

CONFIRMED Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street, Doomadgee on Thursday 19th January 2017.

PRESENT

Cr E Walden	Mayor
Cr J Ned	Deputy Mayor
Cr T Chong	Councillor
Cr S Foster	Councillor
Cr D Jupiter	Councillor

Council Officers:

L Siebert	Acting Chief Executive Officer
R Kelly	Manager Corporate Services
G Jeffries	Manager Infrastructure and Projects
D O'Keefe	Personal Assistant to CEO

1. OPENING BY THE MAYOR

There being a quorum of three Councillors present the Mayor officially declared the meeting open at 9.30a.m.

Crs Ned and Foster attended the boardroom at 09:40 and 10:00a.m. respectively.

2. APOLOGIES & LEAVE OF ABSENCE

NIL

3. CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION – 1-01/17

Moved Cr Jupiter, Seconded Cr Ned that the Minutes of the previous Meeting of Council held on Wednesday 14th December 2016, be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

BUSINESS ARISING

In response to questions from Council the Manager Infrastructure & Projects explained the procedures that have been used in the past for the calling, assessment and selection of tenders for various works for Council. Additionally, that Council will be kept closely informed of this process as and when the need arises in the future.

4. DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Nil

5. PRESENTATION AND/OR ELECTED MEMBERS REPORTS

Nil

6. ATTENDANCE AND APPOINTMENTS

At 10.00 am Senior Sargent Aaron Baxter and PCYC's Constable Lisa Lynch's presented their report.

They advised that generally all has been relatively quiet and that no major problems have occurred over the wet period. There have been some minor occurrences of home brewing and people trying to float liquor over the Gregory River.

At the request of Council Senior Sargent Baxter will send through web site links for information regarding the Liquor Act in particular relating to Doomadgee, the AMP details including review dates and requirements surrounding the applications for Blue Cards.

Council noted the representation by the Qld Police and thanked Aaron and Lisa for their presentation.

7. CHIEF EXECUTIVE OFFICER'S REPORT

The Chief Executive Officer's report was noted and received by Council.

RESOLUTION – 2-01/17

Moved Cr Walden, Seconded Cr Chong:

- (i) Council's Policies & Procedures Manual be reviewed and updated as required to ensure compliance with the relevant requirements.**
- (ii) The Disaster Management Plan is reviewed and updated as required and posted on Council's website.**
- (iii) The revised Organisational Chart as presented is adopted. CARRIED (5/0)**

BUSINESS ARISING

- (i)** Staff to follow up on the Contract and/or Lease arrangements with Australia Post and Human Services and report back to Council with recommendations for updating and formalising these arrangements.
- (ii)** Staff to investigate the process involved in setting up an Enterprise Bargaining Agreement with the work force and report to Council for consideration. The LGAQ have resources that maybe
- (iii)** Recruitment be undertaken by the relevant Officers to fill the vacant positions in the newly adopted Organisational Chart. Namely, Governance Officer, WHS and HR Officer and Grants Officer
- (iv)** The Manager – Infrastructure & Projects to provide a project report regarding the establishment of BBQ and Picnic Shelters at the Water Supply Weir site.
- (v)** The topic of discussion turned to the newly adopted Organisational Chart and in particular the position of Acting Chief Executive Officer (ACEO). L Siebert declared a conflict of interest and left the room at 11:15am. G Jeffries addressed the meeting expressing his opinion that in the interest of maintaining some stability and positive direction within the organisation it made sense to leave L Siebert in the ACEO role for the next two months instead of changing to another different person. From an operational point of view there had been a steady procession of people in this position for some months now and continuing change will only cause more disruption within the organisation. Council asked the attending officers G Jeffries, R Kelly and D O'Keefe to leave the meeting chambers at 11:30 whilst they discussed the matter confidentially. These officers returned to the chambers at 11:50am and Council made the announcement that they had decided to offer Mr L Siebert the full time position as Chief Executive Officer.

RESOLUTION – 3-01/17

Moved Cr Ned, Seconded Cr Chong that Mr Lothar Siebert be offered the full time position as Chief Executive Office of the Doomadgee Aboriginal Shire Council.

CARRIED (5/0)

Mr Siebert returned to the chambers at 11:55am to resume the meeting.

BUSINESS ARISING

- (i) There was considerable discussion about housing including the quality and response time for repairs and maintenance and general management of the housing programme. It was considered that a meeting needs to be convened with the Department of Housing to discuss these matters; G Jeffries pointed out the next Technical Works Group Meeting scheduled for February would be a good starting point.
- (ii) Staff are to report to Council on the establishment of a Night Patrol within the Community.
- (iii) Staff to also report on the viability of the Council talking back the PCYC as a Sports and Recreation Centre.
- (iv) It is noted that there is a meeting schedule with representatives of the Department of Education on 6 February 2017, that Councillors are encouraged to attend.
- (v) The tender for the sale of the Concrete Batching Plant was discussed and given that no tenders were received, it was decided that the plant be handed over to Chongy & Sons Concreting Pty Ltd. at nil cost, subject to the following terms and conditions: -
 - (a) That the disposal of the plant is on an “as is where is” basis and that Chongy & Sons Concreting Pty Ltd accept any and all liability for the plant and its future operation;
 - (b) That the plant is removed from the existing site and that the site and surrounds are cleaned up of all spoil and waste generated from the use of this plant in the past.

RESOLUTION – 4-01/17

Moved Cr Ned, Seconded Cr Jupiter that Chongy & Sons Concreting Pty Ltd is given possession of the Concrete Batching Plant subject to the terms and conditions outlined above.

CARRIED (5/0)

ADJOURNMENT

Meeting adjourned for lunch at 12:20pm and reconvened 1:00pm.

8.0 CHIEF FINANCIAL OFFICER’S REPORT

The Finance Officer’s report was noted and received by Council.

9.0 MANAGER OF CORPORATE SERVICE REPORT

The Manager of Corporate Services report was noted and received by Council.

PAYMENT TO PACIFICA CHARTERED ACCOUNTANTS

RESOLUTION – 5-01/17

Moved Cr Chong, Seconded Cr Ned that payment to Pacifica Chartered Accountants for the work that they have performed on our behalf from May to October 2016 (\$19,497.50) is approved

CARRIED (5/0)

LEASE ON PREMISES AT 21 PEASE STREET CAIRNS

RESOLUTION – 6-01/17

Moved Cr Walden, Seconded Cr Ned that renewal of the Lease on 21 Pease Street, Cairns is approved for a further two years.

CARRIED (5/0)

10.0 MANAGER – INFRASTRUCTURE & PROJECTS REPORT

The Manager – Infrastructure & Projects (MIP) report was noted and received by Council.

RESOLUTION – 7-01/17

Moved Cr Ned, Seconded Cr Jupiter:

- (i) *That approval be given to AECOM to proceed with the preliminary design and application process in respect of the Regional Waste Facility.*
- (ii) *That the proposal for the redevelopment of the Council Workshop is approved in principle and that the MIP prepares a detailed report for presentation to Council for final consideration.*
- (iii) *That the acquisition of concrete block making equipment is approved in principle and that the MIP prepares a detailed report for presentation to Council for final consideration.*
- (iv) *That the MIP liaises with Cardno to complete the development application from ADBT for the construction of accommodation units at the Doomadgee Roadhouse.*

CARRIED (5/0)

BUSINESS ARISING

- (i) The MIP shall make further enquiries in respect of the Exploration Permit for Minerals (EPM) 26316 as notified by the Department of Natural Resources and Mines and report back to Council.
- (ii) Staff are to use every opportunity to utilise funds available for employment and training in particular those on offer from My Pathways.
- (iii) The MIP is to investigate the proposal to establish a shelter and ablution facility at the Cemetery and report back to Council
- (iv) The MIP is to arrange a meeting with BE Law during the upcoming visit to Cairns to discuss the implementation of the Local Laws and the establishment of the NGO.
- (v) Staff to give consideration regarding the acquisition of a Community Bus for Council business as well as Community use, especially during times of Sorry Business.

11.0 MANAGER OF COMMUNITY SERVICES REPORT

The Manager of Community Services report was noted and received by Council.

12.0 CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 4:55 p.m.

The Minutes of the Meeting held on Thursday, 19 January 2017 are subject to confirmation at the next Ordinary Meeting of Council scheduled to be held Thursday 16th February, 2017.

RESOLUTION 1 -02/17

Moved Cr Chong Seconded, Cr Ned that these Minutes of the Ordinary Meeting of Council held in Doomadgee on 19 January 2017, be confirmed as a true and accurate record of that meeting.

Carried (5/0)

I hereby certify that these pages numbered 1 to 4 – constitute the Confirmed Ordinary Meeting minutes of the Council Meeting of Doomadgee Aboriginal Shire Council held on Thursday 19 January 2017.

Mayor Cr Edric Walden

