



**MINUTES OF THE
APRIL 2020
ORDINARY MEETING**

**HELD IN COUNCIL CHAMBERS
DOOMADGEE ABORIGINAL SHIRE COUNCIL
275 SHARPE STREET, DOOMADGEE, QLD 4830
ON THURSDAY 23rd APRIL AT 10.18 am**

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1. OPENING

The Mayor welcome and opening of meeting at 10.18 am.

2. CONDOLENCES

Mrs April Peter;
Mr Mark Watson; and
Mr Vanlee Mitchell

3. RECORD OF ATTENDANCE

Elected Members

Mayor Jason Ned
Cr. Antoinette Diamond
Cr. Elijah Douglas
Cr. Myron Johnny
Cr. Athol Walden

Staff

Garry Jeffries – Chief Executive Officer
Steve Linnane – Acting Director of Corporate Services
Tony Ivers - Director Engineering
Marilou McKay – Finance Manager (call in if required)
Peter van Heusden – Procurement Manager
Pam Danaher – PA to CEO/Minute Taker

Absentees

Joanne Linnane – Acting Community Services in Cairns

4. CONSIDERATION OF APPLICATIONS OF LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)

5.01 Ordinary Council Meeting 19th March, 2020.

Anthony Ivers left the meeting at 10.30 am.

Resolution No. 3 – 04/20

That Council confirms the minutes, as presented, of the Ordinary meeting of Council held on 19th March, 2020.

Moved: Mayor Jason Ned
Seconded: Cr. Athol Walden
Carried

Anthony Ivers returned to the meeting at 10.31 am.

6. DECLARATION OF INTERESTS

6.1 Material Personal Interest

Pursuant to Section 175C of the Local Government Act 2009, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the Councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

6.2 Conflict of Interest / Perceived Conflict of Interest

Pursuant to Section 175E of the Local Government Act 2009, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees, must inform the meeting about the Councillor's personal interest in the matter.

The other Councillors must then decide

- (a) whether the Councillor has a real conflict of interest or perceived conflict of interest in the matter; and
- (b) if they decide the Councillor has a real conflict of interest or perceived conflict of interest in the matter –
 - (i) whether the Councillor must leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on; or
 - (ii) that the Councillor may participate in the meeting in relation to the matter, including by voting on the matter.

6.3 Councillors to Review Existing Register of Interests and Related Party Disclosure

7. CONSIDERATION OF NOTICE(S) OF MOTION AND PETITIONS

Nil.

8. BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

9. PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS

Nil.

10. PROCUREMENT and WHS REPORTS

REPORT AUTHOR(S) Peter van Heusden, Procurement Manager
REPORT APPROVED BY Garry Jeffries, Chief Executive Officer
DEPARTMENT Procurement and WHS

PURPOSE

To ensure open and fair procurement with all purchases made by Council and having regard to Best Value and Local Purchase where available.

10.01 New Workshop

The new workshop will soon be up and running with the end being close.

10.02 Stores Shed

A new shed has been ordered and will be erected close to the new workshop.

10.03 New Equipment

New Diesel Mowers are in use. Electric mower and Brush cutter have been tested and are up to the tasks given.

PURPOSE

To ensure compliance with the WHS Policies and Legislation. To value the staff we have in our organisation.

10.04 Work Health Safety

This has taken a back seat while we work our way through the Covid19 issues. That being said it is important that we keep our staff and contractors safe.

Resolution No. 4 - 04/20

That Council receive and take note of the Procurement and WHS Manager's report for April 2020.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

11. COMMUNITY SERVICES REPORT

REPORT AUTHOR(S)	Joanne Linnane, Acting Community Services Manager
REPORT APPROVED BY	Garry Jeffries, Chief Executive Officer
DEPARTMENT	Community Services

There is no report for this Council Meeting due to the Acting Community Services Manager being completely tied up with the COVID Virus and the Local Disaster Management Group and the effects of the virus.

The CEO gave a brief summary of activities for the month in the Community Services space.

Resolution No. 7 - 04/20

That Council re-open the meeting following the Disaster Management Teleconference at 11.59 am

Moved: Cr. Myron Johnny
Seconded: Mayor Jason Ned
Carried

12.02 Critical Information for Newly Elected Members

- Councillor Code of Conduct – for information and noting;
- Councillor Acceptable Request Guidelines – for information and noting;
- Meeting Procedures Policy – for information and noting;
- Standing Orders Policy – for information and noting;
- Related Party Disclosure Policy – for information and noting
- Related Parties Disclosure Form – for completion
- Registered of Interests of a Councillor and their related persons – for completion.

Resolution No. 8 - 04/20

That Council acknowledge receipt of the Critical Information for Newly Elected Members.

Moved: Cr. Antoinette Diamond
Seconded: Cr. Athol Walden
Carried

12.03 Portfolio Assignments

PURPOSE

Opportunity for Elected Members to determine their preferred Portfolio's.

- Police
- Justice
- Youth
- Education
- Health
- Women's Group
- Men's Group
- Main Roads

To be decided at the next Meeting

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Resolution No. 9 - 04/20

That Council receive and take note of the Chief Executive Officers report for April 2020.

Moved:	Mayor Jason Ned
Seconded:	Cr. Myron Johnny
	Carried

13. DIRECTOR OF ENGINEERING REPORT

REPORT AUTHOR(S)	Garry Jeffries, Director of Engineering
REPORT APPROVED BY	Garry Jeffries, Chief Executive Officer
DEPARTMENT	Engineering

PURPOSE

Presentation of the Monthly Activity report to Council.

BACKGROUND

Not applicable.

Anthony Ivers, the new Director of Engineering spoke on the written report provided by the CEO, Garry Jeffries.

COMMENT

Workshop:

Operations are continuing as per normal, with routine servicing and running repairs forming most of the work undertaken in the last month.

A Trade Assistant has been employed to assist in the workshop generally, with the primary task being the daily servicing of all of the plant including monitoring pre start checks.

General Gang:

All Town Maintenance crews are in the process of doing a full town clean-up of all public areas, lanes and yards, including removing rubbish, cars and fixing fences.

Airport:

The airport is currently operating as normal.

Other than routine maintenance of the airport and surrounds there has been no major works undertaken at the airport.

Water and Sewerage:

The water and sewage treatments plants have been operating without any issues. Now that the weir is full the flushing and cleansing program has re-commenced in an effort to remove any discoloured or cloudy water.

New Regional Waste Facility:

Work is nearing completion on the clean-up of existing waste sites and it progressing and once we have feedback from the Department of Environment & Science on the design of the new facility preliminary works will commence.

Works for Queensland (W4Q) 2019-2021:

The site works for the Works Depot continues and the fit out of the Workshop is underway. The stores shed has been ordered and is expected to be on site in the next 2-3 weeks.

Tender for the three new staff houses close on 15 May 2020.

The renovation works on the PCYC Building is nearing completion and Council crews have commenced on the new fence for the premises.

Community Housing:

The Town Planning component for project is well advanced and the design of the infrastructure services including the roads, water and sewer has commenced.

Doomadgee Water Security:

AECOM have had to delay their visit to site due to travel restrictions currently in place. However, now that processes are in place for essential works to take place they are currently mobilising to get to site as soon as practical.

Resolution No. 10 - 04/20

That Council receive and take note of the Director of Engineering report for April 2020.

Moved:	Mayor Jason Ned
Seconded:	Cr. Myron Johnny
	Carried

14. CORPORATE SERVICES REPORT

REPORT AUTHOR(S) Steve Linnane, Interim Director of Corporate Services
REPORT APPROVED BY Garry Jeffries, Chief Executive Officer
DEPARTMENT Corporate Services

14.01 Financial Summary (Snapshot) provided by Finance Manager – Marilou McKay

This monthly report illustrates the financial performance and position of Doomadgee Shire Council compared to its adopted budget for the 2019-20 financial year as at the end of March 2020.

Act. Director of Corporate Services, Steve Linnane introduced himself to Council and presented the Corporate Services & Finance report

Anthony Ivers left the meeting at 12.51 pm.

Cr. Myron Johnny left the meeting at 12.59 pm.

Resolution No. 11 - 04/20

That the Corporate Services Financial Report for April 2020 be noted and received.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

15. CLOSED SESSION

Nil.

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16. ANY OTHER BUSINESS

16.01 Letter from CEO - Greg Hallam, Local Government Association of Queensland, seeking nominations for District Representatives to the Association's Policy Executive for 2020-2024. Nominations close Friday 1st May, 2020. Councillor(s) will need to be nominated at this meeting to take up their position of District Representative in June 2020, should this be the case.

Cr. Myron Johnny returned to the meeting at 1.05 pm.

Resolution No. 12 - 04/20

That Council chose not to nominate a Councillor as a District Representatives to the Local Government Association of Queensland for the Association's Policy Executive for the period 2020-2024.

Moved: Cr. Athol Walden
Seconded: Mayor Jason Ned
Carried

17. PROPOSED MEETING CALENDAR

Thursday 21May 2020	10.00am	Doomadgee	Ordinary Meeting
Thursday 18 June 2020	10.00am	Doomadgee	Ordinary Meeting
Thursday 16 July 2020	10.00am	Doomadgee	Ordinary Meeting

18. CLOSURE OF MEETING

The Meeting closed 1.13 pm.



Jason Ned
Mayor
Doomadgee Aboriginal Shire Council