

CONFIRMED Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street, Doomadgee on Monday 20th February 2017.

1.0 OPENING BY THE MAYOR

At 9:15am G Jeffries adjourned the meeting start until 9:30am

At 9:35am Cr Ned opened the meeting in the absence of the Mayor Cr E Walden.

At 10:20am Cr Walden took over as chair of the meeting.

2.0 ATTENDANCE AND APPOINTMENTS

Attendance

G Jeffries from 9:00am

D O'Keefe from 9:15am

Cr S Foster from 9:20am

Cr T Chong from 9:22am

Cr J Ned from 9:32am

Cr D Jupiter from 9:35am

Cr E Walden from 10:18am

Appointments

- 2.1 Snr. Sergeant Aaron Baxter and officer Ellen Bos of Doomadgee Police attended the meeting and provided Council with an update of activities over the last month. Generally, callouts had reduced by up to 50% in particular those relating to alcohol and alcohol fuelled violence, which reflects the reduction of alcohol availability in the Community due to the flooded roads. There was discussion about the methods used for investigating offences in particular interviewing juveniles. Road closures due to flooding was also discussed including the implications of the penalty points system. Aaron will check on information provided after the last meeting in respect of the AMP and he will also follow up on the new AMP sign being printed for location at the "Family Tree". This presentation concluded and Council acknowledged the report and thanked Aaron and Ellen for their efforts.

09:32 Arron Baxter & Ellen Bos entered.

10:00 Paula McGuire, Chris Logan entered.

10:15 G Jeffries left
10:16 D Jupiter left
10:17 G Jeffries & D Jupiter return

10:18 E Walden enters

10:21 D O'Keefe left
10:28 D O'Keefe returns

10:46 T Chong left
10:55 T Chong returns

10:56 Aaron Baxter & Ellen left

- 2.2 Ms Paula McGuire and Chris Logan from the school entered the Chambers but did not commence their report until 10:58am after the QPS report had concluded.

Paula and Chris reported as follows:

Attendance:

This term the school attendance is sitting on 61% so far. There are 404 students enrolled this year.

The goal for term 1 is to have 50% of students at school 100% of the time.

RSAS team - able to concentrate on follow ups with families now as we have employed 5 local men to support behaviour management.

Reading:

Reading improvements for every student is a big focus again in 2017.

Many students across all year levels struggle with reading. Attendance and reading are linked, so it is crucial that students are at the school most of the time.

11:12 D O'Keefe left
11:14 D O'Keefe returns

The Doomadgee Way/Behaviour Management: In term 2 we are starting a new approach to Behaviour Management called Positive Behaviour for Learning (PBL)- and having a consistent approach across all classrooms. Schools like Normanton have had a lot of success with this.

Peter Jackson has started in the role of Teaching and Learning coach to implement this and will need to work with community members and the school staff to design what it will look like for DSS.

Horsemanship:

The school is hoping to start a program in horsemanship with local staff and community members during 2017 and would like support from the council with this. Council acknowledged that they are happy for the school to use the Rodeo ground for this project and asked for a formal proposal to be put forward for endorsement.

Open Day:

The school is having an open commencing at 10:00am tomorrow, 21 Feb 2017 and Council are invited to attend.

Other Business:

- Paula extended an invitation to the council to make regular official visits to each classroom to meet staff and students to experience what is being done at the school to promote education in the Community.
- There is overcrowding in most classes hence there is an urgent need for more classrooms. Council may be able to help lobby for funding for such extensions for the school. Council suggested that this may include room for Adult Education or TAFE type education and training.

Paula and Chris concluded their presentation and Council noted and received the report and also acknowledged the positive influence Paula has had on the school in the time she has been the Principal at Doomadgee School.

11:50 Paula McGuire & Chris Logan left the Chambers.

The Meeting was adjourned at 11:50am for Morning Tea
The Meeting re-convened at 12:08 pm.

3.0 APOLOGIES AND LEAVE OF ABSENCE

CEO Lothar Siebert has asked for leave of absence to attend to personal business in the Northern Territory, however he is available by telephone conference if required.

4.0 CONFIRMATION OF MINUTES

12:10 R Kelly entered

RESOLUTION 1 -02/17

Moved Cr Chong Seconded, Cr Ned that the Minutes of the Ordinary Meeting of Council held in Doomadgee on 19 January 2017, be confirmed as a true and accurate record of that meeting.
Carried (5/0)

5.0 DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Nil

6.0 PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

6.1 Cr Ned and Cr Chong gave a short brief of their visit to Cairns office for the Budget Meetings.

7.0 CHIEF EXECUTIVE OFFICER REPORT

The Chief Executive Officers Report was noted and received by Council.

BUSINESS ARISING

7.1 Staffing Matters:

G Jeffries (ACEO) to engage a Governance/Grants Writing Officer through LOGO Appointments, subject to satisfactory face to face meeting in Doomadgee.

12:20 T Chong left

12:25 D O'Keefe left

7.2 Local Laws:

Staff to convene an on-site Workshop through BE Law to initiate the Community Consultation and implementation of the Local Laws.

12:27 T Chong returns

12:36 D O'Keefe returns

7.3 DATSIP:

The Technical Work Group meeting scheduled for 21 February 2017 in Doomadgee has been cancelled due to the weather and will likely be rescheduled to be held in Cairns.

7.4 Policy & Procedures Manual:

Resolution 2 – 02/17

Moved Cr Ned, Seconded Cr Foster that Council endorses a full review of the Policy & Procedures Manual, with particular attention to the Motor Vehicle Policy and permitted staff usage.

Carried 5/0

7.5 My Pathways:

Staff to follow up on the Host Agreement from My Pathways for signing. Cr Walden also asked for staff to identify when My Pathways contract is up for review/renewal.

7.6 Meeting, State & Federal Members of Government:

Resolution 3 – 02/17

Moved Cr Chong, Seconded Cr Ned that a meeting with both the State & Federal Local Members be scheduled for a date to be confirmed.

Carried 5/0

7.7 ANZAC Cenotaph:

Resolution 4 – 02/17

Moved Cr Ned, Seconded Cr Walden that that Council undertake the refurbishment of the Cenotaph and provide a brass commemoration plaque as discussed.

Carried 5/0

7.8 Serving Community Service:

Resolution 5 – 02/17

Moved Cr Walden, Seconded Cr Ned that Council provide support to PMC in respect of clarifying issues pertaining to serving Community Service and insurance related matters.

Carried 5/0

7.9 Government Champion's Visit:

Report noted and received by Council.

7.10 Other Matters:

Staff to respond to correspondence from persons enquiring about the potential business enterprises in Doomadgee asking for more detail and a Business Plan to properly assess these proposals and how they may be integrated with plans that Council is developing.

Resolution 6 – 02/17

Moved Cr Ned, Seconded Cr Jupiter that Council note and receives the Chief Executive Officer's report.

Carried 5/0

The Meeting was adjourned at 1:34pm for Lunch
The Meeting re-convened at 2:12pm.

8.0 DIRECTOR OF CORPORATE SERVICES REPORT

The Director of Corporate Services Report was noted and received by Council.

BUSINESS ARISING

8.1 Finance:

Report noted.

Refer to Attachment 1 to these minutes.

Resolution 7 – 02/17

Moved Cr Ned, Seconded Cr Walden that Council adopts the Budget for the five (5) months to June 2017 as presented.

Carried 5/0

14:38 D O'Keefe left

8.2 Internal Audit:

Report noted.

Resolution 8 – 02/17

Moved Cr Ned, Seconded Cr Chong, that Council authorises the contract extension for Pacifica CA until June30 2017, so that they may continue to provide essential internal audit services uninterrupted and so that a proper review can be held and quotes obtained for the contractual period commencing 1 July 2017

Carried 5/0

8.3 Other Corporate Business:

Report noted.

Resolution 9 – 02/17

Moved Cr Jupiter, Seconded Cr Walden that Council notes and receives the report from the Director of Corporate Services

Carried 5/0

14:45 R Kelly left
14:48 R Kelly returns

14:52 D O'Keefe
returns

9.0 DIRECTOR OF ENGINEERING REPORT

BUSINESS ARISING

9.1 Monthly Report:

- The Director of Engineering (DOE) to conduct an inspection of Old Doomadgee Road as soon as conditions permit as Cr Ned has reported quite a bit of flood damage to this road.
- Application has been made in the last two days to activate an event in respect of Flood Damage and once that is approved a full condition report will be done of all roads and susceptible assets.
- The assessment for the Community Bus to give consideration to seating capacity similar to that of the School bus.

15:14 S Foster left

Resolution 10 – 02/17

Moved Cr Ned, Seconded Cr Jupiter that Council notes and receives the report from the Director of Engineering

15:18 D Jupiter left

Carried 4/0

15:19 S Foster returns

15:20 D Jupiter returns

10.0 DIRECTOR OF COMMUNITY SERVICES REPORT

The Director of Corporate Services Report was noted and received by Council.

15:20 L Florence enters

Resolution 11 – 02/17

Moved Cr Jupiter, Seconded Cr Walden that Council notes and receives the report from the Director of Community Services

15:28 R Kelly left

15:41 R Kelly returns

Carried 4/0

15:42 L Florence leaves

11.0 GENERAL BUSINESS

- Staff to look at restricting parking in front of the shop to improve safety and reduce congestion;
- Follow up on AMP Signage as per Police Report;
- Following on from School Report, Council to provide support to get funding for additional classrooms, assist with Horsemanship project, promote work experience e.g. Council, Hospital, Community Health, Shop etc.;
- Include provision for TAFE/Adult Education in the forward planning;
- Staff to summarise details of "40 year Leases", which properties are included, which are not. What payments have been received to date. What can this money be utilised for;
- Consider options for outstation fencing including funding;
- Consider options for bin holders to prevent animal intrusion and spreading of rubbish;
- Investigate possibilities of more assistance with Indigenous Licensing and Blue Card applications;

15:43 T Chong left

15:45 T Chong returns

STAFFING

The CEO Lothar Siebert joined the meeting by telephone at 3:46pm to discuss the position of the CEO Personal Assistant and general decisions made in respect of staffing and operational matters including staff use of vehicles.

Delwyn O'Keefe declared a conflict of interest and left the room.

15:55 D O'Keefe left

After some discussion with the CEO it was resolved to clarify roles and responsibilities of the staff including the conditions of employment and access to Council vehicles face to face, when Lothar Siebert returns to the community.

GENERAL SECURITY

The discussion progressed to general operational matters in particular security and it was resolved that in the interest of keeping Council informed they are to be notified of any operational changes in particular matters relating to workplace security.

It was further resolved that Council's Workplace security systems be reviewed at least every six months.

Resolution 12 – 02/17

Moved Cr Walden, Seconded Cr Jupiter that Council's Workplace Security Systems are reviewed at least every six months.

Carried 5/0

COUNCILLOR VEHICLE

One of the Landcruiser Wagons will be made available for use by the Councillors, other than the Mayor whom has a dedicated vehicle. The vehicle will be a "pool" vehicle that will be stored at the workshop and allocated for use for Council Business only and monitored by a booking system. The terms and conditions for the use of this vehicle will be included in the revised Vehicle Use Policy.

Resolution 13 – 02/17

Moved Cr Walden, Seconded Cr Ned that the review of the Council Vehicle Usage Policy includes the Councillor vehicle as discussed here.

Carried 5/0

The tele conference with the CEO, L Siebert ended at 4:26pm

4:27pm - D O'Keefe
re-entered the
Chambers

12.0 CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 4:36pm.

The Minutes of the Meeting held on Monday, 20 February 2017 are subject to confirmation at the next Ordinary Meeting of Council scheduled to be held Tuesday, 21 March 2017.

I hereby certify that these pages numbered 1 to 6 – constitute the Confirmed Ordinary Meeting minutes of the Council Meeting of Doomadgee Aboriginal Shire Council held on Monday 20 February 2017.

Mayor Cr Edric Walden

