positions available in Doomadgee for Police Liaison Officers. If anyone is interested in these positions please send them to the Police Station so they can discuss what is required. He believes both a male and a female are needed for the positions.

Sergeant Fowles thanked Council for the use of the building for the Blue Light Disco held in December 2019. They will be trying to hold another one on 14<sup>th</sup> February 2020. Mr Jeffries offered Council support for the next Disco.

Guy Douglas and John Fowles left the meeting at 11.22 am

Aleisha Domrow –11.20 am

Mr Jeffries introduced Aleisha Domrow. Ms Domrow is the Communication Support person for North West Queensland Regional Organisation of Councils (NWQROC). ROC is currently gathering information from the five Councils with information on how to get ready for the "Big Wet". The information will also cover how each of the Council's coped when a disaster struck.

Ms Domrow spoke about her interviews with Mayors, CEO's, community members, service stations, ambulance workers and storekeepers. She would be going around Doomadgee gathering information and interviewing Councilors and staff. The interviews will be available on a video produced by ROC.

She thanked the Council for giving her the time to speak.

Aleisha Domrow left the meeting at 11.33 am

#### 4. CONSIDERATION OF APPLICATIONS OF LEAVE OF ABSENCE

Nil.

#### 5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

##### 5.01 Ordinary Council Meeting 21<sup>st</sup> November 2019.

##### **Resolution No. 1 – 01/20**

That Council confirms the minutes, as presented, of the Ordinary meeting of Council held on 19<sup>th</sup> December, 2019.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr. Scharrayne Foster
	Carried

##### 5.02 Special Budget Meeting 25<sup>th</sup> July, 2019

##### **Resolution No. 2 - 01/20**

That Council confirms the minutes of the Special Budget Meeting held on 25<sup>th</sup> July, 2017 as presented, in 14.07 – Governance Review of the Corporate Services Report to this meeting.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr. Dean Jupiter
	Carried

#### 6. DECLARATION OF INTERESTS

Nil

#### 7. CONSIDERATION OF NOTICE(S) OF MOTION AND PETITIONS

Nil

**8. BUSINESS ARISING FROM PREVIOUS MEETINGS**

Mr Jeffries advised My Pathways have registered an interest in the old depot building. Council will move out of the old depot into the new only removing personal tools, and work boxes. My Pathways will then move into the old depot and have the use of hoists and equipment left behind.

**9. PRESENTATIONS**

Presentations were dealt with earlier in the meeting.

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## 10. PROCUREMENT REPORT

REPORT AUTHOR(S) Peter van Heusden, Procurement Manager  
REPORT APPROVED BY Garry Jeffries, Chief Executive Officer  
DEPARTMENT Procurement

### PURPOSE

To ensure open and fair procurement with all purchases made by Council and having regard to Best Value and Local Purchase where available.

#### 10.01 Delivery of New Vehicles

The vehicle for the workshop has been held up arriving from Japan.

#### 10.02 Workshop Equipment for New Workshop

All requested quotes need CEO, Procurement Manager and Workshop Manager approval.

Mr Jeffries advised a complete fit out was required including new tools . Funding is available through Works for Queensland so Council will not have to pay anything towards the purchase of the tools or equipment.

#### 10.04 Work Health & Safety

All WH & S Notices have been issued to ensure compliance. First Aid, Fire and WHS Representative training is to be carried out shortly.

### Resolution No. 3 – 01/20

That the Procurement Manager's report be noted and received.

Moved: Cr. Scharrayne Foster  
Seconded: Acting Mayor Jason Ned  
Carried

## 11. COMMUNITY SERVICES REPORT

**REPORT AUTHOR(S)** Dave Ferguson, Community Services Manager  
**REPORT APPROVED BY** Debbie Glyde, Director of Corporate Services  
**DEPARTMENT** Community Services

### 11.01 Recycling

A submission has been lodged for the recycling facility and is waiting approval. After approval the container will arrive. It will be 40 foot and will have different bays for glass and plastics.

### 11.02 Savannah Way Art Trail

The Queensland Government developed this project for all the communities in six council areas from Cairns through to Doomadgee. Originally Doomadgee was asked to contribute \$15,000 towards the project. Due to further investigation and the fact that Doomadgee only own 40kms of the road on which the Art Trail runs it was agreed to a lesser amount for Council to contribute.

Expressions of interest will be going out for the painting of the small bait fish local to the region and known as Dirriwalda Janjarrawa. The art will be put on the information board placed near the Causeway.

#### Resolution No. 4 – 01/20

That Council as a project partner, agree to endorse a financial commitment towards the Savannah Way Art Trail Project in the amount of \$5,000 in 2019/20 financial year and \$5,000 in the 2020/21 financial year if required.

Moved: Acting Mayor Jason Ned  
Seconded: Cr. Dean Foster  
Carried

### 11.03 Pool Vacation Program

There needs to be further development of the program. Good attendance numbers were evident when it was operating. The Community Services Manager will talk to the Principal of the School to see if she is agreeable to opening the pool after school hours.

### 11.04 Report by - Youth Services

Youth Hub attendance increased particularly with the lowering of the age for the school holidays.

### 11.05 Report by – Remote Indigenous Broadcasting Service, DMG Radio

The radio is up and running again after the lightning strike during the Christmas break. Surge protection has been installed. The building also needs to be earthed.



**11.06 Shane Booth, Environmental Health and Animal Management**

The Vet is coming in February 2020. There needs to be some work done before she arrives, the building will need a scrub out, need to put up some gates to keep the horses in and also borrow cages from Burketown.

Mr Jeffries advised the Vet is keen to go out around the community and inspect the animals outside as some people don't want to bring them to a fixed venue. Council needs the radio to promote the vet and need to put up signs around town advising that the Vet is here to help with the animals in Doomadgee.

**Resolution No. 5 – 01/20**

That Council receive and take note of the Community Services Managers report for January 2020.

Moved: Acting Mayor Jason Ned  
Seconded: Cr. Scharrayne Foster  
Carried

**A luncheon break was called at 12.10 pm.**

Cr. Dean Jupiter and Acting Mayor Jason Ned left the meeting at 12.55 pm

Cr. Dean Jupiter and Acting Mayor Jason Ned returned to the meeting at 12.59 pm

**Council Meeting resumed at 1.00 pm.**

## 12. CHIEF EXECUTIVE OFFICER'S REPORT

REPORT AUTHOR(S)            Garry Jeffries, Chief Executive Officer  
REPORT APPROVED BY       -  
DEPARTMENT                 Office of CEO

### PURPOSE

Presentation of the Monthly Activity report to Council.

### 12.01 Department of Housing and Public Works – partnership with Department of Aboriginal and Torrens Strait Island Partnerships

#### Resolution No. 6 – 01/20

That Council advise Remote Home Ownership officer that Council is in agreement with the team attending Doomadgee and meeting with Doomadgee Aboriginal Shire Council and the Elected Members to facilitate discussions regarding resolution of leases and home ownership options on a date to be advised.

Moved:            Acting Mayor Jason Ned  
Seconded:        Cr. Scharrayne Foster  
Carried

### 12.02 Gulf Savannah Development (GSD)

Council has been requested to join the development to assist with the promotion regional economic development. Councillors felt that they had been members in the Development before and believed they had not received a good return on their investment.

It was suggested that Ernie Camp from the GSD come to a meeting with the new Council and discuss what GSD can offer.

### 12.03 Lease Agreements for Council Assets

Council have been following up on buildings that should be operating under a lease agreement. QBuild are interested in renewing their lease. My Pathways are being checked as well.

PCYC want to have a joint venture with Council. The suggestion from Council's solicitors is it become a hire agreement so Council can retain full control over the grounds and the building and Council can hire per day, per hour, per week and request a bond.

Council will now be adding a rates component into all commercial leases as there are no land, water, sewerage or garbage rates on the properties.

Mr Jeffries spoke about two houses next to the Ambulance Station as there had been enquiries from ambulance officers regarding rentals. Acting Mayor Jason advised that they were Council owned as they were built by the Council Engineer but not noted in Council records. Council will change the locks, check if any repairs required and approach the ambulance service for a formal submission to lease.

**Resolution No. 7 - 01/20**

That Council receive and take note of the Chief Executive Officer's report for January, 2020.

Moved: Cr. Dean Jupiter  
Seconded: Cr. Scharrayne Foster  
Carried

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### 13. ENGINEERING REPORT

**REPORT AUTHOR(S)** Garry Jefferies, Director of Engineering  
**REPORT APPROVED BY** Garry Jeffries, Chief Executive Officer  
**DEPARTMENT** Engineering

#### **PURPOSE**

Presentation of the Monthly Activity report to Council.

#### **BACKGROUND**

Not applicable.

#### **COMMENT**

##### **NDRRA – Flood Damage Claim**

Council has received the final payment of \$102,602.57 (ex GST) of a total of \$1,350,701.58 for these works which now closes out that claim.

##### **Workshop:**

Operations are continuing as per normal, with routine servicing and running repairs forming most of the work undertaken in the last month.

All major plant is operational with the exception of the Changlin Loader that has gone out for repairs of the bucket lifting mechanism.

##### **General Gang:**

Operations are continuing as per normal.

The General Gang have been working on keeping the community clean as well as assisting with maintenance at the airport and sewage effluent lagoons. Town Crews were kept busy with the clean up of the aftermath of the storm cell in mid December 2019.

##### **Airport:**

The airport is currently operating as normal.

##### **Water and Sewerage:**

The Water Treatment Plant (WTP) has been operating without any issues except for the low levels of raw water in the river, which has brought about the necessity for total water restrictions within the Community.

The SCADA upgrade and automated chemical dosing upgrades will commence soon making the operation of the Water Treatment less labour intensive and enable the chemical dosing to be more fine-tuned.

**New Regional Waste Facility:**

AECOM are in the final stages of the preliminary design including considerations of the environmental impact of this project in preparation to moving to the next phase.

Application has also been made to move the initial stages of this project up to an approved project for the ICCIP funding.

**Works for Queensland (W4Q) 2019-2021:**

The site works and final trimming of hardstand for the Works Depot is still underway as permitted by local storms that have had some impact on progress

It is hoped to have a tender report to the February meeting for the construction of Staff Housing and procurement of materials continues.

Q Build has been instructed to proceed with the works as tendered at the PCYC building and Council will coordinate any additional works required.

**Community Housing:**

The designs for these houses are progressing well and pending confirmation of the allotment survey plans the tendering process will commence for the construction phase.

**Doomadgee Water Security:**

Following a meeting with DLGRMA and AECOM it has been agreed that funding can be made available through ICCIP to provide a report in respect of the best and preferred option to provide water security for Doomadgee into the future.

In the meantime, it was decided to excavate some of the sand that has silted up the downstream pump station site, which has provided additional free standing water enabling this pump to operate at full capacity again. While Council are maintaining supply it is imperative that the water restrictions remain in place until there is sufficient rain to yield a significant runoff into the weir.

**STRATEGIC IMPLICATIONS (Legislative, Financial, Risk, Environmental and Social)**

*Local Government Act 2009.*

Deborah Glyde left the meeting at 1.39 pm

**Resolution No. 8 - 01/20**

That the Director of Engineering report for December 2019 be noted and received.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr. Dean Jupiter
	Carried

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## 14. CORPORATE SERVICES REPORT

REPORT AUTHOR(S)            Deborah Glyde, Director of Corporate Services  
REPORT APPROVED BY       Garry Jeffries, Chief Executive Officer  
DEPARTMENT                   Finance

Due to Director Corporate Service's being away from meeting began with 14.07 with a presentation from Anna Hebron – Governance Officer

Deborah Glyde returned to the meeting at 1.41 pm

### 14.07 Governance Review

There have been a number of updates to Council's governance framework including the Corporate Plan. The Corporate Plan has to be updated and approved every five years. There are other policies in need of update and a new set of policies for adoption.

#### Resolution No. 9 - 01/20

That Council approve the Corporate Plan 2020-2024.

Moved:                   Acting Mayor Jason Ned  
Seconded:                Cr. Dean Jupiter  
Carried

#### Resolution No. 10 - 01/20

That Council adopt the following Policies:

- a. Standing Orders Policy
- b. Meeting Procedures Policy
- c. Community Grants Policy
- d. Entertainment and Hospitality Policy.

Moved:                   Cr. Dean Jupiter  
Seconded:               Acting Mayor Jason Ned  
Carried

#### Resolution No. 11 - 01/20

That Council note the following Policies:

- a. Investigation Policy
- b. General Complaints Management Policy
- c. Competitive Neutrality Complaints Process.

Moved:                   Cr. Dean Jupiter  
Seconded:               Acting Mayor Jason Ned  
Carried

**Resolution No. 12 - 01/20**

That Council repeal the following Policy:

- a. Complaints against the Chief Executive Officer Policy.

Moved: Cr. Dean Jupiter  
Seconded: Acting Mayor Jason Ned  
Carried

**Returned to the Director Corporate Services report at Item 14.01**

Cr. Scharrayne Foster left the meeting at 2.00 pm

**14.01 Financial Summary (Snapshot)**

This monthly report illustrates the financial performance and position of Doomadgee Aboriginal Shire Council compared to its adopted budget for the 2019-20 financial year.

**1. Introduction**

As Council is still undertaking the audit for the 2018/19 statements, the new financial year it is hard to give an indication on the financial status as adjustments still need to be made for the previous year and the first month into the new year.

The 2017/18 Statements are finalised and will be presented to Council for adoption.

Council is now preparing the 2018/19 Financial Statements ready for end January 2020 completion for sign off.

Cr. Scharrayne Foster returned to the meeting at 2.04 pm

**2. Opening balance for 2019/20**

As the financial statements for 2018/19 are not yet finalised and audited, there are bound to be changes to the Statement of Financial Position, when these are completed. Such possible changes should have no impact on the cash and investment figures indicated, and should also have little impact, if any, on the operational figures as indicated. Other changes should mostly be marginal.

Anna Hebron left the meeting at 2.09 pm

**Resolution No. 13 - 01/20**

That the Corporate Services financial report be noted and received.

Moved: Acting Mayor Jason Ned  
Seconded: Cr. Dean Jupiter  
Carried

Anna Hebron returned to the meeting at 2.10 pm

**14.02 Annual Report and Audited Statements**

**Resolution No. 14 - 01/20**

That the Council adopt the audited Financial Statements and Annual Report for 2017-18 financial year.

Moved: Acting Mayor Jason Ned  
Seconded: Cr. Scharrayne Foster  
Carried

**14.03 Write-Off**

**Resolution No. 15 - 01/20**

That Council write off the amount of \$7,721.02 showing on the balance sheet, relating to the Post Office.

Moved: Cr. Dean Jupiter  
Seconded: Acting Mayor Jason Ned  
Carried

**14.04 Audit Committee Meeting**

**Resolution No. 16 - 01/20**

That the Audit Committee report be noted and received.

Moved: Acting Mayor Jason Ned  
Seconded: Cr. Dean Jupiter  
Carried

**14.05 Revised Budget**

**Resolution No. 17 - 01/20**

That Council adopt the revised budget for 2019-2020 financial year as presented.

Moved: Acting Mayor Jason Ned  
Seconded: Cr. Scharrayne Foster  
Carried



Cr. Scharrayne took a phone call in the meeting at 2.43 pm

**14.06 Auditors Final Management Letter**

Cr. Scharrayne finished the phone call in the meeting at 2.44 pm

**Resolution No. 18 - 01/20**

That the Final Management Letter for year ended 30 June 2018 be noted and received.

Moved:	Cr. Dean Jupiter
Seconded:	Acting Mayor Jason Ned
	Carried

**14.07 Governance Review**

**Item 14.07 was completed prior to item 14.01 in Corporate Services Report.**

**Resolution No. 19 - 01/20**

That the Corporate Services report for January 2020 be noted and received.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr. Scharrayne Foster
	Carried

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## 15. CLOSED SESSION

***That Council close the meeting to the public at under section 275 Local Government Regulations 2012.***

Items to be considered in Closed Session will be listed and marked accordingly. This section of the Agenda is for those items deemed necessary for discussion in a meeting Closed to the Public in accordance with Local Government Regulation 2012 – Section 275 – Chapter 8 Administration – Part 2 Local Government Meetings and Committees –

- (1) A local government or committee may resolve that a meeting be closed to the public if its Councilors or members consider it necessary to close the meeting to discuss –
  - a. The appointment, dismissal or discipline of employees; or
  - b. Industrial matters affecting employees; or
  - c. The Local Government budget; or
  - d. Rating concessions; or
  - e. Contracts proposed to be made by it; or
  - f. Starting or defending legal proceedings involving it; or
  - g. Any action to be taken by the Local government under the Planning Act, including deciding applications made to it under the Act; or
  - h. Other business for which a public discussion would be likely to prejudice the interest of the Local Government or someone else, or enable a person to gain a financial advantage
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

**Resolution No. 20 - 01/20**

That the Council close the meeting under section 275 Local Government Regulations 2012 (1)(a)(d)(e)(f)(h) at 12.31 pm.

Moved:	Cr. Dean Jupiter
Seconded:	Acting Mayor Jason Ned
	Carried

**Deborah Glyde and Pam Danaher were asked to leave the meeting at 12.30 pm**

**15.01 Staff Matters**

- Organisational Chart
- Governance/HR Officer
- CEO/DOE

**15.02 RDO / EBA**

**Resolution No. 21 - 01/20**

That the meeting be re-opened to the public at 1.00 pm.

Moved:	Acting Mayor Jason Ned
Seconded:	Cr. Dean Jupiter
	Carried

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## 16. ANY OTHER BUSINESS

16.01 Discussion on attendance at Cairns for Workshop on Remote Indigenous Housing – 6<sup>th</sup> February, 2020 The Acting Mayor Jason and the CEO Garry to attend the Workshop.

16.02 Notification of increase in funding by Queensland Health in an amount of 2.8125% for service agreement for the Environmental Health.

Noted.

16.03 Attendance at the ROC/NWRRG/GSD meeting at Karumba 13<sup>th</sup> and 14<sup>th</sup> February, 2020.

There will be the Mayor, two Councillors and the CEO in attendance at the Meeting, Jason Ned, Dean Jupiter, Scharrayne Foster and Garry Jeffries.

16.04 Plant Service Person.

There is a need for a position to service plant and vehicles and this will be advertised shortly. Will need to advertise as soon as possible.

16.05 Old Batch Plant (redundant).

This plant is still existing as a Council asset so now will be added to the Auction of vehicles coming up.

16.06 Opal Fuel.

There was discussion of the current issue regarding petrol sniffing in the community.

## 17. PROPOSED MEETING CALENDAR

Thursday 20 <sup>th</sup> February 2020	10.00am	Doomadgee	Ordinary Meeting
Thursday 19 <sup>th</sup> March 2020	10.00am	Doomadgee	Ordinary Meeting
Thursday 16 <sup>th</sup> April, 2020	10.00am	Doomadgee	Ordinary Meeting

## 18. CLOSURE OF MEETING

The Meeting closed 2.55 pm



Jason Ned  
Acting Mayor  
Doomadgee Aboriginal Shire Council